

Kiel City Council Meeting Minutes

Date: January 14, 2025

Time 6:00 P.M.

Location: City Council Chambers, Kiel City Hall

621 Sixth St., Kiel, WI.

1. Mayor Mike Steinhardt called the meeting to order at 6:00 P.M.
2. Pledge of Allegiance
3. Roll Call: Present: Fromm, Guell, Brocker, Schuette, Krueger, Achter. Also present was Police Chief Joe Jeanty and City Attorney Gary Jahn.
4. Brocker moved, Guell seconded to approve the minutes of the December 10, 2024 City Council Meeting. Motion passed 6-0.
5. Public Comment: No public comment.
6. Brocker moved, Fromm seconded to approve the employment agreement with Captain Kamp of the Kiel Police Department. Motion passed 6-0.
7. Schuette moved, Krueger seconded to approve Chief Jeanty's request for Sgt, Van Oss to attend Active Threat Response Conference in the WI Dells, February 19th – 21st, 2025. Motion passed 6-0.
8. Schuette moved, Brocker seconded to approve purchase of radios for the Kiel Police Department from Motorola for \$121,561.44. Motion 6-0.
9. Schuette moved, Achter seconded to approve purchase of a Mini Excavator for the DPW from Miller-Bradford & Risberg, Inc. for \$87,635. Motion passed 6-0.
10. Guell moved, Brocker seconded to approve purchase of a Case Wheel Loader for the DPW and Kiel Utilities from Miller-Bradford & Risberg, Inc. for \$287,150.00. Motion passed 6-0.
11. Brocker moved, Schuette seconded to approve a request for City Administrator Funkhouser to attend the 2025 WI Public Finance Seminar in the WI Dells, February 13-14, 2025. Motion passed 6-0.
12. Brocker moved, Schuette seconded to approve donations from the following generous donors. Motion passed 6-0.
 - a. Knights of Columbus \$300.00 to the Kiel Community Center
 - b. Kathlyn Koehler \$200.00 to the Kiel Community Center
 - c. St Peter's UCC \$500.00 to the Meals on Wheels Program – Kiel Community Center
 - d. Bruce and Debbie Dittmer \$200.00 to the Kiel Fire Department
 - e. Dr. and Mrs. Scott Marsan \$100.00 in the name of Mark Beitzel to the Kiel Ambulance Service
 - f. James Schneider Survivors Trust \$900.00 to the Kiel Ambulance Service

13. Krueger moved, Fromm seconded to approve receipts and disbursements. Motion passed 6-0.
14. Krueger moved, Fromm seconded to approve and pay all bills. Motion passed 6-0.
15. Guell moved, Krueger seconded to adjourn the meeting at 6:09 P.M.

Mike Steinhardt, Mayor

MINUTES - CITY COUNCIL

DATE: January 28, 2025
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt call the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Present were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter were present. Ald. Fromm was excused. Also present were Jon Trautman and Stuart Randall representing CLA, City Administrator Funkhouser, and City Attorney Jahn.
- 4) Brocker moved, Guell seconded to approve minutes of the January 14th, 2025, City Council Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Notification of Closed Session: The council did not go into closed session.
- 7) Schuette moved, Guell seconded to approve the employment offer to Sarah Preissner for the position of Deputy Clerk-Treasurer for the City of Kiel. (*recommended 3-0 by Personnel Committee*) Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 8) Clifton, Larsen, Allen, LLP (CLA) provided a presentation on the City's 2023 Audit. Schuette moved, Krueger seconded to approve the 2023 Audit from CLA as presented. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 9) Guell moved, Krueger seconded to accept the very generous donation from Audrey Grant in the amount of \$3,500 for the Kiel Senior Transport. The motion passed unanimously.
- 10) Krueger moved, Schuette seconded to approve receipts and disbursements. Motion passed unanimously.

11) Krueger moved, Brocker seconded to approve bills. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0

12) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:29p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: February 11, 2025
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Alderpersons Brocker, Schuette, Krueger, and Achter were present. Alders Fromm and Guell were excused. Also present were City Administrator Funkhouser, City Attorney Jahn, and TCN Representative Folz
- 4) Achter moved, Brocker seconded to approve minutes of the January 28th, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment. Ald. Brocker made a statement of praise for the Kiel Utilities handling of a recent power outage.
- 6) Brocker moved, Krueger seconded to approve Resolution 25-01 – Adopting Manitowoc County Hazard Mitigation Plan 2025-2030. Voting eye were alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 7) Schuette moved, Brocker seconded to approve the purchase of computers, servers, and related IT hardware from Pros4Tech f for multiple City Departments at a cost of \$37,945 (*approved in 2025 budget*) Voting aye were alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 8) Krueger moved, Achter seconded to hire Dylan Ninmer as a part-time officer for the City of Kiel Police Department upon successful completion of a background investigation and medical/drug screening with a start date of March 1st, 2025. The motion passed

unanimously.

- 9) Brocker moved, Schuette seconded to authorize Sgt. Van Oss of the KLPD to attend WI DOJ Firearms Instructor update on March 12th, 2025, in Appleton, WI. The motion passed unanimously.
- 10) Schuette moved, Brocker seconded to authorize SRO Goldbach to attend the WI Juvenile Officers Association training conference March 7th – 8th, 2025 in the WI Dells. The motion passed unanimously.
- 11) Brocker moved, Schuette seconded to approve the hiring of Abigail Wilharms for the position of Utility Clerk for the City of Kiel with a start date of February 27, 2025. The motion passed unanimously.
- 12) Brocker moved, Schuette seconded to approve WWTP employee, Jesse Valukas to move to 90% on the wage progression scale as presented by GMU August, effective March 1st, 2025. The motion passed unanimously.
- 13) Schuette moved, Krueger seconded to approve the purchase of a 2025 Chevrolet Silverado 3500 HD dump truck for the Department of Public Works from Vogel's Chevrolet for \$56,545 (*approved in 2025 budget*) The motion passed unanimously.
- 14) Brocker moved, Achter seconded to contract with Clifton, Larsen, Allen, LLP to provide 2024 financial reconciliation services to the City of Kiel as stated in the Statement of Work agreement. Voting aye were alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 15) Brocker moved, Schuette seconded to approve purchase of security camera upgrades \$18,303.91 from Pros4Tech for the Kiel Police Department. (*approved in 2025 budget*). The motion passed unanimously.
- 16) Brocker moved, Schuette seconded to authorize General Manager of Utilities August to post employment notice for the open position of Lead Lineman for the Kiel Utilities. The motion passed unanimously.

