

JASPER CITY COUNCIL MINUTES

Regular Meeting – December 11, 2018;

The Jasper City Council of the City of Jasper met in said city, December 11, 2018 at the Jasper City Office. Council members present: Council Members: Kim Lape, Karen Damman & Jeff Leslie; Employees present: Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen, Public Works Superintendent Brian Thode; Jasper Journal Kyle Kuphal; Absent: Council Members: Mayor Mike Baustian & Pete Johnson;

Leslie, acting as Mayor, called the public hearing for the 2019 Budget and Tax Levy to order at 7:00 p.m. followed by the pledge of allegiance. Clerk-Treasurer presented the Council with 2 different budget/levy options. The first option was the increase in the city levy of 4.4% resulting in a \$208,919.00 levy for the 2019 calendar year as discussed at the September budget meeting. The second option was to not increase the city levy and take the additional required funds from the reserves; this would result in the same levy amount of \$200,173 as the previous year. Motion by Lape, second by Damman to approve the budget as presented with no increase in the cities levy, all ayes, carried;

Community Concerns:

Reggie Gorter had written a proposal to the City of Jasper requesting to rent a space at the QCC for music lessons. Gorter would like room number 3 and offer classes after school hours to not interfere with the preschool. Gorter would like the rental price set at \$100 per month for the first 3 months will reconsideration after that time. The council would like a contract drawn up and reviewed in 3 months. Gorter will also have to supply her own insurance as deemed necessary by the city. Gorter will be invited to come to the next council meeting in January to discuss her proposal;

The American Legion Auxiliary may store their items in the basement of the QCC. A wheelchair, walker and commode will be readily available on the main level floor for anyone in need. City staff will be responsible for replacing the items with products from the basement once they are loaned out to individuals;

Motion by Damman, second by Lape to review & approve the minutes from the Regular Meeting on November 13, 2018, all ayes, carried;

Review and approve the November Claims to date: Flexible Pipe Tool Company, Root Saw for Jetter Truck, \$2,939.45; Double D Gravel, Root Saw Stuck, \$1,145.82; Sanford Health. EMT Book & Courses for A. Hilfers, M. Sievert, M. Hilfers, A. Sievert & A. Martin, \$3,500.00; Larry Lammert, Selling of 5 Cemetery Lots, \$500.00; 2018 Ambulance Payroll, Net \$11,305.46; 2018 Fire Department Payroll, Net \$11,265.54; Motion by Damman, second by Lape to approve the November claims as presented, all ayes, carried;

Receipts noted: T. Johnson, Fire Call, \$400.00; R. Houg, Fire Call, \$200.00;

DELINQUENT SEWER/WATER/GARBAGE:

The delinquent sewer, water and garbage report was discussed with the council. All delinquent Sewer, Water, Garbage & Property Maintenance (including snow removal) bills were placed on the 2019

The aforementioned minutes have been drafted for approval.

Property Taxes on November 27, 2018. One individual has paid the amount. Lingen will report all payments on delinquent accounts to the county on December 20, 2018;

Lingen presented to the council with the 2018 United Fund Distribution List. Motion by Damman, second by Lape to approve the 2018 United Fund Distribution List as presented, all ayes, carried;

WELLNESS CENTER/QCC:

The Garretson School held their surplus auction on November 14. Cory Bryan attended the auction on behalf of the Jasper Wellness Center. Bryan purchased over 1000 pounds of weights, mats and another workout machine for \$450.00. Bryan was reimbursed the full amount;

NEW BUSINESS:

Motion by Damman, second by Lape to approve Resolution 18-345A: Business License Fees for 2019, all ayes, carried;

Motion by Damman, second by Lape to approve Resolution 18-345B: Designating Funds in the Money Market Savings Account, all ayes, carried;

Motion by Damman, second by Lape to approve an end of the year transfer in the amount of \$150,000.00 from the checking account to the money market account, all ayes, carried;

The Jasper Lions Club applied agri-lime to the ballfields recently. The entire project costs roughly \$2,400.00. The Lions Club has half of the funds raised, however, would either like the city to pay for the other half or allow the Lions Club to make payments on the remaining amount. Motion by Damman, second by Lape to have the city cover the additional expense as requested by the Jasper Lions Club, all ayes, carried;

OLD BUSINESS:

Pipestone County Tax-Forfeited Lands Auction will be held December 27, 2018 @ 10:00 a.m. Kounkel plans on attending. The property located at 201 Wall Street West has an opening bid of \$1.00; 109 2nd Street West, Opening Bid \$1.00; 204 6th Street East, Opening Bid \$500.00;

The request from Orvan Heckt regarding the zip line was discussed. Due to liability and insurance reasons, the council abolished the idea. The zip line would end up costing the city more than we could actually bring in on the project;

PUBLIC WORKS REPORT:

No land use permits were issued during the month of November;

There is a residence in Jasper that has an inoperable sewer. Kounkel sent the resident a letter on September 10, 2018 giving him 90 days from the date of notice (December 10, 2018) to hook up to the city's sewer system. As of date, the individual has not cooperated with the request. Kounkel has a call into the SW Health & Human Services director to get some guidance on how to proceed with this issue. More information will be presented at the January meeting;

The aforementioned minutes have been drafted for approval.

The council will have to determine an amount to spend on the new public works truck so Jasper Motors has an idea of what to look for;

The trees at the cemetery continue to be an issue. Thode recommended taking out all the ash trees and replacing them with ornamental trees. The trees on the south side of the cemetery will be taken out first. Thode will get bids to remove the trees;

Thode will be completing tree trimming around town soon;

Lape mentioned that the bathrooms in the upstairs of Memorial Hall should be updated. At events, there is always a line of women waiting to use the women's bathroom, some resort to using the men's bathroom. Council discussed the possibilities of moving the storage room and adding an additional bathroom. The tables and chairs could be stored in the north east storage room if the door was changed out. A contractor will be consulted to see if this project would be feasible;

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

Single Stream Recycling began in Jasper on December 13. Approximately 180 totes were emptied, with only 3 being tagged for dumping non permitted items;

Four new tables were purchased for Memorial Hall. The tables are durable and will last for years. Motion by Damman, second by Lape to purchase eight more tables for Memorial Hall, all ayes, carried;

Council members will need to turn in all mileage/extra hours immediately as payroll will occur on December 14, 2018;

Motion by Lape, second by Damman to approve Resolution 18-345C: Increase in Shut-Off/Turn-On effective January 1, 2019, all ayes, carried;

Upcoming Meetings:

Council Meeting is scheduled for January 8, 2019 @ 7:00 p.m.;

Personnel Evaluations will be scheduled at the January council meeting;

Motion by Lape, second by Leslie to adjourn the meeting, all ayes, adjourned.

Cortney Kounkel, Clerk-Treasurer

Mike Baustian, Mayor

The aforementioned minutes have been drafted for approval.