

# BUILDING PERMIT

New Construction - Residential

Permit #

## City of Kiel

Name:

Address of Project:

Phone:

Parcel/Lot #

Sq. Ft. of Project:

Cost of Project:

Date:

Up to 2000 Sq.Ft.	\$400.00	<input type="text"/>
2000 to 5000 Sq. Ft.	\$450.00	<input type="text"/>
5000 Sq Ft. Plus.	\$600.00	<input type="text"/>

Electrical Service	\$55.00	<input type="text"/>
Electrical	\$110.00	<input type="text"/>
Plumbing	\$165.00	<input type="text"/>
Heating/A.C.	\$110.00	<input type="text"/>
State of WI. Stamp	\$35.00	<input type="text"/>
Escrow	\$500.00	<input type="text"/>
Erosion Control	\$100.00	<input type="text"/>
City of Kiel	\$ 150.00	<input type="text"/>
Zoning	\$ 250.00	<input type="text"/>
Other		<input type="text"/>
Sanitary		<input type="text"/>
Total		<input type="text"/>

### Inspections Required:

<input type="checkbox"/> Footings	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Foundation:	<input type="checkbox"/> Rough Inn
<input type="checkbox"/> U-G Plumb	<input type="checkbox"/> Insulation
<input type="checkbox"/> Electric Service	<input type="checkbox"/> Final

### Additional Permits

Sanitary Permit

CELL 920-378-2857

FAX 920-849-9289

Phone 920-849-9274

Paul Birschbach  
Building Inspector

Building Inspector \_\_\_\_\_

Home Owner - Agent \_\_\_\_\_

# New home-required item checklist

- \_\_\_\_\_ Copy of the Sanitary Permit.
- \_\_\_\_\_ On Line Wisconsin Uniform Building Permit.  
Can be found at [www.bispermits.com](http://www.bispermits.com)
- \_\_\_\_\_ 3- Sets of building plans showing all house dimensions.
- \_\_\_\_\_ Completed Energy Work Sheet.
- \_\_\_\_\_ Completed Erosion Control application.
- \_\_\_\_\_ Completed site plan showing all Erosion Control.
- \_\_\_\_\_ Completed Contractors List.
- \_\_\_\_\_ Completed Culvert/Driveway Permit Application
- \_\_\_\_\_ Read and sign the City of Kiel Permit Attachment.
- \_\_\_\_\_ City of Kiel Zoning Permit Application.
- \_\_\_\_\_ Braced Wall Plan.
- \_\_\_\_\_ Sanitary Hookup Fee's or Special Assessments.

## City of Kiel Building Permit Attachment

### Notice

**Open Burning-**It is illegal to burn construction and demolition materials in Wisconsin, with few exceptions. State laws prohibit the burning of painted, treated and other unclean wood, asphalt, plastics of any kind, oily substances, rubber products, wet rubbish and other materials.

Individual homeowners may burn small quantities of clean wood and paper. However, recycling ordinances statewide prohibit the burning of cardboard, newspaper, magazines and other recyclable materials.

### Contractor Requirements.

**All equipment shall enter and exit** the building site on the tracking pad (driveway). SPS 321.125(c). The building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

**Erosion Control-**Erosion Control measures shall be installed and maintained throughout the construction of the structure(s), including landscaping. SPS 321.125. The Building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

**Street Clean Up-**It is the responsibility of the General Contractor, and shall be cleaned up by the end of the work day.SPS 3 21.125 (d). The Building Inspector shall enforce this state mandated requirement by withholding Escrow and or stop work order.

**Ditch/Drainage Area-** It is the responsibility of the General Contractor to ensure that ditch and drainage areas remain free of debris through completion of construction. Stat: 86.022 Concrete trucks shall not rinse and/or empty any left over mix in the road right-of-way. The Building Inspector shall enforce this requirement by withholding Escrow and or stop work order.

**Unloading/Loading of Tracked Excavators-** No tracked excavators and/or heavy equipment are allowed to be unloaded on the paved roadways within the City of Kiel. All activity to take place on the construction site. Damages will be billed to the General Contractor.

**Responsibility-**The General Contractor of the Building Site(s) will be held responsible for all related parties violating any one of the above issues. Thank You for your cooperation.

I, the undersigned have read and understand the above listed Contractor requirements.

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Authorized Signature.

