



CITY OF KIEL

621 Sixth Street
P.O. Box 98
Kiel, WI 53042

Krystal Karls, City Clerk-Treasurer

Phone (920) 894-2909 Email: krystal.karls@kielwi.gov

BOUNDARY EXTENSION APPLICATION

Application must be filed a minimum of 20 days prior to the special event or a \$200 fee will be incurred.

| ORGANIZATION INFORMATION | | | |
|--------------------------|-----------------|------------|-----|
| NAME OF ORGANIZATION | | | |
| MAILING ADDRESS | CITY | STATE | ZIP |
| PHONE NUMBER | WEBSITE ADDRESS | | |
| EVENT CONTACT PERSON | | | |
| MAILING ADDRESS | CITY | STATE | ZIP |
| HOME PHONE | WORK PHONE | CELL PHONE | |
| EMAIL ADDRESS | | | |

| EVENT INFORMATION | |
|---|----------------------|
| NAME OF THE EVENT IF APPLICABLE | DATE(S) OF THE EVENT |
| EVENT START TIME | EVENT END TIME |
| LOCATION OF THE EVENT | |
| <p>A. A detailed map/sketch of your event indicating the specific location and the layout of your event must be included or your application will not be accepted.</p> | |
| <p>B. Generally, describe your event and its purpose.</p> | |
| <p>C. Estimated number of participants:</p> | |

OTHER INFORMATION

A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.*

YES NO

Please list the number of City of Kiel licensed bartenders that will be on site:

B. Does your event involve amplified music?

YES NO

If yes, will the amplified music be a:

Band DJ Other

Hours when amplified music will be played:

C. Will you need barricades provided by the City of Kiel for your event?

YES NO

If yes, how many?

D. What other assistance do you foresee needing from the City of Kiel (personnel, materials, equipment, etc.)?

PERMIT FEE

The fee of the boundary extension permit is \$10.00.

Date paid: _____

SIGNATURE

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the City of Kiel its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the City for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted.

Signature of Applicant

Date

-----Office use only-----

Application forwarded to and approved by:

City Administrator, Casey Witterholt

Date

Police Chief, Joseph Jeanty

Date