

MINUTES – COMMITTEE OF THE WHOLE

DATE: March 3, 2026
TIME: 6:00 P.M.
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy
Fromm, Tyler Guell, John Brocker, Bill Krueger,
and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
- 3) Roll Call- All members were present. Also present were City Administrator Pafford, General Manager of Utilities August, and Police Chief Jeanty.
- 4) Alder Guell moved, Alder Brocker seconded to approve the minutes of the February 3, 2026, Committee of the Whole Meeting. The motion passed unanimously.
- 5) Public Comment—There was no public comment
- 6) Kiel Fire and Ambulance – Chief Brad Becker –
 - a) There was no update from Kiel Fire and Ambulance.
- 7) Multiple Departments – All
 - a) GMU August provided survey results for the downtown HWY 32/57 project (2030 project). Council and City Staff discussed the results and next steps. GMU August provided the timeline for the DOT planning portion of this project.
- 8) Kiel Police Department – Chief Joe Jeanty
 - a) Chief Jeanty provided updates on Capital Improvement purchases. The new squad car is at the outfitters. An update on the TRIP/SDC revenues.
- 9) Kiel Utilities – General Manager of Utilities Kris August
 - a) GMU August provided updates on the CSM Overview for the Utility and DPW complex. Dairyland Utility will be funding a \$1,000 scholarship for Kiel Utilities. This scholarship would be awarded to a Kiel Utility customer by random draw. An update was also given on the Hwy 67 project that will now take place in 2027 and that in 2029 Water Street sewer project will take place.

10) City Administration – Administrator Ryan Pafford

- a) CA Pafford provided an update on the 2025 audit, and that City Staff is nearing completion of their punch list for the auditors. An update on the MF housing project also took place, with the target of May for groundbreaking. An update on the upcoming plan commission meeting and public hearing that will take place for an update of the zoning code.

11) Alder Krueger moved, Alder Achter seconded to adjourn. The motion carried unanimously. The meeting was adjourned at 6:53 p.m.

Bob Hennings, Mayor

Prepared by Ryan Pafford, City Administrator



We are dedicated to serving the community by providing protection of life and property from the effects of fires, medical emergencies, and all hazards. The City of Kiel Fire Department and Ambulance Service always maintains a constant state of readiness to respond to all requests for services through high quality training, maintenance of equipment, and a desire to serve our community.

KIEL FIRE DEPARTMENT ANNUAL REPORT 2025

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CITY OFFICIALS, COMMISSIONERS, PARTNERING MUNICIPALITIES

City of Kiel Officials

Mayor Bob Hennings

Aldersperson Jeremy Fromm (1st District)

Aldersperson Tyler Guell (2nd District)

Aldersperson John Brocker (3rd District and City Council President)

OPEN (4th District)

Aldersperson Bill Kreuger (5th District)

Aldersperson Alice Achter (6th District)

