

## JASPER CITY COUNCIL MINUTES

Regular Meeting – June 14, 2016

The Jasper City Council of the City of Jasper met in said city, June 14, 2016 at the Jasper City Office. Council members present: Mayor, Mike Baustian, Lisa Rodman, Pete Johnson, Karen Damman & Jeff Leslie; Employees present; Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen, Public Works Superintendent Brian Thode; *Jasper Journal's* Kyle Kuphal; Community members present: Jeff Carstensen;

Mayor Baustian called the meeting to order, followed by the Pledge of Allegiance;

Community Concerns:

Kim Drew, Jasper Community Ambulance Association President was unable to attend the meeting to discuss recent ambulance purchases. She will be added to the agenda in July;

Motion by Rodman, second by Damman to approve the Regular Meeting minutes from May 17, 2016;

Review and approve the May Claims to date: Heiman, Inc. Boots/Helmets/ID Tags/Drip Torch, \$6,930.85; Hudson Tile Creations LLC, Meeting Room Bathroom, \$2,846.53. Motion by Johnson, second by Rodman, to approve the May claims, all ayes, and motion carried;

The delinquent Sewer/Water/Garbage accounts were discussed. The list contains 21 delinquent accounts and is accurate as of date;

Lingen informed the Council that a young resident of Jasper would be interested in helping with the Elections in November. Five judges will need to be trained for backup. If any of the Council knows someone who would be interested, they are encouraged to contact the City Office. Kounkel will also post notice on social media;

Lingen also presented the Council with a cemetery map detailing which gravesites are still available. A total of 181 gravesites are available for purchase;

Wellness Center:

Some members have dropped out due to the summer months but the numbers still look good.

Brian Persing is requesting an increase in rent July 1, 2016, from \$500.00 to \$600.00. Per the lease agreement, Persing requested the increase during the adequate time. Baustian mentioned that it would be ideal to change the lease from 12 months to 3 months incase Persing wants to continue to expand his business, using the Wellness Center side for more seating. Rodman made a motion to increase Persing's monthly rent to \$600.00 starting July 1, 2016 as long as the lease agreement is changed to 3 months, second by Damman, all ayes. Kounkel will speak with Persing regarding this;

Mark Garry purchased a weight bench with weights for the Wellness Center and is wishing to be reimbursed. Motion by Leslie, second by Johnson to reimburse Mark Garry \$120.00 for the purchase of the equipment, all ayes;

The aforementioned minutes have been drafted for approval.

Concern forms have been going great. One request was for a bike rack. Thode thought we had one laying around that we could place in front of the Baptist Church. Will look into this;

The Quartziter Club inquired whether the Wellness Center could sponsor the 5k as it did last year. Motion by Johnson, second by Leslie to sponsor the water, fruit, etc. for the Quartziter 5k Run/Walk on August 6<sup>th</sup>, 2016, all ayes;

#### NEW BUSINESS:

Motion by Damman, second by Johnson to approve Resolution 16-166 vacating the last 150' of Poorbaugh Avenue, all ayes, motion carried;

The 2015 Population and Household Estimates were presented. State aid is determined on the population. The figure seems low and may be worth taking the time to count this. Kounkel and Lingen will work on this in the coming weeks;

The Japser Civic Club signatory sheet still lists the previous Mayor and Clerk-Treasurer as the only ones able to sign on the account. Kounkel is going to contact Brad Burris, Pipestone County Medical Center, to find out if the Civic Club owns the clinic building in town as the assessors book details. Motion by Leslie to change the Civic Club signatory sheet to Mike Baustian and Cortney Kounkel, seconded by Damman, all ayes, carried;

#### OLD BUSINESS:

The Citizen Complaint Policy looks good according to the Council. Kounkel informed everyone that the Viborg, SD city clerk contacted the office and asked for a copy of the complaint form as she thinks it will help her cities situation;

#### PUBLIC WORKS REPORT:

Two land use permits were issued during the month of May. Deb Plahn moved in a storage shed and Randy Raak is removing the existing garage from his property on 6<sup>th</sup> Street;

Thode obtained quotes from Fuller Paving for asphaltting the alleys within city limits. It will cost \$5,250.00 per alley. The top 3 alleys asphaltting would benefit were discussed. It was decided to asphalt 1 alley per year. The alley between 6<sup>th</sup> & 8<sup>th</sup> Street and Spicer & Hill will be the first to asphalt due to it being in the worst condition. Motion by Leslie, second by Damman to asphalt the above mentioned alley this year, all ayes, carried;

The USDA has requested to place moth traps at the City Park. The traps will be located out of reach of children and will cost the city nothing. No objections. Kounkel will contact the USDA and grant approval;

Thode informed the Council that he is still losing a lot of water. A water leak specialist from Luverne is in town checking all the fire hydrants but is also unable to identify where the leak is coming from. Thode anticipates losing 20,000 gallons per day. The only other option would be to shut off valves again;

Gas leak in town last evening. Cupling fell off, should be resolved;

The aforementioned minutes have been drafted for approval.

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

Rodman requested pricing on an outdoor changeable letter sign as it would be a great way to advertise local events. Kounkel presented the Council with signs found on a local website. The Council would like to check on the prices of digital signs before a decision is made. Kounkel will have that information at the next meeting in July;

Lingen reported that the RV park is running by the seat of its pants and rules are needed. One party reserved all 4 campsites and then cancelled the day before. Lingen will compose new rules and regulations and present to the council at the next meeting in July;

Council then recessed to go on second drive-thru to assess nuisance properties. Shortly after, the council returned to council chambers;

Damman motioned to adjourn, Leslie second. All ayes, meeting adjourned.

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Cortney Kounkel, Clerk-Treasurer

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Mike Baustian, Mayor