

Jasper City Council Meeting

Regular meeting June 10, 2014, Mayor Nath called the regular meeting to order at 7 pm; followed by the Pledge of Allegiance.

The Jasper Council of the City of Jasper met in said city June 10, 2014 at the Jasper City Office. Council members present were: Mayor Les Nath, council members: Lisa Rodman, Pete Johnson & Mike Baustian. Absent: Glenn Bolkema. Employees present: Ass't Clerk-Treasurer Stella Lingen, Clerk-Treasurer Terri Ryan & Public Works Superintendent Brian Thode. Also present: *Jasper Journal's* Mavis Fodness, Director of *Jasper Sunrise Village* Laurie Ykema & City of Jasper Auditor Matt Taubert.

COMMUNITY CONCERNS: No residents were in attendance. Thode informed the council that the house with the posts has been sold.

Review & approve the minutes from Regular Meeting on May 13, 2014. Motion by Rodman, seconded by Johnson to approve. All ayes, motion carried.

Review & approve the June claims to date: Heiman Inc., \$951.65, Pop can defragmentation deflector; Lacey Hubers, \$774, Quartziter Purchase Cotton Candy Machine; Pipestone Co. Med. Ctr., \$1,045, Fire Dept. Health Screenings; Visa, \$2,841, De-Icer; City of Pipestone, \$12,537.17, Jetter Truck; Carolan Rental & Fun Co; \$640.88, Quart. Inflatables. Motion by Rodman, seconded by Baustian to approve the claims to date except Heiman Inc. for \$951.65 until further explanation on the Pop Can defragmentation deflector. All ayes, motion carried.

DELINQUENT SEWER/WATER/GARBAGE REPORT: The council discussed a couple of residents on the list. Lingen checked with last year's Election judges all have agreed to work on Election Day. Lingen informed the council that the training was July 28 & August 4 with the accuracy test of the machines on July 30, 2014.

7:15 pm – Public Hearing Variance for Mike Baustian to build an addition to his current property building at 114 W. 8th St. in Jasper. No residents were in attendance to attest the addition. Baustian is adding 52' on the east side x 80' for extra space & storage. Motion by Johnson, seconded by Rodman, Baustian abstained from the vote. All ayes, motion carried.

Laurie Ykema/Director of Sunrise Village & Townhomes updated the council that Sunrise is on their 18th year, opened in 1996. Currently Sunrise Village has 20 rooms filled & 2 coming next week, their budget. Ykema also stated that some of the carpeting is being replaced, tuck pointing has been done, also last year update their phone at \$15,000. Ykema informed the council that there are 16 staff members. The board members are: David Smith, Les Nath, Kris Rodman, Jerry Tower, Glenn Bolkema, Sandy Moose & Becky Foster. Rose Villa started in 2001 (13 years) & Split Rock Townhomes started in 2003 (11 years). 1 unit is empty. Jasper Sunrise Village now has a website & Facebook page. Ykema also stated that insurance & food bills are going up.

Matt Taubert from Meulebroeck, Taubert & Co., PLLP auditors attending to present the City Council with the Independent Auditor's Report for the City of Jasper for the year ending December 31, 2013. Taubert commented on the new Government Auditing Standards, which no changes just the name. Taubert praised the council on their time spent preparing the budget & finances. The general fund began with a revenue balance of \$638,717 ending with \$759,215. The street fund has been building for the upcoming sealcoat project. The winter leaks were up as the same as other cities with the same of freezing lines. Taubert suggested to the council to transfer funds to the Public Work Fund as the plow truck purchase affected the budget. Taubert talked about the Debt Service Fund in 5 years at the end of 2019 will be complete. Taubert stated that the findings are the same as previous years as to lack of personnel to prepare financial statements & the lack of segregation of duties, Taubert encouraged council members to ask the questions at meetings as was done earlier in the meeting with the accounts payable of one payment. Taubert said that Sunrise needed the maintaining that they were doing to the carpet, etc. Taubert informed the council that no incidents were reported on the compliance. LGA put the city over with too much into the bank account with the lack of collateral. Taubert to send the audit to the state.

