

## JASPER CITY COUNCIL MINUTES

Regular Meeting –September 8, 2020;

In accordance with the requirements of Minn. Stat, Section 13D.021, Mike Baustian, the Mayor, has determined that an in person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes;

Because of the emergency declaration it has been determined that attendance at the regular meeting location by members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means;

Members of the public were invited to monitor the meeting via invitation or were invited to attend in person;

The Jasper City Council of the City of Jasper met via in-person/phone/video conference in said city on September 8, 2020. Council members physically present: Mayor Mike Baustian, Kim Lape, Trinidad Garcia, Jeff Leslie, Dee Arp; Employees present: Clerk-Treasurer Cortney Kounkel; Assistant Clerk-Treasurer Stella Lingen; Public Works Superintendent Brian Thode; Pipestone Star's Kyle Kuphal via phone conference;

Mayor Baustian called the regular meeting to order at 7:00 p.m. followed by the Pledge of Allegiance;

Community Concerns: No members of the public were in attendance for community concerns;

Motion by Lape, second by Arp to approve the minutes from the Regular Meeting on August 18, 2020 with 3 spelling corrections, all ayes, carried;

Review and approve the August Claims to date: Uline, Amb Storage Containers, \$1,448.58; True Value Hardware, Stove for QCC, \$499.00; Jim Veldkamp, Amb Reimb, \$849.66; Master Blaster, Pressure Washer, \$1,548.62; Core & Main, Water Parts, \$1,091.33; Motion by Arp, second by Leslie to approve the August claims to date, all ayes, carried;

Receipts noted: Jasper Rural Fire Truck, ½ Share ESB Payment, \$6,349.00; Jasper Sunrise Village, Portion of PC Coverage/WC Audit Fee, \$6,815.38; Jasper Town Homes, P/C Coverage, \$3,822.87; State of MN, FEMA Street Project Reimb, \$38,299.98; State of MN, CARES Funding, \$44,827.00;

### DELINQUENT SEWER/WATER/GARBAGE:

The delinquent sewer, water and garbage report was discussed with the Council. The Council would like to see how many years a specific account has gone on the taxes. Lingen will have then information available at the October Council Meeting;

It was also discussed the amount the city currently charges for late fees. The City of Jasper is currently charging \$10.00 per month for late charges. Other cities go by a percentage while others have a stricter amount. Kounkel will canvas the area and determine what other cities are charging and provide the information at the October Council Meeting;

The aforementioned minutes have been drafted for approval.

Lingen provided the Council with the United Fund Budget. Due to Covid-19, it has been determined that the United Fund will not hold their food drive as they have done in previous years. Lingen will send out all notices regarding the United Fund Drive in the mail. Motion by Lape, second by Arp to not hold the door-to-door food drive, all ayes, carried;

Wellness Center/QCC:

Midwest Alarm and Olsen Electric have completed the installation of the fire alarm system at the QCC. The State Fire Marshall has been contacted, just waiting to schedule a date for the inspection;

NEW BUSINESS:

Baustian, Lape and Kounkel met prior to the Council meeting to review the Coronavirus Aid, Relief and Economic Security Act Fund (CARES) applications. Seven applications were received from local businesses. Motion by Lape, seconded by Arp to allocate \$3,000.00 per business plus \$500.00 to Becky Kleinjan Salon as she wasn't able to open her salon from March on due to the health pandemic, for a total of \$21,500.00, all ayes, carried. Funds are still available so applications are open October 13, 2020;

Kounkel presented the Pipestone Co. Law Enforcement Contract for 2021. Due to the global health pandemic, there is not an increase from last year. Motion by Leslie, second by Garcia to approve the 2021 Pipestone Co. Law Enforcement Contract, all ayes, carried;

Southwest West Central Service Cooperative Renewal also did not see an increase. The Council opted to keep the health insurance the same;

OLD BUSINESS:

Internet Access at Truck Parking/Yard Waste was discussed as the City currently receives access from Sunrise Village. With the closure of Sunrise, internet access at the ballfields will be needed;

- MVTV Installation Fee: \$114.95;
- MVTV Monthly Bill: \$39.95 (no taxes or hidden fees);
- MVTV: \$49.95 for 5mg;
- Vast Broadband Installation Fee: \$0;
- Vast Broadband Monthly Bill: \$79.99 (no taxes or hidden fees);

Motion by Leslie, second by Lape to hook up internet service with MVTV for \$49.95 per month including the 5 mg of data, all ayes, carried;

Motion by Lape, second by Arp to approve the quote for the purchase of a new ambulance, all ayes, carried;

PUBLIC WORKS REPORT:

Land Use permits issued during August were as followed:

The aforementioned minutes have been drafted for approval.

- Tony Klein, 421 6<sup>th</sup> Street East, Install Utility Shed;
- Gavin Smidt, 402 Prospect Ave, Install Shed;
- Eric Duwenhoegger, 100 Greenwood Ave, Enlarge Back Deck & Front Deck, Install Utility Shed;

Thode provided quotes for a speed limit sign to be placed on the county road near the city garage where the existing speed limit sign is located. The first bid was for \$1500.00 and is a speed limit sign with flashing lights. The second bid was for \$3,320.00 and includes radar detection. Les Nath, Pipestone Co. Commissioner stated that Pipestone Co. is willing to pay for half of the sign. The second bid includes a cloud base service for 1 year, after the year is complete, a connected computer can be used to retrieve the data from the sign. Motion by Arp, second by Lape to approve the purchase of a speed limit sign with radar detection for \$3,320.00 with Pipestone Co. paying half of the expense, all ayes, carried;

Thode provided a quote for a new utility sprayer. Currently, the city is borrowing local individuals and cannot use it as willingly as they would like. Simplot has a sprayer available for \$3,990.10 which includes a 32% employee discount. Motion by Leslie, second by Lape to approve the purchase of the utility sprayer from Simplot, all ayes, carried;

#### ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

The City of Jasper will have the audit completed on September 15 & 16. Baustian had mentioned that the City of Jasper used to receive our audit in February or March. We have been delayed for the past 3 years with Meulebroeck & Taubert filing extensions for the City without our knowledge. The City of Jasper will look into other accounting firms for 2021 and on;

The SCDP is moving forward, however, we need to ensure that the contractors completing the work are doing an adequate job as the city has had issues with this in the past;

An individual will be contacted to fix a leak in the utility room of the QCC;

Upcoming Meetings:

Council Meeting, Tuesday, October 13, 2020 @ 7:00 p.m.;

Arp motioned to adjourn, Leslie second. All ayes, regular meeting adjourned at 7:59 p.m.

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Cortney Kounkel, Clerk-Treasurer

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Mike Baustian, Mayor

The aforementioned minutes have been drafted for approval.