

JASPER CITY COUNCIL MINUTES

Regular Meeting – July 12, 2016

The Jasper City Council of the City of Jasper met in said city, July 12, 2016 at the Jasper City Office. Council members present: Mayor, Mike Baustian, Lisa Rodman, Karen Damman & Jeff Leslie, Absent: Pete Johnson; Employees present; Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen, Public Works Superintendent Brian Thode; *Jasper Journal's* Kyle Kuphal; Community Member: Terry Peterson;

Mayor Baustian called the meeting to order, followed by the Pledge of Allegiance;

Community Concerns:

Terry Peterson was present to address the Council about placing a “Little Free Library” within city limits. The libraries are an upcoming trend among communities. Adults and children will have 24 hour access to the library which offers books to the public. Policy is: take one, leave one; take one, leave none. Peterson described the structure as a “dollhouse on a post”. The house is 3’ tall, 2’ wide and 1-1/2’ deep. Peterson will maintain the box and keep it stocked as needed. There is also an option to register the box worldwide. The Council thinks the idea is great. Location placement was discussed as vandalism could be an issue. Ideal placement would be easily assessable in a high lit, high traffic area. The Council will consider multiple locations and make a decision at the next meeting;

Motion by Rodman, second by Damman to approve the Regular Meeting minutes from June 14th, 2016;

Review and approve the June Claims to date: Rock Co. Transfer Station, Cleanup Day, \$1,519.75; Double D Gravel, Water Leak on 6th St, \$506.25; Carolan Rental & Fun Co, Quartziter Inflatables, \$1,403.98.

Motion by Rodman, second by Leslie, to approve the June claims, all ayes, and motion carried;

Receipts noted: Pipestone County Treasurer, June 2016 Distribution, \$77,027.00; Rock County, June 2016 Distribution, \$41,677.05. Lingen also mentioned \$690.00 was brought in over the past month from the RV Park;

Quarterly reports were included for the Council to review;

The delinquent Sewer/Water/Garbage accounts were discussed;

Wellness Center:

The Lease Amendment between the City and Brian Persing was presented. Motion by Damman to accept the lease amendment detailing the increase in monthly lease fees and the changes to the lease terms, second by Rodman, all ayes, motion carried;

A request was made for a balance bar to be installed at the Wellness Center. Nothing dramatic needs to be placed. Thode will look into this;

NEW BUSINESS:

The aforementioned minutes have been drafted for approval.

Recent & future ambulance purchases will be discussed at a later meeting when more of the team is present;

All Minnesota cities now have the option to opt-out of requirements for MN Statutes, Section 462.3593, Temporary Family Health Care Dwellings of 2016. The new bill signed by Gov. Dayton allows landowners to place mobile residential dwellings on their property to serve as a temporary family health care dwelling for individuals with mental or physical impairments or for short term care for aging family members. The bill requires cities to follow and implement the new law unless the City chooses to opt out before September 1, 2016 by passing an ordinance. The structures have many requirements and stipulations. The structures can only be placed for 6 months, followed by another 6 month extension if requested. They cannot exceed 300 gross square feet, must have access to water and electrical utilities and must be portable. Issues with the new law are that ordinances related to accessory uses do not apply to these dwellings. The city will only have 15 days, 30 days if monthly meetings are held, to either issue or deny a permit, therefore public hearings on the application will not be held. Another issue is the dwelling may be placed in the middle of the driveway as no clear guidelines are established. The Council wishes to opt out of the requirements for MN Statutes, Section 462.3593 at the next meeting;

OLD BUSINESS:

Motion made by Leslie, second by Rodman, to approve the Citizen Complaint Policy and Form, all ayes, carried;

A list of RV Park Rules & Regulations was presented to the council by Lingen. The rules and regulations are short and very basic. Campers must pay the \$10 per night fee when reservations are made and a cancellation fee if they decide to not use the site as originally planned. Other rules and regulations prohibit fireworks and firearms, the release of gray water, and the unattended use of air conditioners. Motion by Damman, second by Rodman to approve the RV Park Rules & Regulations as written, all ayes, carried. Copies of the rules & regulations will be placed in the picnic shelter at the RV Park as well as copies given to potential renters;

PUBLIC WORKS REPORT:

One land permit issued to Aaron Lape for a privacy fence between his garage and house. The fence will be well off of the property line;

A resident has requested to install a vinyl fence on her property. With the current setbacks, the resident would be required to place the fence 3' from the property line but issues with trees would mean the resident would have to place the fence 5' from the property line. Vinyl fencing requires zero maintenance, unlike typical wood fencing. Other towns in the area have no set back requirements for fences. The City of Luverne has requirements for residential fences that would be ideal for the city. Kounkel will tailor Luverne's policy to the likes of Jasper and present to the Council at the next meeting;

Water leaks have been found and repaired. One resident was complaining of low water pressure. When Thode went to check on the issue, he discovered water flowing under the property owner's home. This has been a reoccurring issue with this house so the pipe was moved away from the home to allow easier

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access for fixes. After the fix, water usage was down about 30,000 gallons. Anything under 40,000 gallons per day is ideal according to Thode;

Rubber mulch for the park has arrived with another shipment coming tomorrow. Thode explained the process of removing the old mulch and placing the new rubber mulch. Thode will block off ½ of the play area at a time so portions will still be open for use. Thode was unsure when the project would be started as his assistant is out on vacation. Ideally, the project would be completed before Quartziter Days;

Rich Miller has requested to hook up to the City's water line. Miller has been hauling water from town for the past year due to well issues. Thode explained that he would have to go from the 1st St W intersection, bore across the road into property already owned by Miller, and continue north to the property. Miller will have to hire an engineer to determine if the water pressure will be adequate due to elevation from the water tower;

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

The 2016 Quartziter Days schedule was presented. It will be finalized on Thursday;

Local Board of Appeal & Equalization online training available to Council members who need recertification;

Kounkel is waiting on quotes for the outdoor digital sign;

Damman motioned to adjourn, Leslie second. All ayes, meeting adjourned.

Cortney Kounkel, Clerk-Treasurer

Mike Baustian, Mayor

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Public Hearing: Summit Genetics – July 12, 2016

The Jasper City Council of the City of Jasper met in said city, July 12, 2016 at the Jasper City Office. Council members present: Mayor, Mike Baustian, Lisa Rodman, Karen Damman & Jeff Leslie; Employees present; Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen, Public Works Superintendent Brian Thode; *Jasper Journal's* Kyle Kuphal; Terry Rodman & Dan from Summit Genetics; Absent: Pete Johnson;

Mayor Baustian called the meeting to order;

Summit Genetics has applied for an application to open a business within a residential zoned area. Summit Genetics specializes in semen distribution throughout the tri-state area. For biosecurity reasons, the EMS building has been the drop-off/pick-up point for the semen.

Terry Rodman was present to question the amount of traffic in the area. According to Dan, there will be primarily 2 people working at the location. There are a total of 4 drivers who will make deliveries and pick up about 3 days per week. Traffic will be minimal.

Motion by Leslie, second by Damman to approve the conditional use application from Summit Genetics, all ayes.

No members from the Planning Commission were present to voice their recommendations. Motion to approve is not valid

Cortney Kounkel, Clerk-Treasurer

Mike Baustian, Mayor

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