Administrator David Funkhouser/Ryan Pafford

Police & Fire Commission

Aldersperson Jeremy Fromm

Commissioner Patrick McCarthy

Commissioner Pete Tarnowski

Commissioner Dawn Mueller

Alternate Eric Volland

Town of Schleswig Officials

Chairman Richard Hoerth

Supervisor John Schwantes

Supervisor Lee Watson

Partnering Municipalities

Town of New Holstein

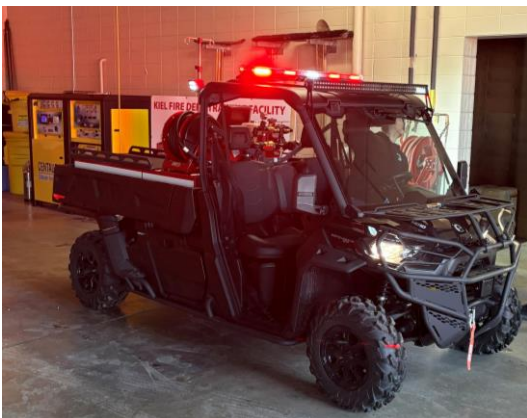
Town of Rhine

Town of Russell

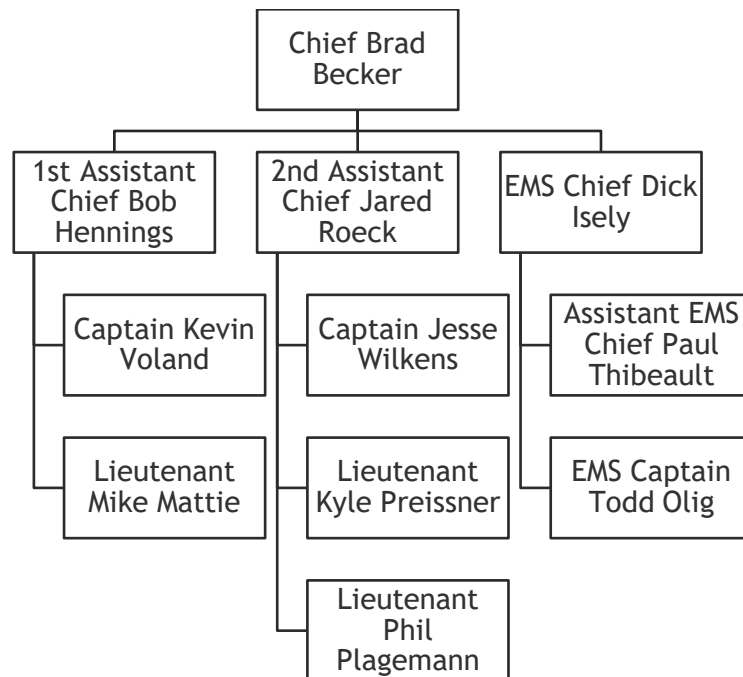
Village of St. Nazianz

2025 ACCOMPLISHMENTS

- Took delivery on Engine 2 and UTV
- Continued to enhance our department on-boarding process for new members
- Establish published roles and responsibilities of all officers
- Launched and completed training tower capital campaign
- Started chaplain program
- Completed overhaul of all department SOG's
- Optimized department data collection system
 - 1,652 hours of fire-based training/meetings
 - 2,685 hours of volunteer call responses
 - 1,794 individual volunteer call response sign-ins
- Awarded \$31,000 in grants
- Hosted several blood drives and collected 119 blood donations (impacted 357 patients)
- Responded to 803 calls for service
 - EMS 657 (Primary and Back-up)
 - Fire - 146
- Generated over 1,407,447 views social media views
- Hosted several certification classes:
 - Driver/Operator - (7) Staff Completed
 - Ice Rescue - (3) Staff Completed



ORGANIZATIONAL STRUCTURE



STAFF ASSIGNMENTS

Assistant Chief Paul Thibeault (Paramedic)	EMS Scheduling EMS Operations EMS Training
1 st Assistant Chief Bob Hennings	Administration
2 nd Assistant Chief Jared Roeck	Fire Training MABAS Coordinator Fire Inspection Coordinator
Captain Kevin Volland	Fire Drill/Call Attendance Tracking
Captain Jesse Wilkens	NFIRS Entry
Captain Todd Olig (EMS)	EMS Supplies Radios
Lieutenant Mike Mattie	Cadet Program Leader Vehicle Accident Billing
Lieutenant Kyle Preissner	Department Clerk Grant Writer Fire Inspection Coordinator Water Rescue
Lieutenant Phil Plagemann	Cadet Program Assistant Preplan Organizer Fire Prevention
Engineer/EMT Ben Jeanty	Public Information Officer

PERSONNEL

<u>Member</u>	<u>Rank</u>	<u>Date Hired</u>	<u>Years of Service</u>
Aaron Kissinger	Firefighter	3/4/2019	7
AJ Baumann	Cadet		
Al Kienbaum	Engineer/EMT	9/1/2010	15
Allen Kellar	Firefighter	2/3/2025	1
Andrea Voland	Firefighter/EMT	7/5/2021	4
Ashley Solberg	EMT	6/1/2025	1
Ben Jeanty	Engineer/EMT	4/1/2012	14
Bob Hennings	Chief	5/1/1975	51
Brad Becker	1st Asst. Chief	7/1/1983	43
Brian Taubenheim	EMT	9/1/2022	3
Chris Kueker	Paramedic	2/17/2025	1
Corey Bratz	Engineer	1/6/2023	3
Dave Damkot	Chaplain	8/4/2025	0
Diana Kampos	EMT	8/8/2024	1
Dick Isley	Paramedic - EMS Chief	1/4/1980	46
Emerson Sitzman	Cadet		
Eric Stelter	Engineer	3/1/2008	18
Hannah Voland	Engineer/EMT	1/4/2019	7
Hunter Roeck	Firefighter	4/7/2025	1
Jack Kraemer	Firefighter/EMT	9/15/2025	0
Jared Roeck	Second Assistant Chief	7/1/1991	35
Jason Arenz	Engineer	9/1/2001	24
Jenny Holz	EMT	5/1/2002	24
Jerin Van Cuyk	Paramedic	11/1/2017	8
Jesse Wilkens	Captain	3/1/2004	22
Joe Neils	Engineer	1/1/2010	16
Jose Capetillo	Firefighter	11/2/2021	4
Kaden Neils	Cadet		
Keith Raquet	Maintenance	11/1/1977	48
Kevin Voland	Captain	7/1/1986	40
Koen Sitzman	Firefighter	11/5/2024	1
Kyle Preissner	Lieutenant/EMT	6/1/2015	11
Matt Ketter	Firefighter	9/11/2023	2
Michael Arrington	Firefighter	9/11/2023	2
Mike Brockway	Engineer	3/1/1994	32