- 17) Schuette moved, Achter seconded to authorize City Administrator Funkhouser to attend the Wisconsin City/County Management Association training conference February 27th-28th, in Middleton, WI. The motion passed unanimously.
- 18) Donations:
- a) Schuette moved, Achter seconded to accept the “generous” donation of \$500 from an anonymous citizen to the City of Kiel Police Department to be used for Police Department meals during meetings. The motion passed unanimously.
- 19) Krueger moved, Brocker seconded to approve receipts and disbursements. The motion passed unanimously.
- 20) Krueger moved, Brocker seconded to approve bills for payment. Voting aye were alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 21) Krueger moved, Achter seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:21 p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: March 11, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Alders Guell, Brocker, Schuette, Krueger, and Achter were present. Ald. Fromm was absent. City Administrator Funkhouser, City Attorney Jahn, and media representative were also present.
- 4) Brocker moved, Guell seconded to approve the minutes of the February 25th, 2025, City Council Meeting. Motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Schuette seconded to approve the Extraterritorial Review for the Mueller property in the Town of Schleswig. Motion passed unanimously.
- 7) Schuette moved, Guell seconded to accept the 2024 Annual Reports of the Kiel Fire Department and Kiel Ambulance Service as presented during the Committee of the Whole meeting. Motion passed unanimously with positive comments made about the high quality of both the report and the staff's presentation.
- 8) Guell moved, Krueger seconded to approve the quote from Altitude Roofing to replace roofs for the buildings at Hingiss and City Park for a total cost of \$30,800. The motion passed unanimously.
- 9) Schuette moved, Guell seconded to approve request by General Manager of Utilities August to promote Derek Knoener to the position of Electric Utility Line Foreman for the Kiel Utilities at an hourly pay rate of \$51.43 per hour. Effective immediately. Motion passed unanimously.

- 10) Brocker moved, Schuette seconded to approve request by General Manager of Utilities August to open a hiring process for the position of Electric Lineman Apprentice for the Kiel Utilities. Motion passed unanimously.
- 11) Schuette moved, Krueger seconded to accept and award bid for the Fourth Street construction project to Don E. Parker Excavating in the amount of \$1,652,563.82. Voting aye were alders Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 5-0.
- 12) Brocker moved, Achter seconded to approve City Administrator's attendance at the League of Wisconsin Municipalities spring conference April 28th and 29th in the Wisconsin Dells, WI. Motion passed unanimously.
- 13) Brocker moved, Krueger seconded to approve renewal of the Alcohol Beverage License Application for Kiel Baseball Club for a Class B Beer license – 04/01/2025 – 10/01/2025. Motion passed unanimously.
- 14) Krueger moved, Achter seconded to approve the Temporary Class "B" Beer license for Kiel Area Association of Commerce for the Kiel German Day June 13th, 2025. Motion passed unanimously.
- 15) Schuette moved, Guell seconded for the City Council to convene into closed session, pursuant to 19.85(1)(c) *Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. City Clerk-Treasurer position.* Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0 and the City Council convened into closed session. Present were all noted in roll call (item # 3) except media representative. Achter moved, Brocker seconded to re-convene into open session. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0 and the City Council re-convened into open session.
- 16) Guell moved, Achter seconded to approve Mayor Steinhardt's appoint of Deputy Clerk-Treasurer Sarah Preissner as interim City Clerk-Treasurer for the City of Kiel at a pay rate of \$30.76 per hour effective immediately. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.

- 17) Schuetter moved, Brocker seconded to authorize the City Administrator to contract with Casey Witterholt for temporary financial services for the city's accounts payable and receivable, at a pay rate of \$60.00 per hour with regular updates and status reports provided by the City Administrator for up to 6-months. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 18) Brocker moved, Krueger seconded to approve the "generous" donations from the Kiel Community Chest to the Kiel Police Department for \$1,500.00 and the Kiel Fire Department and Ambulance Service for \$1,500.00. Motion passed unanimously.
- 19) Krueger moved, Guell seconded to approve receipts and disbursements. Motion passed unanimously.
- 20) Krueger moved, Brocker seconded to approve payment of bills. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 21) Krueger moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:48p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: March 25, 2024
TIME: 6:00 P.M.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) There was no public comment
- 4) Roll call – Alderpersons Fromm, Guell, Brocker, Krueger, and Achter were present. Alderperson Schuette was excused. Also present was City Administrator Funkhouser, City Attorney Jahn, Tracy Folz from TCN Media, and Joseph Murray representing Ehlers Public Financial Advisors.
- 5) Guell moved, Krueger seconded to approve minutes of the March 11th, 2025, City Council meeting. The motion passed unanimously.
- 6) There was no public comment.
- 7) After a presentation by Mr. Murray of Ehlers, Brocker moved, Guell seconded to approve the Resolution Providing for the Sale of Approximately \$4,300,000 General Obligation Promissory Notes, Series 2025A. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. Motion passed 5-0.
- 8) After information was provided by City Attorney Jahn and City Administrator Funkhouser, Fromm moved, Brocker seconded to table the Offer to Purchase from Pat Dickrell city owned vacant lot, identified as lot 5 Persnickety Business Park, parcel # 051-800-000-005.00, for \$20,000.00, and call a special meeting of the city council on 04/01/25 to address this matter when more documents have been received. Motion passed unanimously.
- 9) Brocker moved, Fromm seconded, to approve hiring Nancy Kleinhans as Deputy Clerk-Treasurer for the City of Kiel effective March 27th, 2025, at \$26.28 per hour. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. Motion passed 5-0. The motion passed 5-0.

