

## JASPER CITY COUNCIL MINUTES

Regular Meeting – October 9, 2018;

The Jasper City Council of the City of Jasper met in said city, October 9, 2018 at the Jasper City Office. Council members present: Mayor: Mike Baustian, Council Members: Kim Lape, Pete Johnson, & Jeff Leslie; Employees present; Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen; Public Works Superintendent Brian Thode; *Jasper Journal's* Kyle Kuphal; Community Members: Orvan Heckt, Reclaim Community Members Elicia Kortus, Randy Larson & Adam Dennis; Auditor Matt Taubert; Absent: Council Member Karen Damman;

Mayor Baustian called the public hearing to order at 7:00 p.m. followed by the pledge of allegiance;

Matt Taubert was in attendance to present the 2017 audit for the City of Jasper and Jasper Sunrise Village. Taubert read the Independent Auditor's Report and gave a clean opinion. The General Fund was examined in detail. Revenues for the General Fund were calculated at \$630,854 versus the budgeted amount of \$547,449. Expenditures for the General Fire Department Fund were \$135,170 versus the budgeted amount of \$107,401. The Ambulance Fund was under budget for the year by \$2,120 with an ending fund balance of \$291,005. Street Debt ending fund balance is \$90,138 deficit. The water and sewer funds need to be reevaluated due to a loss during the year. The city will have to increase rates to ensure the funds do not lose any additional money;

\*\*\* Meeting recessed at 7:32 p.m. due to lack of quorum from Fire Call. Leslie, Johnson & Thode left meeting to attend fire call\*\*\*

\*\*\*Meeting reconvened at 8:06 p.m.\*\*\*

### Community Concerns:

Orvan Heckt was present to address the council regarding a request to add a Zip Line to Marilyn DeBates Park. Heckt believes this will bring people back to Jasper. The zip line will be 200 foot long per Heckt's model and take approximately 1 minute. Heckt has created a model Zip Line in his garage that is 125<sup>th</sup> of the scale. Heckt stated that the zip line would not operate if it was not being used in the correct manner, making it 100% safe. Heckt predicts the project to cost approximately \$30,000.00 but suggested to charge participants for using the zip line to help recover the cost. Kounkel will look into the insurance requirements and present at the next scheduled council meeting;

Elicia Kortus from Reclaim Community was present to address the Council regarding Bauman Hall. Reclaim Community would like to obtain ownership of the property. Kortus stated that grants are available for the building to help preserve its historical integrity. Doug Peterson, a structural engineer from RISE completed a structural assessment on the property per the request of Reclaim Community. According to Kortus, there was an incomplete assessment done on the property over 10 years ago, hence why the city did not receive funding to repair the east wall. The school project is taking longer than expected so Reclaim Community would like a building to use currently for fundraising events, etc. Kortus states that the second level will have to be raised, bracing and angle bracing will have to be completed. Terry Skyberg estimated the cost to be \$30,000.00 to \$60,000.00. According to Kortus, liability is beyond the scope of the risk at this time. Skyberg does not think there is immediate danger to

The aforementioned minutes have been drafted for approval.

the east wall and would like to see the barricades removed. Reclaim is in the process of writing a grant with a deadline of January 2019;

Motion by Johnson, second by Lape to review & approve the minutes from the Regular Meeting on September 12, 2018, all ayes, carried;

Motion by Johnson, second by Leslie to review & approve the minutes from the 2019 Preliminary Budget meeting on September 13, 2018, all ayes, carried;

Review and approve the September Claims to date: Nordic Solar HoldCo, LLC, Geronimo Energy Contract, \$1,839.47; C&C Courts Inc/Sport Court North, Basketball Court with Logo, \$10,024.05; Rodman Lumber, Adopt a Pot Project/BB Court Edging, Memorial Hall Steps & Steel, \$1,978.48; Jasper Community Church, Sidewalk Replacement Program, \$2,248.35; League of MN Cities, Property & Casualty Insurance 8-18 to 8-19, \$\$35,636.00; Skyberg Construction, Windows & Door Opening Skins, Patch Suffits at Memorial Hall, \$4,286.25. Motion by Lape, second by Johnson to approve the September claims as presented, all ayes, carried;