Mike Franzen	Engineer	11/4/2013	12
Mike Mattie	Lieutenant	2/1/2007	19
Montana Mattie	Firefighter	1/6/2025	1
Nate Van Da Huvel	AEMT	11/1/2017	8
Paige Wilkens	Firefighter	10/11/2023	2
Paul Thibeault	Paramedic/Asst. Chief - EMS	1/1/2013	13
Phil Plagemann	Lieutenant	4/27/2020	6
Presley Wilkens	Cadet		
Shawn Barber	EMT	6/1/2025	1
Steve Little	Paramedic	11/1/2017	8
Sue Parlier	Paramedic	5/24/2018	8
Todd Olig	Engineer/AEMT/Captain-EMS	5/1/1997	29
Tyler Guell	Engineer	4/1/2011	15
Tyler Olig	EMT	8/20/2013	12

STAFF BY CATEGORY:

<u>Membership Categories</u>	<u>Number</u>
Fire	23
EMS	13
Cross-Trained	7
Maintenance	1
Chaplain	1
Cadet	4

49

APPARATUS

<u>Vehicle Number</u>	<u>Vehicle Type</u>	<u>Year</u>	<u>Town/City</u>
Engine 2	Engine	2025	City
Engine 3	Engine	1993	Town
Engine 4	Engine	2017	Joint
Ladder 1	Ladder	2009	City
Tender 1	Tender	2001	Town
Command 1	SUV	2019	City
Utility 1	Pick-Up	2013	City
ATV 1	ATV	2021	City
ATV 2	ATV	2021	City
UTV 1	UTV	2025	City
Rescue 1	Ambulance	2022	City
Rescue 2	Ambulance	2016	City
Boat 1	Rescue Boat	Unknown	City



PUBLIC EDUCATION/INFORMATION

Every year, several of our staff members volunteer their time to meet with the youth, and other community members, to inform them about our department and what they can do to create a more fire-safe environment for all. From a public information perspective, the City of Kiel Fire Department Facebook page generated over 1,407,447 views. In addition, five press releases were distributed to local media outlets regarding grant awards or incidents and 2,300 fire prevention flyers were distributed with the assistance of Kiel Utilities.

<u>Location/Group</u>	<u>Date</u>	<u>Topic</u>	<u>Number of Attendees</u>
Zielanis Elementary	9/26/2025	Fire Safety	42
Kiel Community Preschool	5/9/2025	Fire Safety	15
Kiel Community Preschool	5/9/2025	Fire Safety	15
Fire Prevention Fliers	October 2025	Fire Safety	2,300 Occupancies

