

CHAPTER 8**PUBLIC WORKS**

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8.01 STREET AND SIDEWALK GRADES. (1) ESTABLISHMENT. The grade of all streets, alleys and sidewalks shall be established by the City Council and recorded by the Administrator in his office. No street, alley or sidewalk shall be worked until the grade thereof is established.

(2) ALTERATION OF GRADE PROHIBITED. No person shall alter the grade of any street, alley, sidewalk or public ground, or any part thereof, in the City unless authorized or instructed to do so by the City Council or the Director of Public Works. All such alterations of grade shall be recorded in the office of the Administrator by the Administrator or the officer authorizing alteration.

8.02 SIDEWALK CONSTRUCTION AND REPAIR. #426 4/17/01 (1) CITY TO INSTALL. Under authority of Sec. 66.0907, Wis. Stats., the City shall by City personnel or on bids through a private contractor install sidewalks along or upon any street, alley or highway in any new subdivision development in the City, and shall charge the entire cost thereof to the abutting property owner. The City shall provide through protective covenants and restrictions language establishing the authority of the City to install and assess the costs of sidewalks in new subdivision developments.

(2) PROPERTY OWNERS' ALTERNATIVE TO INSTALL, REPLACE OR REPAIR SIDEWALKS. Owners of properties other than in new subdivisions beginning with development of the Rockville Subdivision shall have the alternative of installing sidewalk abutting said properties when required by this Ordinance, by contracting for and/or carrying out themselves such installation, when so required as set forth in Section 8.02(5). Property owners in all areas, including in subdivision projects, shall have the alternative of repairing or replacing sidewalk abutting their properties by contracting for and/or carrying out themselves such repair or replacement when required to repair or replace their sidewalks as set forth in Section 8.02(5). Property owners other than for new sidewalks in subdivisions beginning with the Rockville Subdivision shall be sent a notice by the Director of Public Works indicating the City's determination that sidewalks must be installed, repaired or replaced, in accord with Section 8.02(5) of this ordinance and said notice shall provide the said property owner or owners to whom the notice is sent time within which to advise the City if they will hire their own contractors to carry out the installation, repair or replacement of the sidewalk as ordered, or perform said work themselves, with said notice and return thereof to be as provided for in Section 8.02(5). An indication of acceptance of said alternative shall be provided in writing to the Director of Public Works at the Kiel City Hall by said property owners by the date determined as provided in Section 8.02(5).

(3) WHERE NOTICE NOT GIVEN. With respect to any sidewalk which has been the subject of an order to install, repair or replace, where notice is not received from the property owner within the time limits established pursuant to

Section 8.02(5), the City shall by City personnel or on bids through a private contractor install, repair or replace said sidewalk, and shall charge the entire cost thereof to the abutting property owner.

(4) WHEN SIDEWALKS TO BE CONSTRUCTED. Sidewalks shall be constructed along each side of the streets in any City block where curb and gutter has been installed when any of the following conditions set forth in (a), (b) or (c) are met:

(a) 50% of the property in the block has been improved with building improvements.

(b) 50% or more of the property in the block has sidewalks.

(c) The City Council, by resolution, determines that construction of sidewalks would better safeguard the welfare of the public.

(d) With respect to properties zoned conservancy (C-1), the City Council may determine that no sidewalk shall be required even where the terms of subs. (a) or (b) above are met.

(e) The word "block" in this section shall mean that area between one intersection and another or between an intersection and a cul-de-sac or dead end on both sides of the street.

(5) NOTICE TO INSTALL, REPAIR OR REPLACE. The City Council in conjunction with the Director of Public Works shall conduct by August 15 of each year, an annual inspection of the City to determine where sidewalks should be installed, repaired, or replaced. The Director of Public Works shall by September 15 of each year send a notice, indicating the City's determination that sidewalks should be installed, repaired, or replaced to the owners of all properties on the list of those inspected and for which installation, repair or replacement was found to be needed. The said notice shall specify that the City or its agent will perform the installation, repair or replacement found needed if the property owner does not indicate by a date specified in the letter not sooner than December 15 that he will either hire a private contractor to perform the required sidewalk work, or do that work himself. The notice shall also state that the property owner must himself or by his contractor complete the required sidewalk work by the following August 15, and that if said work is not completed by that date, the City may itself or by its agent perform said work. The notice shall further indicate that if the City or its agent performs the installation, repair or replacement found needed, the cost of said work shall be charged to the abutting property owner. The notice shall also indicate that failure to install, repair or replace the sidewalk by the due date, unless excused for good cause by the Director of Public Works, shall be a violation of the Kiel

Municipal Code. The notice shall be served upon such property owner by certified first class mail.