Receipts noted: Prairie Rose Community Fund, Park Shelter Grant, \$16,000.00; J. Evans, Fire Call Income, \$2,300.00; Jasper Sunrise Village, Worker's Comp Final Audit, \$2,931.48; Jasper Town Homes, P&C Insurance \$2,286.67 & \$3,201.33; Jasper Sunrise, P&C Insurance, \$3,138.80 & \$4,394.30; Town of Trent, Mosquito Spraying, \$300.00;

#### DELINQUENT SEWER/WATER/GARBAGE:

The delinquent sewer, water and garbage report was discussed with the council with little discussion;

The Jasper Area United Fund budget was presented to the Council for informational purposes only;

#### WELLNESS CENTER/QCC:

A new vacuum was requested for the QCC. Kounkel will purchase one under \$150.00;

The Jasper Wellness Center is now a participant in the Silver & Fit program offering discounted or free memberships to individuals on Medicare;

#### NEW BUSINESS:

Pipestone County has three properties located within Jasper city limits that were forfeited to the County due to the property owners' failure to pay property taxes for a consecutive number of years. Those properties are described as Parcel Number 17-200-0240, 17-600-0800 and 17-200-0830. The City of Jasper does not have any interest in these properties as of this time;

Evangelical Lutheran Church has requested a permanent disconnection of services on their basement meter which has not been in use for years. Motion by Lape, second by Leslie to approve the permanent disconnection of utilities for the basement meter at ELC, all ayes, carried;

The aforementioned minutes have been drafted for approval.

The cameras have been installed at the Jasper City Park, Truck Parking area and Yard Waste site. Motion by Lape, second by Leslie to allow the Pipestone County Sheriff's Office access to the cameras, all ayes, carried;

The City of Jasper will need to have another councilmember complete the Board of Appeal & Equalization Training before February 1, 2019. The newly elected council member will be asked to take the training;

#### OLD BUSINESS:

The bike share program which was presented at the September meeting does have costs associated with it. The council opts to not move further with this request;

At the September council meeting, the Fire Department was granted approval to purchase a washing machine that would adequately clean their turnout gear. The council had approved the \$3,800.00 purchase. However, Leslie attended the Dell Rapids Firemen's Fee to discover that their machine, which cost \$900.00, adequately cleaned the turnout gear. The Dell Rapids Fire Department cleaned one set of turnout gear that was set to be retired due to the dirty state, and returned the gear in almost perfect condition. This washer can be purchased from Karl's. The Jasper Fire Department will most likely go this route to help save money;

#### PUBLIC WORKS REPORT:

No land use permits were issued during September;

Steve Toth is requesting to rezone a property located in the commercial district of Jasper to residential. The property mentioned is described as Parcel Number 17-200-0520. Toth wishes to renovate the building into living quarters for his daughter. Toth is required to update the electrical, plumbing and HVAC. However, with the property being zoning commercial, the contractors are demanding that commercial grade equipment be placed in the building. This would double the cost of the renovations. The zoning amendment would require a public hearing with the Planning Commission;

The cost of shipping the astro turf for the city park far outweighed the cost of the turf. Kounkel will look into other companies for the turf;

Thode displayed pictures of a replacement box for the sand truck in Lake Crystal, MN. The box is 9' x 96" where our previous one was 10' x 84". Thode will go look at the truck box. Motion by Leslie, second by Lape to purchase the replacement truck box if it is adequate and in good condition, all ayes, carried. Tony Klein will help with the replacement of the truck box;

Thode also mentioned that the City should look into replacing some of the tables at Memorial Hall. Kounkel will have options for the Council at the next scheduled meeting;

Thode will be jetting the sewers in the coming weeks;

#### ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

FYI: The State General Election will be held Tuesday, November 6, 2018;

The aforementioned minutes have been drafted for approval.

Upcoming Meetings:

The council set the Canvassing Board Meeting for Tuesday, November 13, 2018 @ 6:45 p.m. in the Council Chambers;

The next scheduled council meeting will be held on Tuesday, November 13, 2018;

Motion by Lape, second by Johnson to adjourn the meeting, all ayes, adjourned.

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Cortney Kounkel, Clerk-Treasurer

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Mike Baustian, Mayor