



Eastern Colorado Seeds, LLC

Location: Burlington, CO

Company: Eastern Colorado Seeds, LLC

Industry Sector: Agribusiness

Industry Type: Plant & Soil Sciences, Seed and Biotechnology

Career Type: Warehouse/Operation Burlington

Job Type: Full Time

Minimum Years' Experience Required: N/A

Salary: competitive

Summary Statement: The warehouse position has general responsibility of working in a team environment executing general operation functions in warehouse and production facility. This includes receiving and shipping inventory items, conducting inventory control and maintenance duties, general facility maintenance and appropriate repairs.

Essential Job Qualifications

- Perform all job functions within the warehouse including loading/unloading trailers, moving pallets of product, palletizing product, picking orders and completing documentation.
- Maintain a safe and clean work environment by keeping shelves, pallet area and workstations neat/clean and complying with procedures, rules and regulations.
- Complete shipping, receiving and inspection documents neatly and accurately.
- Assist in training new employees.
- Manage product inventory and follow first in-first out shipping and rotation principles.
- Operate a fork lift.
- Follow all plant and food safety rules and procedures.
- Maintain and promote a strong safety culture and follow all safety policies, procedures and regulations. Identify and communicate workplace hazards and correct or seek assistance in correcting unsafe actions or conditions.
- You must be able to work extended hours as needed.

Basic Qualifications: (required)

- High school diploma or GED
- Forklift certification or ability to obtain forklift certification
- Must be able to perform simple math problems related to order counts and inventory management
- Must be able to meet certain physical requirements including standing, squatting, bending and lifting up to 55 lbs. repeatedly
- Must be able to work overtime and weekends
- Must be able to wear hard hat, hair net, safety glasses and safety boots

Preferred Qualifications: (desired)

- Prior warehouse experience

Job Contact Information

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