

SHORT-TERM RENTAL PERMIT APPLICATION

Tunkhannock Township Monroe County, PA

Ordinance 2019-1

Rental Property Address

Application Fee: \$500
(non-refundable)

Property Owner

Name _____

Mailing Address _____

Phone _____

24/7 contact text OK

Alt. Phone _____

24/7 contact text OK

Email _____

Managing Agency, Agent or Local Contact Person

Name _____

Mailing Address _____

Phone _____

24/7 contact text OK

Alt. Phone _____

24/7 contact text OK

Email _____

Documents Included:

Floor Plans _____ Number of Bedrooms _____

Site Plan * _____ Number of Parking Spaces _____

Septic System Evaluation and Pumping Record *

Copies of Required Tax Certificates (State & Monroe County)

Copy of Property Deed

Insurance Policy Declaration Page (commercial use of Short-Term Rental: \$500,000 min. liability)

Notice to Owner's Association (as applicable)

I/We hereby give consent for inspection of the property by the enforcement officer to verify compliance with the conditions of this Short-Term Rental Application. Owner authorizes management company to accept service for the owner.

Owner Signature

Date

Managing Agency/Agent/Local Contact Person

Date