

Tunkhannock Township
P.O. Box 203
Long Pond, PA 18334
570-646-3008
Fax 570-643-5469
www.longpondpa.com

BEFORE YOU SUBMIT YOUR APPLICATION BE SURE TO INCLUDE ALL OF THE FOLLOWING:

- _____ APPLICATION
- _____ PLOT PLAN (Is a general property plan used to verify that the proposed work meets the Township Zoning codes this may be hand drawn)
- _____ FLOOR PLANS & ELEVATIONS VIEWS – (1) ONE SET
- _____ COPY OF SEPTIC PERMIT (New Construction Only)
- _____ COPY OF CONTRACT FOR WORK (Bill of Sale or Estimate for work to be performed)
- _____ PA LICENSE NUMBER
- _____ COPY OF WORKERS COMP INSURANCE OR NOTARIZED/NOT NOTARIZED FORM (SEE ATTACHED FORM FOR DIRECTIONS)
- _____ FEES

ALL PERMITS WILL BE ISSUED WITHIN 30 DAYS OF RECEIPT

\$50 OR \$75 Application fee requested for zoning permit. Balance due when permit is complete. **

Residential zoning permit fee is \$.22 per square foot of living, basement, garage, decks, patios, porches, and attics with headroom's and any man made structure as defined in Tunkhannock Township Zoning Ordinance 2012-127. To simplify accounting the **balance due will be requested when the permit is complete and can be paid when permit is picked up. The Zoning Officer has thirty (30) days from date of submittal to approve a permit application.

EFFECTIVE 04/09/04 YOU MUST COMPLY WITH THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE (ACT 45).

Zoning Permit Application

Tunkhannock Township

P.O. Box 203 Long Pond PA 18334

(570) 646-3008 FAX: (570) 643-5469

The Zoning Office will approve or deny all permit applications within 30 days of receipt.

DESCRIPTION OF PROPOSED WORK

Residential Commercial

Primary Vacation

**All Permits Will Be Issued
With in Thirty Days of the
Receipt Date**

Property Owner: _____

Mailing Address: _____

City & State: _____

Zip: _____ Phone: _____

Physical Address

Development Name: _____

Lot/Sec: _____ Acreage: _____

Road Name: _____ Township: Y N

Zoning: R1 R2 C1 C2 OSW I

Adjoining Lots: Residential Commercial
Wetland: Yes No Flood Plain: Yes No

CONSTRUCTION INFORMATION

PA Contractor No. _____

CONTRACTOR: _____

Address: _____

City & State: _____

Zip: _____ Phone: _____

Improvement Size Square Feet: _____

Height: _____

Circle Foundation Type:

Basement Crawl-space Slab Pier Other

NEW CONSTRUCTION AND ADDITIONS FILL OUT ONLY

of Bedrooms: _____ # of Baths: _____

of Fireplaces: _____ #of Families: _____

of Stories _____

Heating System: _____

Mobile Home Year: _____

Off Street Parking Spaces: _____

Sewage Permit #: _____

Construction Cost: _____

Email Address: _____

Applicant Signature

Revised 10/15/18