

JASPER CITY COUNCIL MINUTES

Regular Meeting – August 18, 2020;

In accordance with the requirements of Minn. Stat, Section 13D.021, Mike Baustian, the Mayor, has determined that an in person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes;

Because of the emergency declaration it has been determined that attendance at the regular meeting location by members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means;

Members of the public were invited to monitor the meeting via invitation or were invited to attend in person;

The Jasper City Council of the City of Jasper met via in-person/phone/video conference in said city on August 11, 2020. Council members physically present: Mayor Mike Baustian, Kim Lape, Trinidad Garcia & Jeff Leslie; Council members attending via phone conference: Dee Arp; Employees present: Clerk-Treasurer Cortney Kounkel; Assistant Clerk-Treasurer Stella Lingen; Public Works Superintendent Brian Thode; Pipestone Star's John Draper via phone conference;

Mayor Baustian called the 2021 Budget Public Hearing to order at 6:30 p.m. followed by the Pledge of Allegiance. The Public Hearing was held in regards to the 2021 Budget and Preliminary Levy.. Kounkel developed a draft copy of a budget for 2021. Council members discussed the highlighted line items as follows:

General Fund Receipts:

- Licenses, Temp. Beer & Business Licenses increased from \$1,000.00 to \$1015.00;
- Local Government Aid increased from \$222,897 to \$226,680;
- RV Park Fees increased from \$800.00 to \$1,060.00;
- Refunds/Reimbursements decreased from \$6,500 to \$1,000;
- Insurance & Misc. Reimb –JEDA decreased from \$20,000 to \$0 due to closure of Sunrise Village;
- Appliance Pickup Charge decreased from \$300 to \$100
- Transfers In decreased from \$46,900 to \$0;
- General Property Taxes increased from \$205,710 to \$210,349 which is a 2.21% increase from 2020

General Fund Disbursements:

- Property Transactions decreased from \$2,500 to \$0;
- Pipestone Co. Law Enforcement Contract was at \$37,347. Kounkel is still waiting on that amount;
- JEDA Workman's Comp & Volunteers decreased to \$13,000 from \$0;
- JEDA Misc. Expense decreased \$1,500 to \$0;

Wellness Center Fund

The aforementioned minutes have been drafted for approval.

- Rent increased to \$1,200 from \$3,000;

Motion by Leslie, seconded by Lape to approve the 2021 Budget with a 0% increase in the levy, all ayes, carried. A transfer in of \$4,639 will be made;

The amount of the proposed levy has to be certified to the County Auditors by September 30th.
The final adoption of the budget will take place on December 8th council meeting;

Mayor Baustian called the regular meeting to order at 7:00 p.m.;

Community Concerns:

The individual, who was requesting a street closure for the Saturday, September 12 to hold her wedding dance, has decided to change the venue to another state. The request has been rescinded;

Motion by Arp, second by Lape to approve the minutes from the Regular Meeting on July 14, 2020 with 3 spelling corrections, all ayes, carried;

Review and approve the July Claims to date: M&H Communications, 6 Pagers (Fire Dept.), \$2,874.00; Midwest Alarm Company, 50% down for QCC Fire Alarm System, \$5,558.26; League of MN Cities, Worker's Comp Audit, \$4,883.00; League of MN Cities Insurance Trust, Property/Casualty Coverage '20-'21, \$42,965.00; Univar USA, Mosquito Kontrol Spray, \$1,952.50;; Motion by Leslie, second by Garcia to approve the July claims to date, all ayes, carried;

Receipts noted: League of MN Cities, 2020 ½ LGA, \$111,571.00; Peoples Bank, \$1500.00, Quarter Craze Petty Cash (Due to Coin Shortage). The Jasper Quartziter Club will hold their Quarter Craze Auction online beginning September 13, 2020;

DELINQUENT SEWER/WATER/GARBAGE:

The delinquent sewer, water and garbage report was discussed with the Council. Last month, 17 shut-off notices were hung on doors. All but one of the accounts paid. Some discussion regarding non-reads was discussed with the Council;

Wellness Center/QCC:

Midwest Alarm and Olsen Electric will begin installing the fire alarm system the last week of August;