- 10) Guell moved, Achter seconded, to approve the quote from Pros4Tech to install new cameras at the Kiel Fire Department at a cost of \$3,321.79 The motion passed unanimously.
- 11) Krueger moved, Fromm seconded to approve receipts and disbursements. The motion passed unanimously.
- 12) Krueger moved, Fromm seconded to approve payment of bills. Voting Aye were alderpersons Fromm, Guell, Brocker, Krueger, and Achter. Motion passed 5-0.
- 13) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:28p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: April 8, 2025
TIME: 6:00 P.M.
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy
Fromm, Tyler Guell, John Brocker, Kathy Schuette,
Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00P.M.
- 2) Pledge of Allegiance
- 3) Roll Call – Alderperson Fromm was absent. All other council members were present.
Also present was City Administrator Funkhouser, General Manager of Utilities Kris August, and City Attorney Jahn. Citizens present were Connie Steinhardt, Lindsey Bortz, Jim Fromm, and Tracy Folz of Tri-County News.
- 4) Brocker moved, Krueger seconded to approve minutes of the March 25th, 2025, City Council Meeting. Motion carried unanimously.
- 5) There was no public comment
- 6) Schuette moved, Brocker seconded to accept the offer to purchase from Pat Dickrell to purchase city owned vacant lot, identified as lot 5 Persnickety Business Park, parcel # 051-800-000-005.00, for \$20,000.00. Motion carried unanimously.
- 7) Brocker moved, Guell seconded to approve the purchase of mobile CAD for the Kiel Police Department at a cost of \$10,718.35. Motion carried unanimously.
- 8) Schuette moved, Brocker seconded to approve purchase of firearms from Nelson Tactical for the Kiel Police Department for \$ 11,093.05. Motion carried unanimously.
- 9) Brocker moved, Schuette seconded to approve change order # 1 from Michels Construction for the Kiel Dam repairs at cost of \$32,751.08. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 10) Schuette moved, Guell seconded to approve change order # 2 from Michels Construction for the north upstream side of the Kiel Dam repairs at a cost of \$11,239.00. Voting Aye

- were Guell, Brocker, Schuette, and Achter. Voting No was Krueger. Motion passed 4-1.
- 11) Guell moved, Krueger seconded to fill lead lineman position for the Kiel Utilities. Motion passed unanimously.
 - 12) Brocker moved, Guell seconded to start hiring process for Water and Wastewater Operator 1 for the City of Kiel. Motion passed unanimously.
 - 13) Brocker moved, Krueger seconded to approve temporary class B license for the Kiel Riverwalk District for the annual Wine Walk event on May 20th, 2025. Motion passed unanimously.
 - 14) Krueger moved, Achter seconded to approve temporary class B license for the Kiel Riverwalk District for the annual Celebrate Kiel event on June 23rd, 2025. Motion passed unanimously.
 - 15) Achter moved, Schuette seconded to authorize the City Clerk-Treasurer and Deputy Clerk-Treasurer to attend Wisconsin Election Commission training on September 30th and October 1st, 2025, in Rothschild, WI. Motion passed unanimously.
 - 16) Guell moved, Brocker seconded to accept the generous donations for the Kiel Fire Department and EMS.
 - 17) Krueger moved, Guell seconded to approve receipts and disbursements. Motion passed unanimously.
 - 18) Krueger moved, Achter seconded to approve bills. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 5-0.
 - 19) City Council President – Ald. Brocker read a proclamation and presented a plaque to Mayor Steinhardt recognizing his 32 years of service as an alderman and Mayor for the City of Kiel. Mayor Steinhardt accepted the plaque and made remarks of gratitude for all the assistance and support he received in his positions and how much he enjoyed his time serving the City of Kiel.
 - 20) Guell moved, Brocker seconded to adjourn. Voting Aye were Achter, Krueger, Schuette, Brocker, and Guell. The motion passed 5-0 and the meeting was adjourned at 6:19P.M.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES

CITY COUNCIL ORGANIZATIONAL MEETING

DATE: April 15, 2025
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) City Clerk-Treasurer Sarah Preissner administered the “Oath of Office” to: Mayor Bob Hennings, Alderperson District 1, Jeremy Fromm; Alderperson District 3, John Brocker; and Alderperson District 5, Bill Krueger
- 4) Roll Call – All council members were present. Also in attendance was City Administrator Funkhouser, City Clerk-Treasurer Preissner (for the oath ceremony). Citizens present were Jon Neils, Tim Mathes, Greg Hennings, Amber Greunke, and Karen Hennings.
- 5) Public comment – Funkhouser passed on information received from Joe Murray at Ehlers Financial Advisors about interest rates for the city’s borrowing plans.
Informational only. No council action taken. There was no other public comment.
- 6) Krueger moved, Guell seconded to approve minutes of the April 8, 2025, City Council Meeting. Motion passed unanimously.
- 7) Brocker moved, Fromm seconded to approve Mayor Hennings’s Appointments for 2025. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 8) Krueger moved; Fromm seconded to elect Ald. Brocker as City Council President. There were no other nominations. Voting Aye were Fromm, Guell, Schuette, Krueger, and Achter. Brocker abstained. The motion passed 5-0.
- 9) Fromm moved, Brocker seconded to elect Ald. Schuette as the City’s Plan Commission

Member. There were no other nominations. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. Schuette abstained. The motion passed 5-0.

10) Krueger moved, Guell seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:08p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: April 22, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Council members present; Guell, Brocker, Schuette, Krueger, and Achter. Ald. Fromm was excused. GMU August, CA Funkhouser, EMS Chief Isely, and Asst. EMS Chief Thibeault were present as city representatives. Also present was, Joe Murray representing Ehlers Financial Advisors, citizens Dale and Lori Koenig, and Shelly Lawonn.
- 4) Krueger moved, Brocker seconded to approve the minutes of the April 15th, 2025, City Council Organizational Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Schuette seconded to approve Resolution 2025-4 Authorizing the Issuance and Sale of \$4,300,000 General Obligation Promissory Notes, Series 2025A. Joe Murray from Ehlers provided information related to the sale day report related to the GO promissory note, interest rate, tax impact, and more. After discussion, voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 7) Brocker moved, Krueger seconded to open the Public hearing for the special assessments for the Fourth Street construction project. Motion passed unanimously and the public hearing was open. Citizen Shelly Lawonn asked questions related to the project and her assessments including questions about the sewer costs. Dale Koenig stated he had spoken to GMU August who had already answered his questions. Krueger moved, Schuette seconded to close the public hearing. The motion passed unanimously, and the public hearing was then closed.
- 8) Schuette moved, Guell seconded to approve Resolution 2025-3 concerning the special assessments for the Fourth Street construction project. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.

