

MINUTES – COMMITTEE OF THE WHOLE

DATE: February 3, 2026
TIME: 6:00 P.M.
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy
Fromm, Tyler Guell, John Brocker, Bill Krueger,
and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
- 3) Roll Call- All members were present. Also present were City Administrator Pafford, General Manager of Utilities Kris August, Police Chief Jeanty, and Pat Langenfeld.
- 4) Alder Brocker moved, Alder Guell seconded to approve the minutes of the January 6th, 2026, Committee of the Whole Meeting. The motion passed unanimously.
- 5) Public Comment- Pat Langenfeld spoke on issues related to property in the city that now has a deer hanging from a tree in the backyard. This has been there for several weeks. Chief Jeanty was going to investigate the issue.
- 6) Kiel Fire and Ambulance – Chief Brad Becker
 - a) No updates were provided.
- 7) Multiple Departments – All
 - a) CA Pafford presented the 2024 Audit findings in the absence of the auditors. CA Pafford explained that the late completion of the audit by the auditors caused a failure to disclose that will remain on the city’s record for the next 5 years and may affect competition for future borrowing.
 - b) Attorney Crystal Fieber of Hopp, Neuman, Humke was introduced.
- 8) Kiel Police Department – Chief Joe Jeanty provided updates on police department matters.
- 9) Kiel Utilities – General Manager of Utilities Kris August provided updates on utility

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact Ryan Pafford City Administrator, (920) 894-2909 Ext. 102 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

matters that included:

- a) The committee reviewed a comfort resolution for Great Lakes Utilities intended to support any future borrowing needs.
 - b) A planned digger/derrick truck purchase for 2026, to be included in the 2027 budget, was discussed along with timing and capital planning considerations.
 - c) The committee also reviewed placing approval on the Council agenda for Kris August to attend the WEFTEC Conference in New Orleans from September 26–30, 2026.
 - d) Discussion followed on adding the Billing and Financial Software Agreement with Professional Computer Solutions, LLC to the Council agenda.
 - e) An update was provided on the upcoming Fremont Advisory Committee meeting regarding the HWY 32/57 project in 2029/2030. 60% project planning will be complete in February and 100 % at the end of May.
 - f) Project updates were given for the 4th Street electric conversion and the wastewater storage garage, with general discussion on progress and timelines.
- 10) City Administration – Administrator Ryan Pafford
- a) General discussion took place regarding the 2025 audit timeline and the 2027 budget timeline. Staff provided an overview of the 2025 audit timeline, including expected scheduling, required preparation, and coordination steps leading up to the audit period.
 - b) The 2027 budget timeline was presented by CA Pafford, outlining key milestone dates, departmental submission expectations, and the overall process for developing and reviewing the budget.
- 11) Alder Brocker Moved, Alder Krueger seconded to adjourn. The motion passed unanimously. The meeting was adjourned at 6:59 pm.

Bob Hennings, Mayor

Prepared by Ryan Pafford, City Administrator