2,372



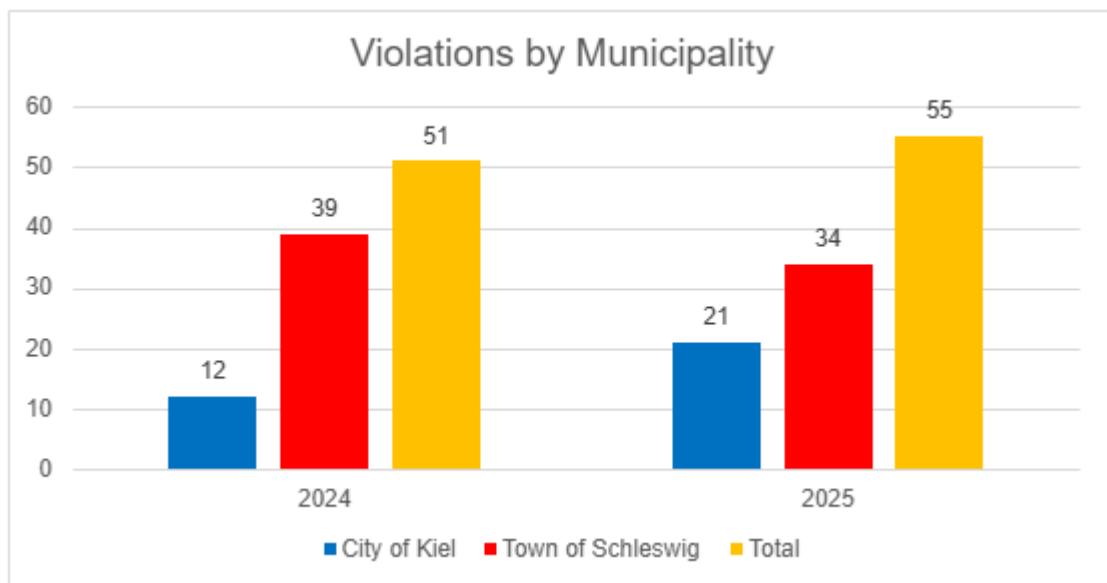
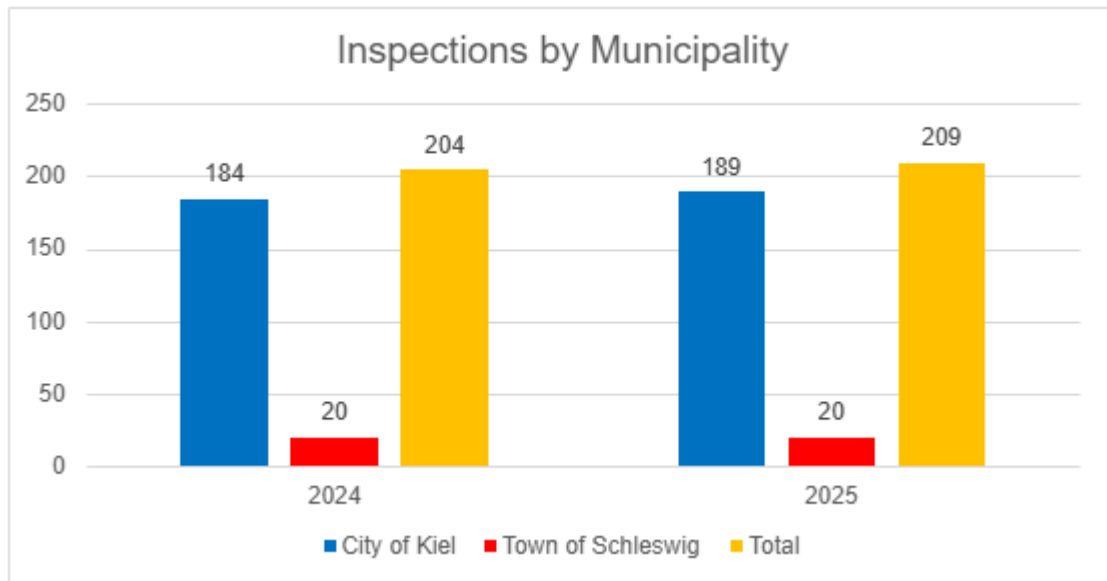
EMERGENCY MEDICAL SERVICES

The City of Kiel Fire Department Ambulance Service provides paramedic-level emergency medical services to over 8,000 residents in the City of Kiel, Town of Schleswig, Town of New Holstein, Town of Rhine, Town of Russell, and Village of St. Nazianz. Our current staff of (20) EMS professionals are committed to providing our patients with the best possible prehospital care. Since upgrading to the paramedic service in 2021, we have directly improved patient care and outcomes. In 2025, our staff responded to 655 calls for service, a decrease of 32 calls from 2024. Out of the 657 calls for service, 54 of those calls were second ambulance calls.



FIRE INSPECTIONS

Each year the City of Kiel Fire Department conducts inspections to ensure that properties are safe and up to the National Fire Prevention Association's (NFPA) Fire Prevention Safety Code. Properties inspected within the City of Kiel and Town of Schleswig include multi-family dwellings, commercial, industrial, educational, mixed-use occupancies, and many more. This also gives our staff the opportunity to interface with our community members and create a fire-safe environment for our local businesses, their employees, and patrons.