- 9) Guell moved, Schuette seconded to approve the purchase order for a replacement ambulance for the Kiel Ambulance Service in the amount of \$280,195.00 for delivery in 2028 and to table the purchase of the Stryker lift system for a later date. There was discussion about the purchase order and the council decided to approve the order of the ambulance today, but not the Stryker power cot system. The original agenda item was amended by Ald. Guell's motion as noted above. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 10) Guell moved, Krueger seconded to approve purchase of Smartboard display system for the City of Kiel's Emergency Operations Center at the Kiel Fire Department from VIBE Inc., for \$5,787.05. There was discussion about the system overall, the need for it, and questions about the purpose of the system. Discussion occurred with understanding that the system is house at the KFD but is used by multiple departments and for the City's emergency government operations center. The motion passed unanimously.
- 11) Brocker moved, Acter seconded to approve the bid from Al Dix, Inc. for \$64,900 for sidewalk replacements in the City of Kiel. The motion passed unanimously.
- 12) Schuette moved, Guell seconded, to hire Matthew Brunner for the position of Electric Lineman Apprentice for the Kiel Utilities effective 04/23/25, per conditions listed in the offer of employment. Motion passed unanimously.
- 13) Consideration of Temporary Class "B" license for the Badger Tri-County VFW Post 6707 for the VFW Brat Fry on Monday, May 26th, 2025.
- 14) Krueger moved, Guell seconded to approve receipts and disbursements. Motion passed unanimously.
- 15) Krueger moved, Brocker seconded to approve bills and payments. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 16) Guell moved Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:53p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

REVISED MINUTES - CITY COUNCIL

DATE: April 22, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Council members present; Guell, Brocker, Schuette, Krueger, and Achter. Ald. Fromm was excused. GMU August, CA Funkhouser, EMS Chief Isely, and Asst. EMS Chief Thibeault were present as city representatives. Also present was, Joe Murray representing Ehlers Financial Advisors, citizens Dale and Lori Koenig, and Shelly Lawonn.
- 4) Krueger moved, Brocker seconded to approve the minutes of the April 15th, 2025, City Council Organizational Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Schuette seconded to approve Resolution 2025-4 Authorizing the Issuance and Sale of \$4,300,000 General Obligation Promissory Notes, Series 2025A. Joe Murray from Ehlers provided information related to the sale day report related to the GO promissory note, interest rate, tax impact, and more. After discussion, voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 7) Brocker moved, Krueger seconded to open the Public hearing for the special assessments for the Fourth Street construction project. Motion passed unanimously and the public hearing was open. Citizen Shelly Lawonn asked questions related to the project and her assessments including questions about the sewer costs. Dale Koenig stated he had spoken to GMU August who had already answered his questions. Krueger moved, Schuette seconded to close the public hearing. The motion passed unanimously, and the public hearing was then closed.
- 8) Schuette moved, Guell seconded to approve Resolution 2025-3 concerning the special assessments for the Fourth Street construction project. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.

- 9) Guell moved, Schuette seconded to approve the purchase order for a replacement ambulance for the Kiel Ambulance Service in the amount of \$280,195.00 for delivery in 2028 and to table the purchase of the Stryker lift system for a later date. There was discussion about the purchase order and the council decided to approve the order of the ambulance today, but not the Stryker power cot system. The original agenda item was amended by Ald. Guell's motion as noted above. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 10) Guell moved, Krueger seconded to approve purchase of Smartboard display system for the City of Kiel's Emergency Operations Center at the Kiel Fire Department from VIBE Inc., for \$5,787.05. There was discussion about the system overall, the need for it, and questions about the purpose of the system. Discussion occurred with understanding that the system is house at the KFD but is used by multiple departments and for the City's emergency government operations center. The motion passed unanimously.
- 11) Brocker moved, Acter seconded to approve the bid from Al Dix, Inc. for \$64,900 for sidewalk replacements in the City of Kiel. The motion passed unanimously.
- 12) Schuette moved, Guell seconded, to hire Matthew Brunner for the position of Electric Lineman Apprentice for the Kiel Utilities effective 04/23/25, per conditions listed in the offer of employment. Motion passed unanimously.
- 13) Brocker moved, Krueger seconded to approve Temporary Class "B" license for the Badger Tri-County VFW Post 6707 for the VFW Brat Fry on Monday, May 26th, 2025. Motion passed unanimously.
- 14) Krueger moved, Guell seconded to approve receipts and disbursements. Motion passed unanimously.
- 15) Krueger moved, Brocker seconded to approve bills and payments. Voting aye were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 16) Guell moved Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:53p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: May 6, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Alderpersons. Fromm, Brocker, Schuette, Krueger, and Achter were present. Ald. Guell was excused. Also present were citizens Jason and Jennifer Knuth, City Staff; Police Chief Jeanty, General Manager of Utilities (GMU) August, Building Inspector (BI) Witkowski, and City Administrator (CA) Funkhouser.
- 4) Brocker moved, Krueger seconded to approve the amended minutes of April 22nd, 2025, City Council Meeting as presented. The motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Fromm seconded to approve the development agreement between the City of Kiel and Dickrell Properties, LLC. The motion passed unanimously.
- 7) Brocker moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:06p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: May 13, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings – Called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Council members Guell, Brocker, Schuette, Krueger, and Achter were present. Ald. Fromm was excused.
- 4) Schutte moved, Brocker seconded to approve minutes of May 6, 2025, Special City Council Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Schuette moved, Brocker seconded to table Consideration of Tourist Lodging Permit for LG Real Estate LLC pending further information needed by the City. Motion passed unanimously.
- 7) Brocker moved, Krueger seconded to approve a Fireworks Permit for Phantom Fireworks, LLC. Motion passed unanimously.
- 8) Brocker moved, Guell seconded to approve the City Administrator attending the Wisconsin City Municipal Management Association Training Conference in Sturgeon Bay, June 25th – 27th, 2025. Motion passed unanimously.
- 9) Krueger moved, Guell seconded to approve promotion of Michael Tankka to Lead Lineman Position for Kiel Utilities at a rate of \$50.02 per hour, effective May 14th, 2025. Voting aye were council members Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 10) Brocker moved, Schuette seconded to approve hiring Ashton Arnold as Water and

Wastewater Operator 1 with the Kiel Utilities at a wage of \$33.76 per hour, effective May 14th, 2025. Motion passed unanimously.