(6) **APPEAL TO COUNCIL.** Any owner who is served with a notice as set forth in sub. (3) to comply with this section, who believes himself aggrieved thereby, may petition the City Council for a variance requiring that a sidewalk not be constructed, replaced or repaired, provided such petition is filed with the Administrator within 20 days after receipt of such notice. Such petition shall be accepted or rejected by the City Council within 20 days after it has been filed with the Administrator.

(7) **SPECIFICATIONS.** All sidewalks within the City shall be repaired, rebuilt and constructed in accordance with the following specifications:

(a) **Width.** 1. Sidewalks in residential areas shall be 5' in width and shall be placed 1' from the lot line unless otherwise specified by the established grade ordinance for a specific street.

2. Sidewalks in areas zoned for business (Fremont Street) shall, in general, extend from the building front to the back of the curb. In areas where buildings are set back from the street line, the sidewalk shall extend from the street line to the back of the curb.

(b) **Longitudinal Grade (Parallel to Street).** 1. The grade of the sidewalks shall conform to the established grade ordinance and plan for the street on which the sidewalk is to be constructed. Any deviation from the grade ordinance must be approved in writing by the Director of Public Works.

2. No deviation of a sidewalk from the established grade shall be more than 3/4". Any sidewalk shall be repaired when a deviation from grade of 3/4" or more occurs. Any change in the longitudinal grade shall be constructed in such a manner as to be smooth and pleasing in appearance. Abrupt breaks in grade shall be avoided.

(c) **Transverse Grade.** Sidewalks shall slope from the lot line toward the street in order to provide adequate drainage. This slope shall in general be 1/4" per foot or 1-1/4" across a 5' sidewalk. In areas where it is advantageous to meet existing conditions, this slope may be increased to a maximum of 1/2" per foot. The minimum transverse grade for sidewalks shall be 1/8" per foot.

(8) **THICKNESS OF SIDEWALKS.** (a) In residential areas, sidewalks shall be 4" thick with the exception of driveway sections which shall have a minimum thickness of 6".

(b) Sidewalks in areas zoned for business shall be a minimum of 5" thick

and driveway sections shall be a minimum of 7" thick.

(c) A 2" thick crushed gravel base shall be provided for all sidewalks.

(9) FORMS. All forms for the sidewalk shall be of wood or steel and shall be set true to line and grade, substantially constructed so they will not be disturbed during the placing of concrete. In each case, the forms shall be the full depth of the walks. All sharp breaks in line or grade shall be avoided.

(10) CONCRETE. (a) Composition. Concrete shall be ready mixed and its cement content per cubic yard on a cement only mix should be 5.5 sand or a total poundage of 517# minimum or a 3500 PSI mix with a minimum cement content of 480# per cubic yard. All mixes will be used with a maximum slump of 5" and also a minimum air content of 6% plus or minus 1% maximum. All delivery tickets must have the mix formula on them and one copy of each shall be provided to the Director of Public Works not later than 24 hours after delivery of the mix to the construction site. Abutting property owners who mix their own concrete shall meet the same standards of structural integrity for their sidewalks as those for the ready mix sidewalk described in this subsection.

(b) Placing and Finishing Concrete. 1. Concrete shall be placed only on a damp subgrade, puddled and compacted in the forms or vibrated to secure a solid mass free of all voids. After the concrete has been compacted, it shall be struck off and worked to a smooth and even contour with a wood float, followed by a steel trowel. After the final troweling, the surface shall be lightly stripped with a fine brush to produce a fine grained, smooth but sanded texture.

2. The sidewalk shall be constructed with contraction joints. The contraction joint shall extend into the concrete to a depth of 1". A 1/2" asphalt expansion joint shall be placed at intervals not less than 45' and not more than 60'. Expansion joints shall be the full thickness of the walk.

3. The edges of all sidewalk joints shall be rounded with an edge of 1/4" radius.

(c) Curing. As soon as possible without marring, the finished sidewalk shall be covered with wet burlap, cotton mats, straw or earth and kept moist for 3 days. As an alternate where practical, clear or white pigmented membrane seal coats may be used if at the end of 3 days they retain within the concrete at least 85% of the original mixing water. In cold weather, sidewalks shall be protected from freezing during the curing period.