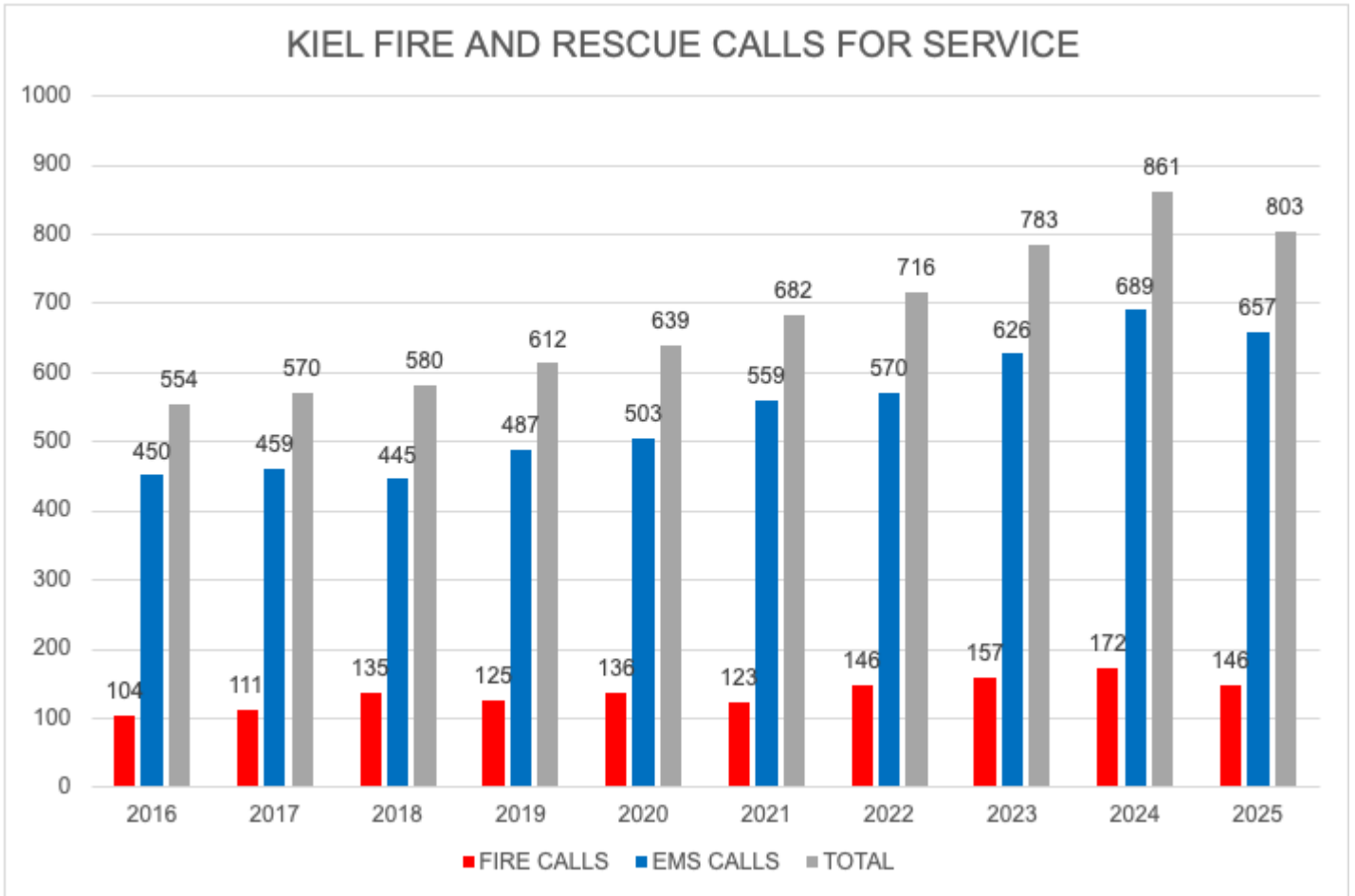


CADET PROGRAM

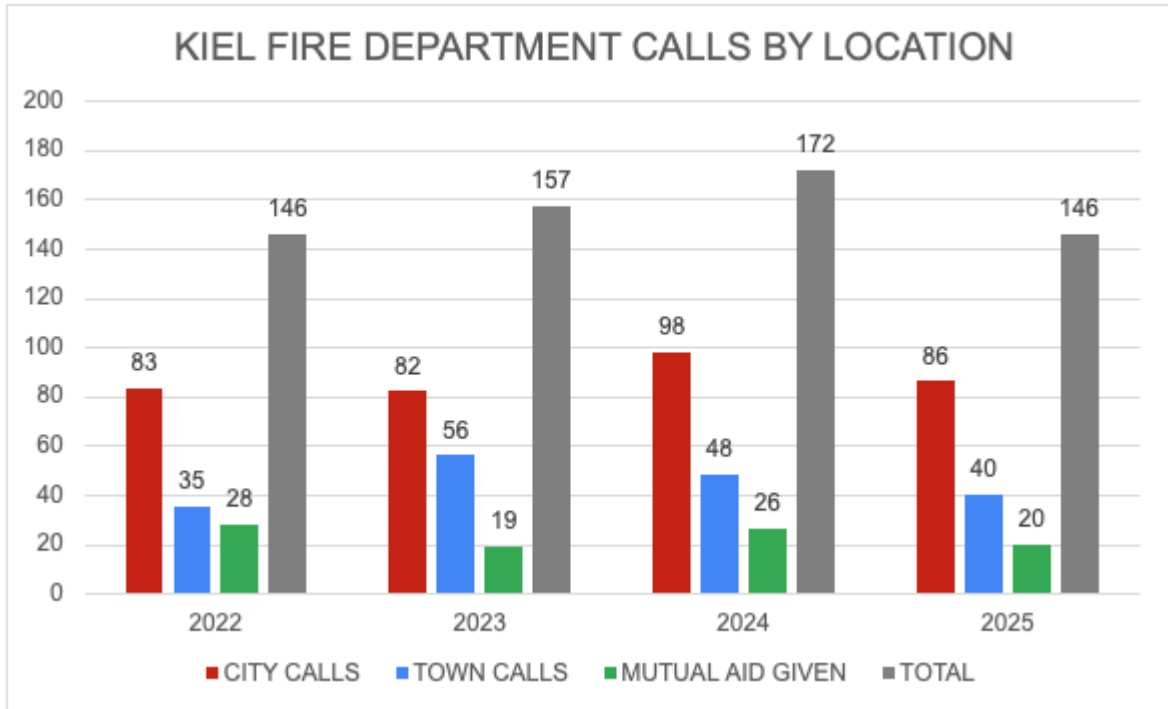
Since 2015, the Kiel Fire Department has partnered with the Kiel Area School District and Lakeshore College to offer valuable experiences and exposure to careers and volunteering in public safety. Since the launch of the Kiel Fire Department Cadet Program, the department has seen significant benefits. Eight young adults have successfully transitioned into fire and EMS staff roles within the department, with several earning certificates and completing courses for high school credit. The Kiel Fire Department Cadet Program has proven to be a highly effective recruitment tool, bringing motivated, young members of the community into our ranks.