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Date

# Erosion Control Application

## City of Kiel

Name of owner. \_\_\_\_\_

Address of project. \_\_\_\_\_

City. \_\_\_\_\_

Contractor name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone #: \_\_\_\_\_

Type of erosion control to be installed: Separate site plan included: \_\_\_\_\_

Silt Fence:\_\_\_\_\_ Bales: \_\_\_\_\_ Vegetation: \_\_\_\_\_ Erosion Matt: \_\_\_\_\_

I, the undersigned Owner/Contractor, do hereby agree to comply with SPS 321.125 & 321.126 of the Wisconsin Dept. of Safety & Professional Services building code viewable at [dsps.wi.gov/sb/SB-DivCodesListing.html](http://dsps.wi.gov/sb/SB-DivCodesListing.html)

\_\_\_\_\_

**Home Owner or Contractor.**

**Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

# ZONING PERMIT APPLICATION

<b>Applicant Information</b>			
Applicant Name (Indiv., Org. or Entity)	Authorized Representative	Permit #	
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	
<b>Landowner Information</b> (if different than Applicant)			
Name (Organization or Entity)	Contact Person	Title	
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	
<b>Project or Site Location</b>			
Site Address / Location:	Location ID(s):	Plat / CSM / Lot No.:	
Quarter: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE	Section:	Township: N	Range: E
Legal Description:			
Current Zoning:		Current Use:	
Lot Dimensions: Front:	Side:	Rear:	Side:
Lot Area:		<input type="checkbox"/> acres or <input type="checkbox"/> square feet	
<b>Project Information</b>			
<u>Structure:</u> <input type="checkbox"/> Principal <input type="checkbox"/> Accessory <input type="checkbox"/> Other: _____	<u>Type:</u> <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Other: _____	<u>Use:</u> <input type="checkbox"/> Res. <input type="checkbox"/> One-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Com./Ind./Civic <input type="checkbox"/> Agricultural	<u>Setbacks – Principal Bldg.:</u> Front:            Side: Rear:            Side: <u>Lot Coverage:</u> Existing: Proposed:
<u>Project Description:</u>		<u>Setbacks – Accessory Bldg.:</u> Front:            Side: Rear:            Side: <u>Impervious Surface:</u> Existing: Proposed:	
Estimated Cost: \$ _____		Height (to peak):	No. Stories:
<b>Project Plans</b> (see next page)			
<input type="checkbox"/> Site Plan <input type="checkbox"/> Building Plans <input type="checkbox"/> Grading/Drainage Plan			
<b>Fees</b>			
<input type="checkbox"/> New Home--\$250.00 <input type="checkbox"/> Attached-Unattached Garage- \$ 50.00 <input type="checkbox"/> Deck – Permanent Pool-\$50.00			
<input type="checkbox"/> Addition –House- \$100.00 <input type="checkbox"/> Fence-\$60.00 <input type="checkbox"/> Com.-New- \$250.00 Add- \$150.00			
<b>Certification &amp; Permission</b>			
<b>Certification:</b> I hereby certify that I am the landowner of the property which is the subject of this Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.			
<b>Permission:</b> As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.			
Applicant Signature		Date Signed	
Landowner Signature (required)		Date Signed	

