

# **ORDINANCE NO. 635**

## **An Ordinance of the Municipal Code of the City of Kiel Amending Chapter 3 (FINANCE AND TAXATION)**

The Common Council for the City of Kiel do ordain as follows: SECTION 1:

Chapter 3 is hereby amended to read as follows:

### **3.11 Overpayments and Underpayments**

(1) The City of Kiel may retain overpayments of fess, licenses, and similar charges when the overpayment is \$5 or less, unless such refund is specifically requested in writing.

(2) Underpayments of not more than \$5 may be waived when the administrative cost of collection would exceed the amount of underpayment.

### **Add the following definitions:**

SECTION 2: This ordinance takes effect upon passage and publication in accordance with the law.

Ordinance No. 635 introduced on January 13, 2026 by

Ald. \_\_\_\_\_, seconded by Ald. \_\_\_\_\_.

Upon a call of votes thereof, the result was as follows:

\_\_\_\_\_ Votes Cast

\_\_\_\_\_ Votes Aye

\_\_\_\_\_ Votes Nay

The Mayor declared Ordinance No. 635 introduced and approved this 13<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
ROBERT HENNINGS, Mayor

COUNTERSIGNED:

\_\_\_\_\_  
RYAN PAFFORD, City Administrator