(11) PENALTIES. Any property owner who violates any provision of this

section shall upon conviction be punished by a forfeiture established in Section 25.04 of this Municipal Code. Each 24-hour period during which a violation exists shall constitute a separate offense.

8.03 DRIVEWAYS. [#418 6/29/98] No person shall construct or maintain any driveway across from any sidewalk or curbing without first obtaining a driveway permit from the Director of Public Works. No driveway shall be constructed except in accordance with the specifications prescribed by the Director of Public Works. Driveway openings in residential, commercial and conservancy districts shall not exceed a maximum width of thirty-five (35) feet. The size of driveway openings in industrial districts shall be left to the discretion of the Director of Public Works.

8.04 STREET OPENINGS. (1) **PERMIT REQUIRED.** No person shall make any excavation or opening in any street or public way beyond the lot line in the City unless permission to do so shall have first been granted by the Director of Public Works and a street opening permit has first been obtained by said person from the City.

(2) **PERMIT DISPLAY.** A copy of any permit issued under this Chapter shall be made available at all times by the permittee at the indicated work site and shall be available for inspection by the Director of Public Works upon request.

(3) **APPLICATION AND CERTIFICATE OF LIABILITY INSURANCE.** Any person desiring to make any excavation or opening shall make application for permission therefor in writing, addressed to Director of Public Works, stating the location of the excavation or opening to be made, the size of the same, the purpose for which the same is to be made and the length of time for which the excavation or opening is to remain in existence. The application and a certificate of liability insurance in a sum of not less than \$1,000,000 shall be filed with the Administrator at least 7 days prior to the date on which excavation or opening of the street or public way is to begin. The Director of Public Works shall thereupon examine the application to be sure it complies with all provisions of this section and he may disapprove the application if he finds there to have been insufficient notice of the excavation or opening for which application is made. The Director of Public Works shall submit any application he feels may not be acceptable to the City Council or its appropriate committee for review. The provisions herein contained shall be in addition to those of Section 8.07 of this Chapter, except that the Director of Public Works may waive the 7-day notice period in case of emergency under Section 8.07(2) of this Chapter. The application for a permit shall contain the following information: scaled drawings showing the location and area of the proposed project and the location of all existing and proposed facilities.

(4) USE OF DEPOSIT OR LETTER OF CREDIT. A deposit of \$500 or a letter of credit shall be made as a guarantee that the excavation or opening will be made in accordance with this section and that the street or public way in which the excavation or opening shall be made shall be placed in the same state of repair and with the same type of surfacing materials as it was prior to the excavating thereof. The repair of such street shall be made by the person excavating or opening the same under the direction of the Director of Public Works, and upon obtaining a statement from him that the street or public way has been repaired to his satisfaction, the deposit, if any, shall be refunded by the City Treasurer to the person making the same. If such street is not repaired within one year after the making of such excavation or opening, the Director of Public Works shall make such repairs and pay the expense of the same out of the deposit, or draw upon the letter of credit for such expense, refunding the balance, if any, remaining after such repairs have been completed to the person making the same.

(5) PLACING OF EXCAVATED MATERIALS. In excavating any street or public way, all materials for paving or ballasting shall be removed with the least possible injury or loss of the same, and together with the excavated material from trenches, shall be placed where the least practicable inconvenience to the public health will be caused and admit of the free passage of water along the gutters.

(6) PROTECTION OF EXCAVATIONS. All excavations made in streets or public ways in accordance with permission given pursuant hereto shall be enclosed with sufficient barriers, and warning lamps shall be kept burning from sunset to sunrise at each end thereof and at intervals of not more than 10' along the same, and all other necessary precautions shall be taken to guard the public effectively against all accidents or damage to persons or property from the commencement to the completion of the work. Whenever the sides of the trenches made in such excavation will not stand perpendicular, sheeting and braces shall be used to prevent any unnecessary caving. Regulations of the Occupational Safety and Health Administration (OSHA) concerning trenching currently and as they may be amended from time to time in the future are hereby incorporated by reference.

