

**CHAPTER 4**

**POLICE DEPARTMENT**

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**4.01 ORGANIZATION OF THE POLICE DEPARTMENT.** (1) OFFICERS. The Police Department shall consist of a Chief of Police and such other officers and number of patrolmen as shall be determined and prescribed from time to time by the City Council.

(2) APPOINTMENT. The Chief of Police shall be appointed by the Mayor and approved by the City Council. Subordinates shall be appointed by the Chief subject to the approval of the Council.

**4.02 CHIEF OF POLICE.** (1) GENERAL DUTIES. The Chief of Police shall have command of the Police Department of the City under the direction of the Mayor and City Council. He shall have general administration and control of the Department and shall be responsible for the Department's government, efficiency and general good conduct. He shall perform all duties prescribed to him by the laws of the State and ordinances of the City and shall obey all lawful written orders of the Mayor or City Council.

(2) TO KEEP THE PEACE. The Chief of Police shall cause the public peace to be preserved and shall arrest with or without process and, with reasonable diligence, take before the proper court every person found in the City engaged in any disturbance of the peace or violating any law of the State or ordinance of the City. The Chief shall cooperate with other law enforcement officers in the arrest or apprehension of persons charged with crime.

(3) RECORDS AND REPORTS. (a) The Chief of Police shall make and file in the office of the Police Department a daily report of all arrests made, the dates thereof, names of the persons arrested, the action taken under each arrest and the results. He also shall file a monthly report with the Council of the hours he served on active duty during the preceding month, and shall keep such additional records and give such other information as the Mayor or Council may direct from time to time.

(b) The Chief of Police, or any police officer while on duty, shall investigate all motor vehicle accidents occurring within the City and promptly make and file accident reports of each accident setting forth therein the names and addresses of the persons involved, the names and addresses of witnesses and all other pertinent data as to the nature, cause and circumstances of the accident.

(4) EQUIPMENT AND COMPENSATION. (a) The procurement and use of equipment and supplies required by the Chief of Police in the operation of the Police Department including uniforms, automobiles for police work, weapons, etc., shall be as prescribed by the Mayor or City Council from time to time.

(b) The compensation to be paid the Chief and police officers for their services, the hours of active duty, rest days, vacation periods and other

emoluments of employment, shall be such as may be determined by the City Council from time to time.

(5) **DISCIPLINARY ACTIONS.** Disciplinary actions against the Chief of Police shall be taken by the City Council, and against subordinates shall be taken by the Chief, subject to appeal to the City Council. Sections 62.13(5) and (5m), Wis. Stats., which establish procedures for disciplinary actions against subordinates and for dismissals and reemployment of subordinates, are hereby adopted by reference.

**4.03 DUTIES OF CITIZENS.** (1) **TO ASSIST POLICE.** No person, without reasonable excuse, shall refuse or fail to aid the Chief of Police or any police officer in the performance of his duties when called upon to do so by such officer.

(2) **RESISTANCE TO POLICE.** No person shall resist or in any way interfere with or obstruct the Chief of Police or any police officer in the discharge of his duty, or shall hinder or prevent him from discharging his duty as such officer; and no person shall, in any manner, assist any person in custody of the Chief of Police to escape or to attempt to escape from such custody, or shall rescue or attempt to rescue any such person.

**4.05 PENALTY.** Except as otherwise provided, any person who shall violate any provision of this chapter, or any order, rule or regulation made hereunder, upon conviction, shall be subject to a penalty as provided in Section 25.04 of this Municipal Code.