- 11) Schuette moved, Krueger seconded to approve Sgt Van Oss of the KLPD to attend Miniature Red Dot Sight instructor training at Fox Valley Technical College in Appleton, WI on June 11th, 2025. Motion passed unanimously.
- 12) Schutte moved, Achter seconded to approve Offer to Purchase Lot 4 in the Persnickety Business Park to KMG Enterprises, LLC for \$16,700.00. Motion passed unanimously.
- 13) Brocker moved, Guell seconded to approve payment of \$6,392.81 to Cable Ties and More for traffic barriers for use by Kiel Police/Fire/D.P.W. Motion passed unanimously.
- 14) Schuette moved, Achter seconded to hire Timothy Olm as Seasonal-Part-time Parks Caretaker for the City of Kiel at \$16.61 per hour, effective May 19th, 2025. Motion passed unanimously.
- 15) Guell moved, Brocker seconded to accept multiple donations as listed on the agenda for the Kiel Fire Department Training Tower fund. Motion passed unanimously.
- 16) Krueger moved, Brocker seconded to approve receipts and disbursements, Motion passed unanimously.
- 17) Krueger moved, Guell seconded to approve bills. Voting aye were council members Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 18) Schuette moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:15p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: May 27, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings – Called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present. Also, present were City Attorney Jahn and City Administrator Funkhouser.
- 4) Guell moved, Brocker seconded to approve minutes of May 13, 2025, City Council Meeting. Motion passed unanimously.
- 5) Public comment – CA Funkhouser asked for all present to observe a moment of silence to honor former Kiel Chief of Police and former City Alderman Ronald Meyer who recently passed away.
- 6) Brocker moved, Krueger seconded to approve change order for \$12,978.72 for Michel’s Construction related to city dam repair project. Motion passed unanimously.
- 7) Schuette moved, Guell seconded to approve change order for \$2,379.00 for Altitude Roofing for additional repairs needed due to rotting wood related to roof replacements at City Park and Hingiss park. Motion passed unanimously.
- 8) Brocker moved, Schuette seconded to approve quote from Ayres Associates, Inc. for underwater bridge inspection of the First Street Bridge for \$3,450.00. Motion passed unanimously.
- 9) Schuette moved, Brocker seconded to accept multiple donations for the Kiel Fire Department Training Tower fund as listed on the agenda. Motion passed unanimously.
- 10) Krueger moved, Guell seconded to approve receipts and disbursements, Motion passed unanimously.
- 11) Krueger moved, Fromm seconded to approve bills. Voting aye were council members

Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

12) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:12p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: June 10, 2025

TIME: 6:00 P.M.

MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Brocker, Schuette, Krueger and Achter were present. Fromm and Guell were excused. Also present was City Administrator (CA) Funkhouser and City Attorney Jahn. Local media rep and citizen Eddie Arnold were also present.
- 4) Brocker moved, Schuette seconded to approve minutes of the May 27th, 2025, City Council Meeting. The motion passed unanimously.
- 5) Public Comment – Citizen Eddie Arnold spoke to the council about his attempt last year to build an accessory structure on his duplex property located at 458B Jasper Court and that it was denied. Mr. Arnold asked the council to consider the ordinance regarding the size of accessory structures for duplexes in the City of Kiel when reviewing the ordinance. CA Funkhouser reminded Mr. Arnold of the process on how to apply for a building permit and how to seek a zoning variance if the permit was denied. CA Funkhouser offered to meet with Mr. Arnold and the Building Inspector to discuss further.
- 6) Schuette moved, Brocker seconded to approve Ordinance 621 to amend Chapter 14 of the Building Code. Voting Yes were Brocker, Schuette, and Achter. Voting No was Krueger. Motion passed 3-1.
- 7) Achter moved, Schuette seconded to approve the bid from Northeast Asphalt for \$353,385.00 to complete repaving work in Kieland Meadows. The motion passed unanimously.
- 8) Schuette moved, Brocker seconded to approve resolution 2025-5 to accept the 2024 Kiel Wastewater Treatment Facility Compliance Maintenance Annual Report (CMAR)

Voting Yes were Brocker, Schuette, Krueger, and Achter. Motion passed 4-0. Ald.

Schuette also commented and praised the WWTP staff for their exceptional work on this project.

- 9) Brocker moved, Schuette seconded to approve request to transfer employment of Patrick Langenfeld from Department of Public Works Crewman to Wastewater Treatment Plant Operator at starting wage of \$33.58 per hour, effective June 11, 2025. The motion passed unanimously.
- 10) Brocker moved, Achter seconded to approve quote from Pros4Tecnology for \$6,887.22 for additional security cameras to be installed at City Hall. The motion passed unanimously.
- 11) Achter moved, Schuette seconded to approve quote from Pros4Technology for \$17,825.11 for electronic locks to be installed in doors at City Hall. The motion passed unanimously.
- 12) Brocker moved, Schuette seconded to approve request for Chief Jeanty and Captain Kamp to attend the WI Police Leadership Foundation training conference August 10-13th, in Green Bay, WI. The motion passed unanimously.
- 13) Schuette moved, Achter seconded to approve request for the City Clerk-Treasurer and Deputy Clerk-Treasurer to attend the 2025 WI Municipal Clerk Association Annual Education Conference August 19-22, in La Crosse, WI. The motion passed unanimously.
- 14) Krueger moved, Achter seconded to approve Liquor Licenses. The motion passed unanimously.
- 15) Brocker moved, Achter seconded to approve Mobile Home Licenses. The motion passed unanimously.
- 16) Achter moved, Brocker seconded to approve fireworks sales permit for Family Fireworks LLC., 320 Hwy 67. The motion passed unanimously.
- 17) Krueger moved, Brocker seconded to approve receipts and disbursements. The motion passed unanimously.
- 18) Krueger moved, Achter seconded to approve bills. Voting Yes were Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.

- 19) Achter moved, Schuette seconded to go into closed session. Voting Yes were Brocker, Schuette, Krueger, and Achter. The motion passed 4-0 and the council convened into closed session. Citizen, media rep, and Attorney Jahn all left. Schuette moved, Achter seconded to re-convene into open session. Voting Yes were Brocker, Schuette, Krueger, and Achter. The motion passed 4-0 and the council re-convened into open session.
- 20) Schuette moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:39p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: June 24, 2025

TIME: 6:00 P.M.

MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – council members Fromm, Guell, Brocker, Krueger, and Achter were present. Schuette was excused. Also present were City Administrator (CA) Funkhouser, City Attorney Jahn, Police Chief Jeanty, and citizen Patrick Lind
- 4) Brocker moved, Guell seconded to approve minutes of the June 10th, 2025, City Council Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Achter seconded to approve Tourist Lodging Permit for LG Real Estate LLC. Motion passed unanimously
- 7) Guell moved, Fromm seconded to approve Outdoor event permit for Edgewater Bar and Grill. Motion passed unanimously
- 8) Achter moved, Krueger seconded to go into closed session regarding matter of Patrick Lind’s appeal of denial of operator’s license. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0. Guell moved, Brocker seconded to go into closed session regarding matter of claim filed by Nancy Zimmerman against the City of Kiel. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0. The city council convened into closed session to discuss both matters. CA Funkhouser, Attorney Jahn, Chief Jeanty and citizen Patrick Lind were present for discussion of the first closed session discussion related to operator’s license for Patrick Lind. After that discussion, City Attorney Jahn, Patrick Lind, and Chief Jeanty left the closed session. The council then discussed the claim action regarding Nancy Zimmerman. Guell moved, Fromm seconded to reconvene into open session. Voting aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0 and the council reconvened into open session.
- 9) Guell moved, Fromm seconded to approve appeal by Patrick Lind and override denial of Patrick Lind’s operator’s license. Voting Aye were Fromm, Guell, and Krueger. Voting Nay were Brocker and Achter. Motion passed 3-2. CA Funkhouser will direct the city clerk to issue renewal of operator’s license to Patrick Lind.
- 10) Brocker moved, Guell seconded to deny claim filed on the City of Kiel by Nancy Zimmerman. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0. CA Funkhouser will

send notices to Nancy Zimmerman and her attorney.

- 11) Brocker moved, Fromm seconded to accept the “gracious” donations as listed on the agenda. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 13) Fromm moved, Guell seconded to approve bills. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. Motion passed 5-0.
- 14) Krueger moved, Fromm seconded to adjourn. The motion passed and the meeting was adjourned at 6:57p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: July 8, 2025

TIME: 6:00 P.M.

MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Ald. Fromm was excused. All other council members were present. Also present was City Attorney Jahn, City Administrator Funkhouser, and Citizen Eddie Arnold.
- 4) Guell moved, Brocker seconded to approve minutes of June 24th, 2025, City Council Meeting. Motion passed unanimously.
- 5) Public Comment – Eddie Arnold 458 Jasper Court spoke to the Council about his property and his desire to build a larger accessory structure than the size (600 sf) permitted by city ordinance. Mr. Arnold provided information about the size of his duplex lot and how it is larger than most R-1 lots in the city and asked the council to consider amending the ordinance. No comment was made by council members, but CA Funkhouser told Mr. Arnold that Ald. Fromm had already reached out to him about this and the matter is on the agenda for discussion at the Ordinance Committee meeting on July 2, 2025.
- 6) Brocker moved, Krueger seconded to approve Resolution 2025-6 for Preliminary Special Assessments for Sidewalk Replacements. Voting Aye were Alders Guell, Brocker, Schuette, Krueger and Achter. The motion passed 5-0.
- 7) Guell moved, Brocker seconded to approve a Small Business Development loan to Christel's Pet Supply in the amount of \$5,000.00 The motion passed unanimously.
- 8) Brocker moved, Krueger seconded to approve a Tourist Lodging Permit for Fallon Financial, LLC. for the property located at 227 Fremont Street. The motion passed unanimously.
- 9) Brocker moved, Guell seconded to allow public alcohol consumption on Fremont Street on Sunday, August 10, 2025, from 10:30a.m. until one hour after the Kiel Parade ends. The motion passed unanimously.
- 10) Achter moved, Brocker seconded to approve of a Temporary Class "B" beer license for St.

Peter's UCC on September 20, 2025, for their Oktoberfest event. The motion passed unanimously.

- 11) Guell moved, Achter seconded to approve of a Temporary Class "B" beer license for the Custom Street Car Club for the Kiel Car Show on August 17th, 2025. The motion passed unanimously.
- 12) Brocker moved, Guell seconded to approve GMU August to attend the 2025 Water Environment Federation Conference (WEFTEC) in Chicago, September 27 - October 1, 2025. The motion passed unanimously.
- 13) Guell moved, Brocker seconded to accept the generous donation of \$100.00 to the Kiel Police Department from the Robert and Jane Voigt Foundation
- 14) Krueger moved, Brocker seconded to approve receipts and disbursements. The motion carried unanimously.
- 15) Krueger moved, Brocker seconded to approve bills. Voting Aye were Alders Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 16) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned and 6:12 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: July 8, 2025

TIME: 6:00 P.M.

MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Ald. Fromm was excused. All other council members were present. Also present was City Attorney Jahn, City Administrator Funkhouser, and Citizen Eddie Arnold.
- 4) Guell moved, Brocker seconded to approve minutes of June 24th, 2025, City Council Meeting. Motion passed unanimously.
- 5) Public Comment – Eddie Arnold 458 Jasper Court spoke to the Council about his property and his desire to build a larger accessory structure than the size (600 sf) permitted by city ordinance. Mr. Arnold provided information about the size of his duplex lot and how it is larger than most R-1 lots in the city and asked the council to consider amending the ordinance. No comment was made by council members, but CA Funkhouser told Mr. Arnold that Ald. Fromm had already reached out to him about this and the matter is on the agenda for discussion at the Ordinance Committee meeting on ~~July 2, 2025~~ July 22, 2025.
- 6) Brocker moved, Krueger seconded to approve Resolution 2025-6 for Preliminary Special Assessments for Sidewalk Replacements. Voting Aye were Alders Guell, Brocker, Schuette, Krueger and Achter. The motion passed 5-0.
- 7) Guell moved, Brocker seconded to approve a Small Business Development loan to Christel's Pet Supply in the amount of \$5,000.00 The motion passed unanimously.
- 8) Brocker moved, Krueger seconded to approve a Tourist Lodging Permit for Fallon Financial, LLC. for the property located at 227 Fremont Street. The motion passed unanimously.
- 9) Brocker moved, Guell seconded to allow public alcohol consumption on Fremont Street on Sunday, August 10, 2025, from 10:30a.m. until one hour after the Kiel Parade ends. The motion passed unanimously.
- 10) Achter moved, Brocker seconded to approve of a Temporary Class "B" beer license for St.

Peter's UCC on September 20, 2025, for their Oktoberfest event. The motion passed unanimously.