8.05 OBSTRUCTIONS AND ENCROACHMENTS. (1) PROHIBITED. No person shall encroach upon, or in any way obstruct or encumber any street, alley, sidewalk, public grounds or land dedicated to public use, or any part thereof, or permit such encroachment or encumbrance to be placed or remain on any public way adjoining the premises of which he is the owner or occupant, except as provided in sub. (2).

(2) EXCEPTION. The prohibition of sub. (1) shall not apply to the following:

(a) Signs or clocks attached to buildings which project not more than 6' from the face of such building and are at least 10' above the sidewalk, street or alley surface.

(b) Awnings which are at least 7' above the sidewalk, street or alley surface.

(c) Public utility encroachments duly authorized by State law or the City Council.

(d) Goods, wares, merchandise or fixtures being loaded or unloaded which do not extend more than 3' on the sidewalk, provided such goods, wares, merchandise or fixtures do not remain thereon for a period of more than 2 hours.

(e) Temporary encroachments or obstructions authorized by permit under Section 8.06.

(f) Excavations and openings permitted under Section 8.04.

8.06 STREET PRIVILEGE PERMITS. (1) **WHEN REQUIRED.** Permits for the use of the streets, alleys, sidewalks, or other public ways or places of the City shall be required and may be granted to applicants by the Director of Public Works for the purpose of moving any building or structure, or of encumbering the street, alley, sidewalk or way with materials necessary in and about the construction or demolition of any building or structure, provided such applicant has complied with the other requirements of this subsection and has obtained a building permit if required by this Municipal Code.

(2) **BOND.** No street privilege permit shall be issued until the applicant shall have executed and filed with the Administrator a bond in an amount determined by the Director of Public Works, with the condition that the applicant will indemnify and save harmless the City from all liability for accidents or damage caused by reason of operations under the permit, and will remove such encumbrance upon termination of the operations, leave the vacated premises in a clean and sanitary condition and repair any and all damage to the streets, alleys, sidewalks or public property of the City resulting from such building or moving operations.

(3) **FEE.** The fee for a street privilege permit shall be \$5.

(4) **CONDITIONS OF OCCUPANCY.** The permission to occupy or obstruct the streets, alleys, sidewalks or public grounds is intended only for use in connection with the actual erection, alteration, repair, removal or moving of

buildings or structures and shall be given upon the following terms and conditions and subject to revocation without notice by the Director of Public Works for violation thereof:

(a) Such temporary obstruction shall cover no more than 1/3 of any street or alley.

(b) Obstructions shall be sufficiently lighted at night so as to be in full view of the public from all directions.

(c) Sidewalk traffic shall not be interrupted, but temporary sidewalks of not less than 4' in width guarded by a closed fence at least 4' high on both sides may be maintained during the period of occupancy.

(d) The process of moving any building or structure shall be as continuous as practicable until completed, and if ordered by the Director of Public Works, shall continue during all hours of the day and night.

(e) No building or structure shall be allowed to remain overnight on any street crossing or intersection, or so near thereto as to prevent easy access to any fire hydrant.

(f) Buildings shall be moved only in accordance with the route prescribed by the Director of Public Works.

(g) Upon termination of the work necessitating such obstruction, all parts of the streets, alleys, sidewalks or public grounds occupied under the permit shall be vacated, cleaned of all rubbish and obstructions and placed in a safe condition for public travel at the expense of the permittee.

(5) TERMINATION. All street privilege permits shall automatically terminate at the end of 3 months from the date of issuance unless an earlier termination date is specified thereon at the direction of the Director of Public Works.

(6) REMOVAL BY CITY. In addition to any other penalty imposed, if the owner or occupant of the premises adjoining any unlawfully obstructed sidewalk shall refuse or neglect to remove such obstruction within 24 hours after notice from the Director of Public Works to do so, the Director of Public Works shall remove such obstruction and make return of the cost and expense thereof to the Administrator, who shall enter such cost on the next annual tax roll as a special charge against the property abutting such obstructed sidewalk, and such sum shall be levied and collected as other special taxes against real estate.

8.07 NOTICE OF REPAIRS AND IMPROVEMENTS TO GAS MAINS. (1) BEFORE CONSTRUCTION SEASON. On or before May 1 of each year the Wisconsin Public Service Corporation, its successor or assign, the company furnishing gas service to the residents of the City under a franchise from the City, shall file with the Administrator at his office the schedule of proposed repairs and improvements to the gas mains in the City for the ensuing construction season where the surface of a street or alley will be broken in doing the work.