OVERALL RESPONSE STATISTICS

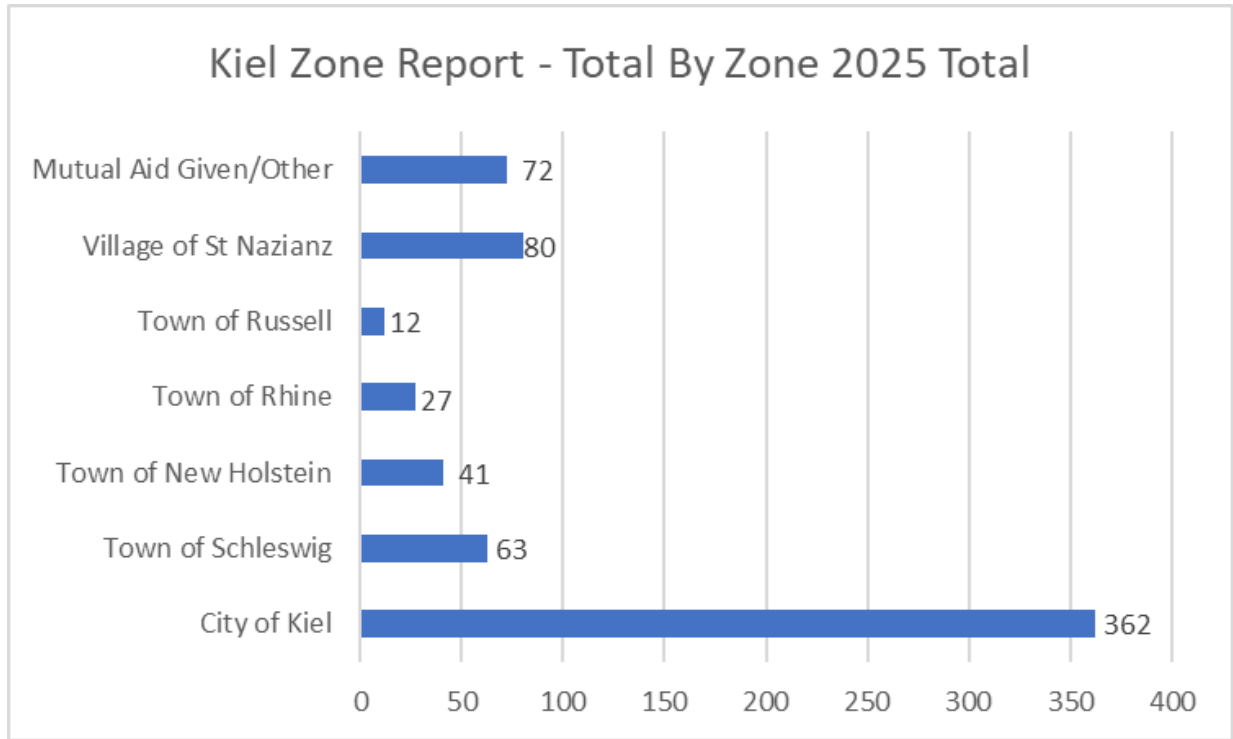


FIRE RESPONSE STATISTICS

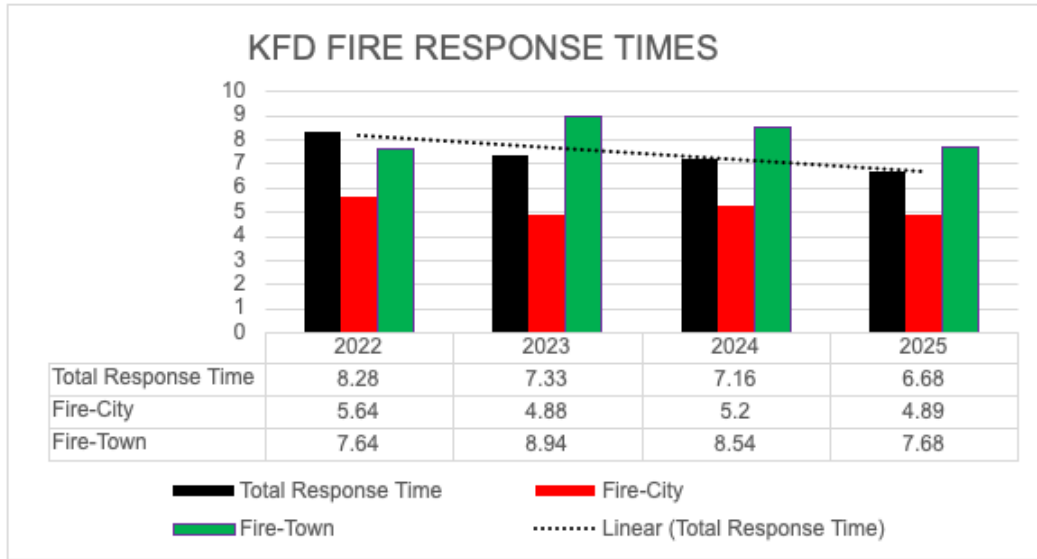


Basic Incident Type Category (FD1.21)	Total Alarms
1 - Fire	19
3 - Rescue & Emergency Medical Service Incident	67
4 - Hazardous Condition (No Fire)	9
5 - Service Call	2
6 - Good Intent Call	26
7 - False Alarm & False Call	18
8 - Severe Weather & Natural Disaster	2
9 - Special Incident Type	3
Total: 146	

EMS RESPONSE STATISTICS



CALL RESPONSE TIMES



NOTE: NFPA Standards for Response times

Demand Zone	Demographics	Staffing & Response Time	Meets Objective
Career	All	4 Staff/6 Minutes	90%
Urban (Kiel)	>1000 sq. mile	15 Staff/9 Minutes	90%
Suburban	500-1000 sq. mile	10 Staff/9 Minutes	80%
Rural (Schleswig)	<500 sq. mile	6 Staff/14 Minutes	80%
Remote	Travel >8 miles	4 Staff	90%

2026 DEPARTMENT GOALS

- Continue focus on recruitment and retention
- Expand training scenarios at KFD Training Tower
- Implementation/utilization of UTV 1
- Maintain audit readiness (ISO, State of Wisconsin DSPS, Wisconsin DHS)
- Continue to look for operational enhancements to maintain/lower ISO rating
- Optimize/implement new national incident reporting system
- Continuing optimization of specialized rescue/response teams (Ladder Company, Ice/Water Rescue, Rapid Intervention Team, Paramedicine EMS, etc.)