NEW BUSINESS:

- Permanent Sewer/Water Disconnection for Oscar Iverson Legion home. Motion by Baustian, seconded by Johnson, all ayes, motion carried. It is up to the legion to let the city know when to shut off the services;
- City Council & employees to purchase a tree to plant at Sunrise Village in memory of JoAnne Luehmann. Motion by Nath, seconded by Johnson to approve;
- The Public Works Committee Meeting to meet (Pete, Mike & Brian) set for June 17th at 7 pm;
- Ilene DeBates wanted the council to check into paying the snow removal for the post office with PayPal, the council discussed & will be adding the charged to the water bill, will need to check with Ilene to see if this will work;

OLD BUSINESS:

- Kelli Velde from Pipestone Publishing Co. is working on an example of a new website for the city, Ryan emailed an example to the council members to view, the council okayed to go ahead & keep working on the site;
- Ryan talked with city attorney Ben Denton, mail the permanent disconnect back to Haase & to have him initial that he knows about the charges will be if the service is turned back on;
- Lyman Brown review, the Public Works Committee to work on his review;

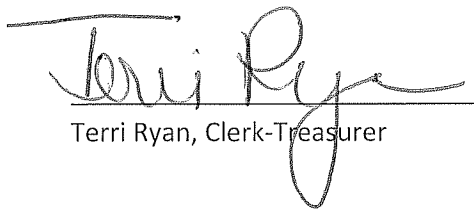
PUBLIC WORKS REPORT:

- No permits were issued since the last meeting besides Baustian shed;
- Meter upgrade update, Thode informed the council that the new reader installation were to 4th Street, ½ way done;

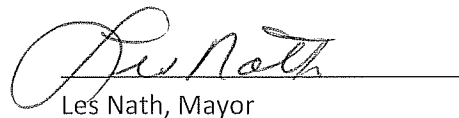
- Fix water main on 6th Street-Double D will be working on by the end of the week or the beginning of next week;
- The council talked about eliminating the white good pickup & the residents will need to have their old appliances to Pipestone County Recycling, the person that picks up the items if the city was involved would have to MN certified. Motion by Baustian, seconded by Rodman to eliminate the services & to advertise on the newsletter & cable channel
- The City of Jasper received the highest bid for the 1990 Ford Jetter Truck from The City of Pipestone closed bids at \$12,537.17;
- Thode asked the council if he could have Matt Johnson come back for summer part-time help with limited hours, Pete Johnson will check with Matt;
- Yard waste key system is working well, residents are signing their name & adding their phone number;
- Mosquito spraying will be done on Thursdays in Jasper & Ihlen;

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

- Thode talked with the council about selling unused equipment at the shop on Craigslist, Thode to put items to sell on next week. League of Minnesota Cities was contacted and can sell the items on Craigslist. Motion by Johnson, seconded by Rodman, all ayes, motion carried;
 - New Stop signs will be added on 10th St & Spicer, Thode to have Ryan call Gopher State One Call tomorrow;
 - Rodman informed the council that landscape bricks by the park are not glue & the kids were messing with them, Thode will look into;
 - Rodman informed the council that the school lunch at the park with the school had about 22 kids on Monday & 30 kids on Tuesday.
- Motion by Johnson, seconded by Baustian to adjourn the meeting. All ayes, motion carried.



Terri Ryan, Clerk-Treasurer



Les Nath, Mayor

June 10, 2014

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Jasper Public Works Committee Meeting

The Public Works Committee meeting June 17, 2014 at 7 pm.

Members present were: Councilmembers: Mike Baustian & Pete Johnson, Public Works Superintendent Brian Thode.

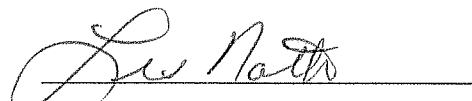
Items for Thode to put on Craigslist:

- 1978 Chevy;
- Pig Carrier;
- 12' Truck Flatbed -- \$500 or best offer;
- 1987 GMC 1 ton -- \$400 or best offer;
- Pull type sewer jetter for best offer;
- Pull type water pumps for best offer;

Insurance claim tree branch fell on picnic table at the park.

Adjourn the meeting at 8:30 pm.


Terri Ryan, Clerk-Treasurer


Les Nath, Mayor