(2) EMERGENCIES. Before any street or alley surface in the City is broken to make any emergency repair to mains, the Director of Public Works shall be notified.

8.08 ERECTING BARRIERS FOR SCHOOL PURPOSES. (1) STS. PETER AND PAUL CATHOLIC CONGREGATION. There being a hazard, in the opinion of the City Council, to children engaged in play during the recess and noon play periods at and about the premises of the parochial school of Sts. Peter and Paul Catholic Congregation, which hazard is particularly dangerous on the alley between Fifth and Fourth Streets, on that portion of the alley which abuts on the rear of the parochial school property, the City Council hereby designates that such portion of the alley be a restricted vehicular traffic zone during play periods on days of the school year when such school is in session, in accordance with Section 66.0301, Wis. Stats., and that suitable barriers or barricades with appropriate signs thereon in accordance with the statute be erected and maintained at the following points in the alley at such times:

(a) The east line of the parochial school property where such property intersects with the alley.

(b) The east line of Fifth Street where it intersects with the alley.

8.09 SNOW AND ICE REMOVAL. (1) FROM SIDEWALKS. The owner, occupant or person in charge of each and every building or structure, or unoccupied lot, in the City, which fronts on or abuts any street, shall clean the sidewalk upon the lot or cause it to be cleaned, of snow or ice to the width of such sidewalk within 24 hours of the time at which snow ceases to fall. Said property owner shall cause the said sidewalk to be kept clear from ice and snow, provided that when ice is formed on any sidewalk so that it cannot be immediately removed, the said owner, occupant or person in charge shall keep the said sidewalk sprinkled with sand and/or salt. If such snow and ice is not removed as required hereunder, the Director of Public Works shall cause its removal and charge the cost of removal to the abutting property.

(2) DEPOSIT IN STREETS PROHIBITED. No person shall deposit snow removed from his premises onto or across the traveled portion of any street or

sidewalk in the City.

(3) **SNOW EMERGENCY DECLARATION AND PARKING RESTRICTIONS.** The Director of Public Works, and in his absence the Chief of Police, shall have the authority to declare a snow emergency in the City. Such authority may be exercised whenever a snow-fall during any period of 24 hours or less reaches a depth of 3" or more. During the period of a snow emergency, no overnight parking on any City streets shall be permitted between midnight and 7 a.m. Vehicles left on City streets in violation of a declaration of snow emergency may be towed to a place of storage by City crews or private operators at the request of City crews, and the reasonable costs of towing and storage shall be collected from the owner of the vehicle in addition to the penalties otherwise provided for parking violations under Section 7.15(4) of this Municipal Code.

(4) **EMERGENCY RESTRICTIONS ON PARKING ON THE NORTH AND EAST SIDES OF CITY STREETS.** The City Council may, by resolution, prohibit parking at any time on the north and east sides of all streets in the City where, in the discretion of the City Council, it is determined that, because of accumulations of snow and ice, the traveled portions of public streets have been narrowed to the extent that vehicular traffic is impeded or made unreasonably hazardous.

(5) **NOTICE OF SNOW EMERGENCY.** Notice of snow emergency provisions shall be posted on all State and County highways entering the City. Upon declaration of a snow emergency, the Director of Public Works, or in his absence the Chief of Police, shall cause announcements of said snow emergency to be made on at least 2 radio stations whose broadcast range includes the corporate limits of the City, and on the local cable television transmission.

8.10 STREET TREES. (1) **PLANTING WITHOUT PERMIT PROHIBITED.** No person shall plant trees on any public sites, in public parks, playgrounds, streets, boulevards or the terrace strip between the lot line and the curb within the City limits without express consent of the Director of Public Works or the City Council.

(2) **TRIMMING.** (a) The City shall trim the branches of any trees or shrubs within the street right-of-way. The City shall notify the owner or owners of all trees and shrubs subject to trimming at least 24 hours in advance of the date on which the trimming is to be done.

(b) All trees and shrubs located in the public streets of the City shall be trimmed and at all times kept trimmed so that there shall be a clear and unobstructed space of 8' between the lowest branches thereof and the grade of the sidewalk of such street, and a clear and unobstructed space of 12' between the lowest branches thereof and the grade of the roadway of such street.

