

JASPER CITY COUNCIL MINUTES

Regular Meeting – March 8, 2016

The Jasper City Council of the City of Jasper met in said city, March 8, 2016 at the Jasper City Office. Council members present: Lisa Rodman, Pete Johnson (Acting Mayor), Karen Damman & Jeff Leslie; Employees present; Clerk-Treasurer Cortney Kounkel, Assistant Clerk-Treasurer Stella Lingen, Public Works Superintendent Brian Thode; *Jasper Journal's* Kyle Kuphal; Quentin Johnson arrived later in the meeting; Absent: Mayor, Mike Baustian;

Acting Mayor Johnson called the meeting to order, followed by the Pledge of Allegiance;

Community Concerns: No residents were in attendance;

Review & approve the minutes from Regular Meeting February 9, 2016. Motioned by Rodman, seconded by Damman to approve the minutes from February 9, 2016. All ayes, motion carried;

Review & approved the February Claims to date: City of Pipestone, Cable Access Channel, \$500.00; Crysteel Truck Equipment, Salt Truck Parts, \$375.73; MN Unemployment Insurance, TR Unemployment, \$2,680.60; MN Public Facilities Authority, PFA Loan, \$24,702.72; SW/WC Service Cooperatives, BT, CK & CD Insurance (CD 4 months), \$3,258.50; Motion by Damman to approve the February claims, Leslie seconded, all ayes, motion carried;

Receipts noted: 16 Cemetery Lots sold during the month of February. Nine reclaimed graves sold to Paul Fox;

Delinquent Sewer/Water/Garbage Report discussed. It was determined that if delinquent amounts are not paid by 9:00 a.m. on April 15th, 2016, service will be shutoff. Notices will be put on the water bills and in the newsletter;

Wellness Center discussion. Four members have dropped out over the month of February, but eight more joined. The purchase of two oscillating fans was approved by Leslie, seconded by Damman, all ayes. Kounkel spoke with Mark Bills regarding the use of the Wellness Center by nonmembers who are receiving physical therapy through the Pipestone Medical Center. Bills stated that he was unaware of any other physical therapists or nonmembers using the Wellness Center, but said he would look into this matter;

New Business:

Chapter 10 Ordinances will be tabled until April;

Leslie updated the Council on the Rural Fire Department Meeting held in January. Service prices increased by \$10.00 on each contract except for the city of Ihlen which was increased by \$100.00. Annual physicals will be completed this year as well. Turnout gear will need to be upgraded. It was decided at the meeting to purchase 3 set of gear each year. Air cylinders also need to be replaced soon. Leslie informed the council that everything else went well;

The aforementioned minutes have been drafted for approval.

Public hearings set for April 12th @ 7:30 p.m. & 8:00 p.m., respectively, for vacating the last 50' of Poorbaugh Avenue and the variance and conditional use permit for possible placement of storage units. Kounkel will mail out the notices and put an ad in the Jasper Journal;

Old Business:

Memorial Hall updates were discussed. Damman made a motion to accept Skyberg Construction's bid for remodeling the kitchen minus flooring as he was the only interested contractor who placed a bid and to allow Olsen Electric to update all electrical in the kitchen up to \$1,000.00, seconded by Leslie, all ayes, motion carried;

Quotes for 22 tables from A&B Business and OfficeMax were presented. A&B Business offered a quote of \$240.00 per table. OfficeMax offered a quote of \$79.99 per table. The specifications of the tables were reviewed. The purchase will be deferred until the weight capacity and durability is tested of the tables offered from OfficeMax. Only 1 table will be purchased at this time;

Hudson Tile's bid for the downstairs bathrooms was presented. Leslie made a motion to accept Hudson Tile's bid, Leslie seconded, all ayes, motion carried;

Rodman mentioned other bids for appliances were well over the amount quoted by M&H Hardware;

Members of the Zoning Commission were named. Motion by Damman to appoint Jerry Tower, Les Nath and Kurt Jandl to the Zoning Commission of the City of Jasper, seconded by Rodman, all ayes, motion carried;

Resolution 2016-68 was presented to the Council which designates Ben Denton as the prosecutor for all criminal casework within Jasper. This was previously approved at the February Council Meeting. Baustian will have to sign the form when he returns;

Email from Ben Denton regarding the city's share of Pipestone County fines was shared;

Cemetery Revestment notices was sent out today, March 8, 2016;

PUBLIC WORKS REPORT:

No land use permits were issued recently;

Thode received the MPCA 2015 Wastewater Treatment Facility Operational Award. Jasper was one of 285 cities in Minnesota to receive this award;

A lawnmower bid was presented. Currently there is about \$7,200 in the budget for the trade. Motion by Damman to accept the bid from Farmers Implement in Brookings, SD for the trade in of the lawnmower, seconded by Leslie, all ayes, motion carried;

ITEMS ANYONE WANTS TO ADD TO THE AGENDA:

Approval of new firefighters will be put on the April agenda;

The aforementioned minutes have been drafted for approval.

The Pipestone County Hospice Auction board requested the city place purchase an advertisement for their brochure as the city has done in previous years. The donation is \$25.00. Will also add an ad for the Wellness Center;

Audit scheduled for March 22nd & 23rd, 2016;

Kounkel gone to grant writing training March 17th, 2016;

2016 Local Board of Appeal and Equalization hearing is scheduled for Thursday. April 14th, 2016 @ 7:00 p.m.

Next council meeting is scheduled for Tuesday, April 12th, 2016;

Damman motioned to adjourn, Rodman seconded. All ayes, meeting adjourned.

Cortney Kounkel, Clerk-Treasurer

Mike Baustian, Mayor