- 11) Guell moved, Achter seconded to approve of a Temporary Class "B" beer license for the Custom Street Car Club for the Kiel Car Show on August 17th, 2025. The motion passed unanimously.
- 12) Brocker moved, Guell seconded to approve GMU August to attend the 2025 Water Environment Federation Conference (WEFTEC) in Chicago, September 27 - October 1, 2025. The motion passed unanimously.
- 13) Guell moved, Brocker seconded to accept the generous donation of \$100.00 to the Kiel Police Department from the Robert and Jane Voigt Foundation
- 14) Krueger moved, Brocker seconded to approve receipts and disbursements. The motion carried unanimously.
- 15) Krueger moved, Brocker seconded to approve bills. Voting Aye were Alders Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 16) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned and 6:12 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: July 22, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings call the meeting to order at 6:00 P.M.
- 2) Pledge of Allegiance
- 3) Roll Call - Ald. Fromm was excused. All the other council members were present. Also present was City Attorney Jahn and City Administrator Funkhouser.
- 4) Brocker moved, Guell seconded to approve the revised minutes of the July 8th, 2025, City Council Meeting as shown by CA Funkhouser on the meeting screen. The motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Krueger seconded to open the public hearing – Special Assessments for 2025 Sidewalk Replacements. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0 and the public hearing commenced. There was no one in attendance for the public hearing so no action or discussion took place. Guell moved, Brocker seconded to close the public hearing. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0 and the public hearing closed.
- 7) Brocker moved, Guell seconded to approve the Final Resolution 2025-7 authorizing the Levy of Special Assessment Police Powers under Wis. Stat. 66.0703 for sidewalk replacement. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 8) Guell moved, Schuette seconded to approve hiring Michael Arrington for the position of

Department of Public Works Crewmen at \$26.70 per hour effective July 28, 2025. The motion passed unanimously.

- 9) Achter moved, Brocker seconded to approve Tourist Lodging Permit for Patrick Dugan at 20 E Fremont Street. The motion passed unanimously.
- 10) Krueger moved, Achter seconded to approve Temporary Class B License for the Kiel Community Picnic August 7-10th, 2025. The motion passed unanimously.
- 11) Schuette moved, Guell seconded to approve \$469,400.00 payment to Pierce Fire Apparatus and Equipment, Inc. for the new fire truck for the Kiel Fire Department. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 12) Guell moved, Schuette seconded to approve Alcohol License revision for Mike's Kiel Lounge. The motion passed unanimously.
- 13) Schuette moved, Brocker seconded to accept the "very kind and generous" donations as listed on the agenda. The motion passed unanimously.
- 14) Krueger moved, Guell seconded to approve receipts and disbursements. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 15) Krueger moved, Brocker seconded to approve bills. Voting Aye were Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 16) Guell moved, Krueger seconded to adjourn. The motion passed unanimously and the meeting was adjourned at 6:13 P.M.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: August 12, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 P.M.
- 2) Pledge of Allegiance
- 3) Roll Call – All City Council members were present as was City Administrator Funkhouser.
- 4) Krueger moved, Brocker seconded to approve minutes of the July 22nd, 2025, City Council Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Schuette seconded to approve transition of Officer Dylan Nimmer from part-time to full-time employment status as a police officer with the Kiel Police Department effective August 22, 2025 with pay as per conditions in the current CBA. The motion passed unanimously.
- 7) Schuette moved, Guell seconded to approve recommendation to hire Emma Strzelecki as Part-Time Officer for the Kiel Police Department effective immediately upon meeting all conditions contained with the offer of employment. The motion passed unanimously.
- 8) Schuette moved, Fromm seconded to terminate the joint municipal court agreement with the Town of Schleswig effective February 13, 2026. The motion passed unanimously.
- 9) Brocker moved, Krueger seconded to approve Ordinance No. 622 amending Chapter 17 of the Municipal Code relating to Signs. Voting Aye were alderpersons Fromm, Guell,

Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.

- 10) Brocker moved, Fromm seconded to approve Ordinance No. 623 amending Chapter 2 of the Municipal Code related to city purchases. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 11) Schuette moved, Brocker seconded to approve Ordinance No. 624 amending Chapter 9 of the Municipal Code related to prohibiting sexting. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 12) Brocker moved, Guell seconded to approve Ordinance No. 625 amending Chapter 8 of the Municipal Code related to trees. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 13) Fromm moved, Brocker seconded to approve Ordinance No. 626 amending Chapter 10 of the Municipal Code related to trees. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 14) Guell moved, Krueger seconded to approve Ordinance No. 627 amending Chapter 7 of the Municipal Code related to the operation of electronic bicycles. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 15) Brocker moved, Achter seconded to approve Ordinance No. 628 amending Chapter 11 of the Municipal Code related to Outdoor Premises. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 16) Fromm moved, Brocker seconded to approve Ordinance No. 629 amending Chapter 12 of the Municipal Code related to Special Events. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 17) Guell moved, Fromm seconded to approve Ordinance No. 630 amending Chapter 7 of the Municipal Code related to weight limits on city streets. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.

- 18) Brocker moved, Krueger seconded to approve purchase of a 12 ft. Cage snow pusher box from Miller-Bradford for \$23,000.00 for the Kiel Wastewater Treatment Plant. The motion passed unanimously.
- 19) Brocker moved, Schuette seconded to approve request for the Municipal Court Clerk to attend the Court Clerk Seminar in the Wisconsin Dells, October 9-10, 2025. The motion passed unanimously.
- 20) Krueger moved, Achter seconded to approve request for City Administrator to attend the WI League of Municipalities Fall Conference in Milwaukee, Sept 17 – 19, 2025. The motion passed unanimously.
- 21) Schuette moved, Fromm seconded to approve request for City Clerk and Deputy Clerk to attend election training with UW Green Bay, October 28-30, 2025. The motion passed unanimously.
- 22) Schuette moved, Brocker seconded to accept the “very generous” donations to the Kiel Fire Department training tower fund as listed in the meeting agenda.
- 23) Fromm moved, Brocker seconded to approve receipts and disbursements. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 24) Fromm moved, Krueger seconded to approve paying of bills. Voting Aye were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. Motion passed 6-0.
- 25) Guell moved, Krueger seconded to adjourn. The motion passed unanimously and the meeting was adjourned at 6:19 P.M.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: August 26th, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Alders Fromm, Brocker, Schuette, and Achter were present. Alders Guell and Krueger were excused. Also present were City Attorney Jahn and City Administrator Funkhouser.
- 4) Brocker moved, Achter seconded to approve minutes of August 12th, 2025, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Fromm seconded to approve Ordinance No. 631 amending Chapter 24 of the Municipal Code related to Administrative Review. Voting Aye were Fromm, Brocker, Schuette, and Achter. The motion passed 4-0.
- 7) Schuetter moved, Brocker seconded to approve Class A Liquor License for Kiel Convenience Store, LLC formerly known as AJ Marketing, LLC. The motion passed unanimously.
- 8) Consideration of the 2025 Business Improvement District’s revised budget to include transfer of \$8,000 in funds to the Kiel River Walk District. No action was taken due to failure of a motion. Discussion occurred with Alders Schuette and Fromm raising concerns about the budget report provided by the BID/KRWD and issues related to the BID agreement. CA Funkhouser will schedule a meeting with representatives of the BID

and KRWD, along with Ald. Schuetter to discuss the concerns raised and the matter will be brought back to the council.