(c) The Director of Public Works shall enforce the provisions of this section. He shall give written notice to the owner or owners of all trees and shrubs not trimmed as required by this section, advising them that they must cause the same to be so trimmed within 5 days after the service of such notice. If, after receiving such notice, such owner or owners shall fail to so trim such trees and shrubs, the Director of Public Works may cause the trees and shrubs to be trimmed. He shall in that case keep a correct and accurate account of the cost of the trimming of the trees and shrubs and report the amount of such cost, together with a correct description of the real estate on which such trees and shrubs are located, to the Administrator, who shall levy the same as a special tax against the benefited property.

(d) All costs and expenses incurred by the City in trimming trees and shrubs hereunder are hereby made a legal charge and lien against the real estate on which such trees and shrubs are located and against the owner of such real estate.

8.11 UNIFORM STREET NUMBERING SYSTEM. (1) All lots and parts of lots in the City shall be numbered in accordance with the house numbering map on file in the office of the Administrator. All lots and parts of lots hereafter platted shall be numbered to conform as nearly as possible to the general scheme of numbering as outlined on the map, and numbers should be allocated as nearly as possible to one number per 25'. Mueller Road shall be and constitute the north and south base line and Mill Road shall be and constitute the east and west base line for street numbering.

(2) Any owner or occupant of any building or tenement fronting upon any street in the City who fails, 30 days after completion of such building or tenement, to attach securely or apply to the front of said building or tenement in a conspicuous position the proper number of such building or tenement shall be deemed to be in violation of this section. Said number shall be attached securely or applied to the front of the building or tenement and the number shall be not higher than the first or ground story of the building, so that it may be plainly seen from the street. The number of the building or tenement shall be that which is inscribed upon the City map. The number as placed upon the building or tenement shall be not less than 3" in height. Any violation of this section may be prosecuted at any time five days after the Chief of Police serves written notice upon the owner or occupant of the building or tenement demanding that he properly number said building or tenement.

8.12 OFFICIAL MAP. (1) PURPOSE, CERTIFICATE AND PLAT FILED WITH THE REGISTER OF DEEDS BY THE ADMINISTRATOR. To conserve the value of land; to insure an efficient and economical growth of the community; to minimize the cost of installing municipal facilities in future subdivisions; and to

promote the general welfare of the citizens of the community, an official map is adopted for the purpose of administering the approval or disapproval of future subdivision plats, and to prevent the erection of future buildings in the bed of any street, highway or parkway as shown on such official map, within the City or in the extraterritorial jurisdiction thereof. The Administrator shall file with the Register of Deeds of Manitowoc and Calumet Counties a certificate showing that the City has established such official map and shall do likewise as to any change or addition to the official map.

(2) **AUTHORITY OF CITY COUNCIL.** The City Council shall administer acceptance of preliminary subdivision plats in conformity with the official map. Whenever strict compliance with the layout as shown on the official map would work an unnecessary hardship upon an owner, the City Council may permit a variance from the exact design shown on the official map.

(3) **PLOT PLAN; REQUIREMENT FOR OBTAINING A BUILDING PERMIT.** For the purpose of preserving the integrity of the official map, no permit shall hereafter be issued for any building in the bed of any street, highway or parkway shown or laid out on the official map, except as provided in Section 62.23(6)(d) and (g), Wis. Stats. The Administrator, Building Inspector or other proper official authorized by the City Council to issue building permits, shall require each applicant to submit a copy of the plot as shown in a certified survey or properly recorded subdivision plat and a sketch showing the proposed location of the future building on the lot. If the official authorized to issue the permit finds that the placing of the proposed building or structure will not be in violation of this section, or any other applicable City ordinance, he shall issue a building permit, retaining a copy of the sketch and of the permit issued. Where there is a conflict between the proposed building or structure and the requirements of this section, said authorized official shall deny the permit and so inform the applicant in writing.

(4) **REVISIONS AND CHANGES.** The City Council, whenever and as often as it deems necessary for the common good or in the public interest, may change or add to the official map of the City in conformity with Section 62.23(6)(c), Wis. Stats.

(5) **PUBLICATION FEES.** Before publication of any legal notice shall be made in the official newspaper for public hearing for a change in the official map of the City, the person making the application for such a change shall pay to the Administrator the cost of such publication.

8.15 PENALTY. Any person who shall violate any provision of this chapter shall be subject to a penalty as provided in Section 25.04 of this Municipal Code.