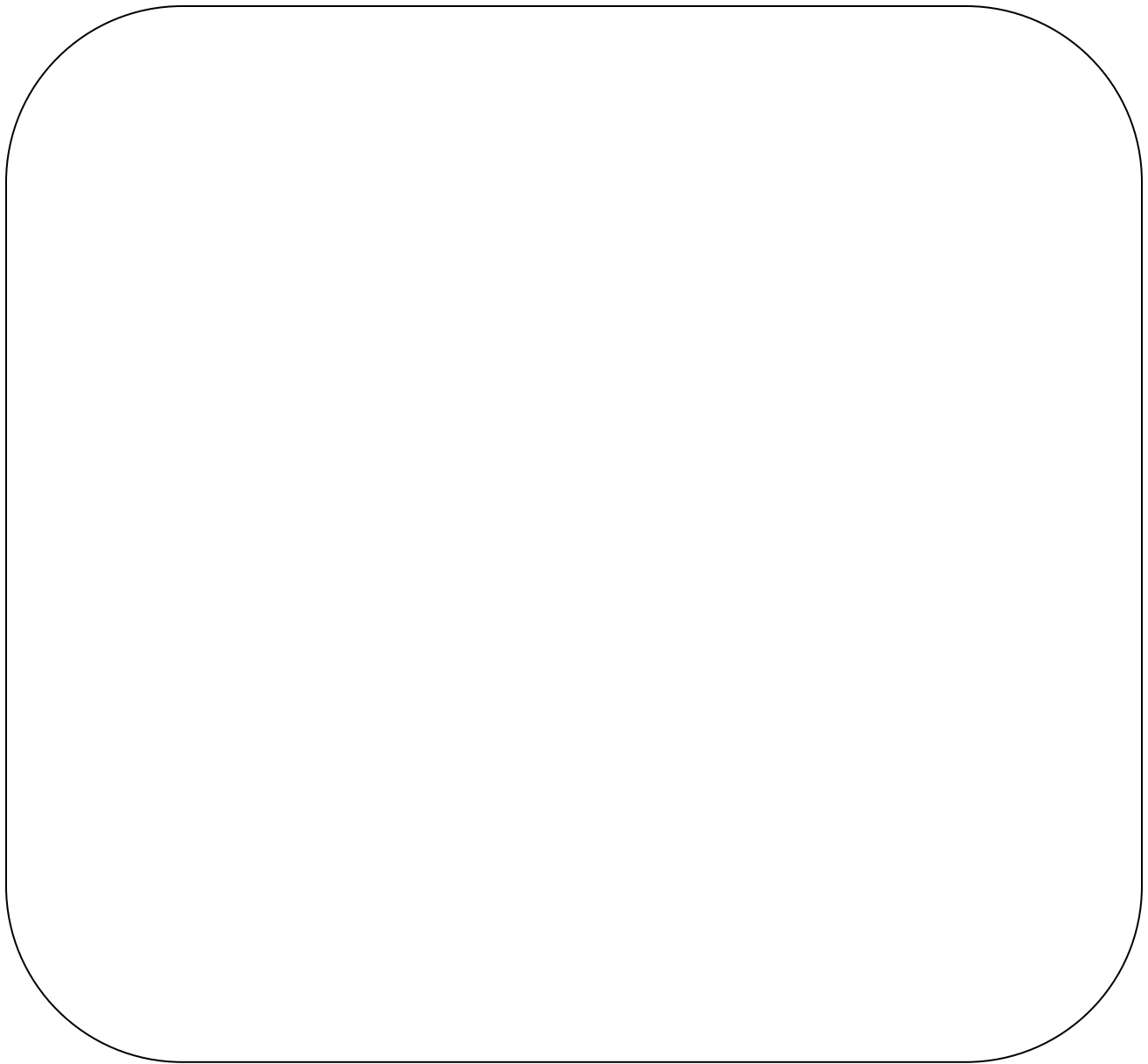
<b>LEAVE BLANK – FOR MUNICIPAL USE ONLY</b>				<b>Inspections:</b>		
Date Complete Application Received:	Fee Received:	\$	Date Approved:		Principal	Accessory
	Receipt No.:			Front:		
	Permit No.:			Side:		
				Rear:		
				Side:		
				Building Height:		
				Building Coverage:		
				Impervious Surface Coverage:		

**Project Plans**

**Permit #** \_\_\_\_\_

- Site Plan.** A detailed drawing, drawn to scale, indicating lot lines, roads, driveways, sidewalks, buildings, structures, building setbacks, and any other pertinent information shall be submitted.
- Building Plans.** A detailed drawing, drawn to scale, indicating all floor plans, elevations, and any other pertinent information shall be submitted.
- Grading/Drainage Plan.** A detailed drawing, drawn to scale, indicating the ground elevation at the foundation and at all lot corners. All grades must be consistent with an approved grading/drainage plan for the subdivision, if one exists. If there is no grading/drainage plan, the average grade elevation of the adjacent lands must be maintained.

Site Plan.



Comments. \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# CITY OF Kiel

## NEW RESIDENCE-CONTRACTORS LIST

## Permit Numbers

Local \_\_\_\_\_  
State \_\_\_\_\_

**NOTICE TO:**           **Owner, Contractor(s), Inspector**

**Sanitary Permit** \_\_\_\_\_

*In order for construction to proceed sequentially and to minimize problems with Code violations, the following information is requested from the owner, contractor or building permit applicant.*

*You are hereby provided a checklist of stages of construction which are subject to inspection and approval prior to occupancy of the residence.*

**OWNER'S NAME** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**ADDRESS (NEW RESIDENCE)** \_\_\_\_\_

**BUILDING CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**INSPECTIONS:** \_\_\_\_\_ Footings \_\_\_\_\_ Basement walls \_\_\_\_\_ Rough-in \_\_\_\_\_ Insulation \_\_\_\_\_ Final

**PLUMBING CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**INSPECTIONS:** \_\_\_\_\_ Underground \_\_\_\_\_ Rough-in \_\_\_\_\_ Final

**HVAC CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**INSPECTIONS:** \_\_\_\_\_ Rough-in \_\_\_\_\_ Final

**ELECTRICAL CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**WPS** \_\_\_\_\_ **WE ENERGIES** \_\_\_\_\_ **INSPECTIONS:** \_\_\_\_\_ Service \_\_\_\_\_ Rough-in \_\_\_\_\_ Final

**EXCAVATING CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**BASEMENT CONTRACTOR** \_\_\_\_\_ **PHONE NO.** \_\_\_\_\_

**INSPECTIONS:** \_\_\_\_\_ Footing \_\_\_\_\_ Wall before backfill

**RETURN ESCROW BOND TO:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_