ADDITIONAL PHOTOS



City of Kiel Snowstorm Costs Mar 15-16, Mar 18-19

City of Kiel Employee and Equipment Costs

Labor		Rate: \$51.57		
<u>Date</u>	<u>Employees</u>	<u>Hours</u>	<u>Total</u>	<u>Expense</u>
15-Mar	4	12	48	\$2,475.36
16-Mar	4	4.5	18	\$928.26
Total				\$3,403.62

Equipment

Plows		Rate: \$57.09		
<u>Date</u>	<u>Plows</u>	<u>Hours</u>	<u>Total</u>	<u>Expense</u>
15-Mar	4	12	48	\$2,740.32
16-Mar	4	13.5	54	\$3,082.86
Total				\$5,823.18

Wings		Rate: \$23.19		
<u>Date</u>	<u>Wings</u>	<u>Hours</u>	<u>Total</u>	<u>Expense</u>
15-Mar	4	12	48	\$1,113.12
16-Mar	4	13.5	54	\$1,252.26
Total				\$2,365.38

Salt Usage 17 Ton @ \$91.25 \$1,551.25

Total City Labor & Equipment Expense: \$13,143.43

Contracted Labor and Equipment

Pigeon River Landscape

Plow Truck:	
15-Mar	\$450.00
16-Mar	\$720.00
Skid Loader:	
15-Mar	\$2,600.00
16-Mar	\$3,640.00
Payloader:	
15-Mar	\$2,200.00
16-Mar	\$2,600.00
Fuel Surcharge:	
15-Mar	\$288.00
16-Mar	\$392.00

Total: \$12,890.00

Total City & Contractor Event Expense:

\$26,033.43

Threshold \$ 19,109.52



**CITY OF KIEL UTILITIES, 621 6TH STREET, P.O. BOX 98, KIEL, WI 53042-0098
PH (920) 894-2909 *** FAX (920) 894-2585***www.kielwi.gov**

March 31, 2026

RE: Wastewater Garage Building

Bids were opened on March 30, 2026, at 10a.m for the Wastewater Garage Building.

Bids were received from six (6) contractors. Three (3) contractors submitted full bids, one (1) contractor submitted an optional bid and three (3) contractors submitted partial bids not meeting the requirements. Base bids ranged from \$147,500.00 -\$247,150.00. The apparent low bidder was Lake Ridge Construction, LLC, Kiel WI. A bid tabulation is enclosed.

I have reviewed the documents submitted with the bid and everything appears to be in order. Therefore, I am recommending the City award the contract to Lake Ridge Construction LLC for the bid amount of \$148,700.00 which includes the optional gutters on the east side.

A handwritten signature in purple ink, appearing to read "Kris August". The signature is stylized and somewhat abstract.

Kris August
General Manager Utilities and Engineering

Plan Bid Doc Holder Kiel Wastewater Garage Bid 03302026_10am_ka

Optional Bid
Gutters East

	Name	Building	Electrical	Concrete	Project Total	Side		
1	Diamond Doors	604 Sixth Street	Kiel	WI	53042	\$117,755.00		
2	Morton Buildings, Inc	2100 Tower Drive	Kaukauna	WI	54130			
3	Pinnco Buildings	N5877 Palmer Road	Rosendale	WI	54974			
4	Kraus Snow Plows and Equipment	W211 Kiel Road	New Holstein	WI	53061		\$31,200.00	
5	D. E. Thome Electric	N7627 County Road WH	Fond du Lac	WI	54937			
6	RJM Construction	601 W Forest Street	Black Creek	WI	54106	\$189,050.00	\$20,850.00	\$27,000.00
7	Builders Exchange of Wisconsin	W2518 County Road JJ	Appleton	WI	54913			
8	Cardinal Construction Co., Inc.	1183 Industrial Pkwy	Fond du Lac	WI	54937			
9	Lake Ridge Construction LLC	11839 Lake Ridge Court	Kiel	WI	53042	\$103,500.00	\$20,000.00	\$24,000.00
10	EB Elite Builds	3502 Behrens Parkway	Sheboygan	WI	53081	\$204,160.00	\$14,490.00	\$28,500.00
11	Concrete Creations of WI	9668 County Road Drive	Antigo	WI	54409			\$26,000.00
12	Central Door Solutions	1430 Contractors Blvd	Plover	WI	54467			
13	ZR Concrete Construction	N5306 Oak Rd	Plymouth	WI	53073			