

SHORT-TERM RENTAL PERMIT APPLICATION

Tunkhannock Township Monroe County, PA

Ordinance 2019-1

Rental Property Address

Application Fee: \$500
(non-refundable)

Property Owner

Name _____

Mailing Address _____

Phone _____

24/7 contact text OK

Alt. Phone _____

24/7 contact text OK

Email _____

Managing Agency, Agent or Local Contact Person

Name _____

Mailing Address _____

Phone _____

24/7 contact text OK

Alt. Phone _____

24/7 contact text OK

Email _____

Documents Included:

- Floor Plans
- Site Plan *
- Septic System Evaluation and Pumping Record *
- Copies of Required Tax Certificates (State & Monroe County)
 - Copy of Property Deed
- Insurance Policy Declaration Page (commercial use of Short-Term Rental: \$500,000 min. liability)
- Notice to Owner's Association (as applicable)

Number of Bedrooms _____

Number of Parking Spaces _____

I/We hereby give consent for inspection of the property by the enforcement officer to verify compliance with the conditions of this Short-Term Rental Application. Owner authorizes management company to accept service for the owner.

Owner Signature

Date

Managing Agency/Agent/Local Contact Person

Date