Kounkel mentioned that Jasper Sunrise Village is the only facility located within city limits that has a generator installed in case of an electrical outage, besides the Emergency Services Building. The council would like to see the roof replaced before installing a generator. The council would like an ad placed in the newspaper for roof replacement bids;

Once the fire alarm system is installed, the State Fire Marshall will come in for the last inspection. Lisa Houg has completed all licensing requirements through Pipestone County. Once the Fire Marshall gives the okay, Lisa will start her daycare. Garcia would like to see a business proposal from Houg to

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determine what an adequate rental amount would be. Kounkel will invite Houg to the next council meeting;

NEW BUSINESS:

Resolution 20-231 Allocating Coronavirus Aid, Relief and Economic Security Act Fund (CARES) was presented to the council for approval. The City of Jasper received \$44,827 to help cover expenses or losses due to the COVID-19 Health Pandemic. Motion by Lape, second by Garcia to approve Resolution 20-231 Allocation Coronavirus Aid to cover expenses of the City of Jasper relating to the COVID-19 Health Pandemic; Allocating \$5,000.00 to the Jasper Fire Department and \$5000.00 to the Jasper Volunteer Ambulance Association; offering \$2,500.00 for profit businesses located in the City of Jasper. Applications for profit businesses will be available at the Jasper City Office from August 18, 2020 to September 8, 2020 at 3:00 p.m. Baustian, Lape and Kounkel will meet prior to the September Council meeting to review the applications. Recommendations will then be made to the Jasper City Council at the regular meeting. The Council will then open up applications for non-profits depending on if any money is left over after the for-profit businesses apply;

The Water Tower Inspection Report was reviewed with the Council. The outside of the water tower is typically painted every 10 years. Thode will obtain bids this winter to get the project completed next spring;

The Pipestone County Tax Forfeiture Notice was presented. Two parcels within the City of Jasper were listed on the notice. According to Tyler Reisch, Pipestone County Auditor/Treasurer, one parcel has intended to set up a payment plan with the County to stop the tax forfeiture process while the other parcel has had no communication with Pipestone County;

The City of Jasper currently obtains internet service from Jasper Sunrise Village for the ioperation of the cameras at the truck parking and yard waste area. Kounkel will look into Woodstock Communication, MVTV, Vast and Frontier on placing internet in the designated located due to the closure of Sunrise;

Thode inquired whether he would be able to throw a hydrant party for the kids of Jasper. The kids have not been able to do a lot this summer with the COVID-19 Health Pandemic. Most children are returning to school soon so Thode thought this would be a good way to welcome them back. The Fire Department has a blitz nozzle that can be used. Thode will make sprinklers out of PVC pipe and hold the event on the east side of the alumni building. He plans to hold the event on Saturday, August 22 beginning at noon. Kounkel will help supervise the event;

OLD BUSINESS:

NA

PUBLIC WORKS REPORT:

No land use permits issued during the month of July;

Tree Removal Bid for the Jasper City Cemetery from Jim Roggenbuck were as follows:

-Big Green Ash - \$800.00;

The aforementioned minutes have been drafted for approval.

- Other 6 Trees - \$400.00 each
- Includes Cleanup/Stump Removal
- Total Cost \$3,200.00

Thode mentioned that the power washer for the public works building was no longer operable. He purchased this particular one over 20 years ago. Thode purchased another power washer from the same company due to the longevity of the equipment;

Sewer relining was also discussed. Kounkel will make up a spreadsheet with estimated costs per block and rates to present to the council to get a fund established. In 1995, West Jasper received all new sewer lines constructed of PVC. The entire City of Jasper was assessed for this work;

Thode will speak with Danny Bryan regarding a bid on a loader truck with a split bucket;

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

It was mentioned that another clean-up day should be scheduled this fall. However, no further discussion was made;

Upcoming Meetings:

Council Meeting, Tuesday, September 8, 2020 @ 7:00 p.m.;

Arp motioned to adjourn, Leslie second. All ayes, regular meeting adjourned at 8:08 p.m.

Cortney Kounkel, Clerk-Treasurer

Mike Baustian, Mayor