- 9) Fromm moved, Brocker seconded to accept the donations as listed in the agenda in memory of Ron Watkins. The motion passed unanimously.
- 10) Fromm moved, Achter seconded to approve receipts and disbursements. The motion passed unanimously.
- 11) Fromm moved, Brocker seconded to approve bills. Voting Aye were Fromm, Brocker, Schuette, and Achter. The motion passed 4-0.
- 12) Achter moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:21p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: September 9, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – all council members were present. Also present was City Administrator (CA) Funkhouser and City Attorney Jahn. Citizens present were Tracy Folz (TCN) Jamie Dahmer (KRWD) Mary Christel (BID) Mike Wendling, John Dahmer, Denise Paulish, Bette Mayer, Cody Grizzoffi, and Tom Kliser (MF Housing)
- 4) Krueger moved, Achter seconded to approve minutes of August 26th, 2025, City Council Meeting. The motion passed unanimously.
- 5) Public Comment – Jamie Dahmer spoke as representative of the Kiel River Walk District. Dahmer spoke about the issues related to the BID raised during the Committee of the Whole by Ald. Schuette and about the work that both the BID and KRWD have done over the years to enhance economic growth in the City of Kiel. Mary Christel, as Chair of the Business Improvement District, also spoke about the BID and KRWD working together to enhance economic growth in the City and about the issues raised by Ald. Schuette. Both Christel and Dahmer pledged that the BID and KRWD will work with the City of Kiel to do whatever needs to be done to bring the BID into compliance and to do so as quickly as possible. Both asked that the council not to terminate the BID.
- 6) Schuette moved, Brocker seconded to approve the plans, including the Certified Survey Map, and development agreement for MF Housing’s residential development on

Cemetery Road. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter.

The motion passed 6-0.

- 7) Guell moved, Brocker seconded to approve purchase of 2025 Can Am UTV for \$23,699.00 for the Kiel Fire Department to be paid for with grant funds awarded to the Kiel Fire Department. The motion passed unanimously.
- 8) Schuette moved, Guell seconded to approve the final payment of \$417,793.39 to Fire Apparatus and Equipment, Inc. for the new engine for the Kiel Fire Department. Mayor Hennings confirmed that the new engine will be completed and delivered to the Kiel Fire Department soon. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 9) Brocker moved, Achter seconded to approve City-wide Trick or Treat on Sunday, October 26th, 2025, from 4:00p.m. to 6:00p.m. The motion passed unanimously.
- 10) Brocker moved, Krueger seconded to re-affirm Ordinance 622 related to 17.33 amending the sign ordinance language approved by council vote on August 12, 2025. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 11) Krueger moved, Schuette seconded to approve of the Fireworks Display permit for the Kiel Area School District for Homecoming event on Friday, October 3rd, 2025. The motion passed unanimously.
- 12) Consideration and discussion regarding terminating the Business Improvement District (*Ald. Schuette and Ald. Fromm*) Ald. Schuette started a lengthy discussion restating concerns she had about the BID's operations and finances including reading from Wisconsin State law and spoke of advice she received about the BID from the League of Wisconsin Municipalities. Several in attendance including CA Funkhouser, Jamie Dahmer (KRWD), and Mary Christel (BID) also spoke and provided additional information related to Ald. Schuette's comments about the BID's finances and operational plan. Ald. Fromm and Ald. Brocker also made comments and asked

questions about BID finances and operations. Ald. Guell commented positively on the BID and KRWD and then made a motion not to terminate the BID. Motion was seconded by Brocker. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

13) Consideration and discussion regarding the city's match funding for the Business Improvement District's annual budget (*Ald. Schuette and Ald. Fromm*) Discussion occurred regarding the city's match funding with comments from several in attendance about how this was done in the past and the process moving forward. No council action was taken due to lack of motion for any action to be taken.

14) Guell moved, Schuette seconded to accept Ald. Schuette's resignation as the Council's representative to the Business Improvement District effective October 1st, 2025. The motion passed unanimously.

15) Consideration of Council representative to replace Ald. Schuette on the Business Improvement District board. Ald. Guell volunteered to replace Ald. Schuette on the BID board which Mayor Hennings stated was his choice for the appointment. Fromm moved, Achter seconded to approve the Mayor's appointment of Ald. Guell to the BID Board. The motion passed unanimously.

16) Brocker moved, Krueger seconded to accept the Business Improvement District revised 2025 budget including transfer of \$8,000.00 to the Kiel River Walk District. The motion passed unanimously.

17) Guell moved, Brocker seconded to accept the "generous" donations as stated in the agenda. The motion passed unanimously.

18) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.

19) Fromm moved, Krueger seconded to pay all bills. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

20) Guell moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:58 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: September 23, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

***5:00 P.M.** – WI DOT Local Officials informational meeting occurred in the council chambers. The Mayor and full city council were present, but no city business took place during the DOT meeting.

- 1) Mayor Bob Hennings called the meeting to order at 6:02 P.M.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present. City Administrator Funkhouser was also present. City Attorney Jahn was excused.
- 4) Krueger moved, Achter seconded to approve minutes of September 9th, 2025, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Fromm moved, Brocker seconded to approve Resolution 2025-8 Reimbursement for Kiel Utilities and Department of Public Works capital project. Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 7) Guell moved, Brocker seconded to approve the final assessment for 2025 sidewalk replacements. Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 8) Brocker moved, Fromm seconded to convene into closed session pursuant to 19.85 (1)(g) *to Review of written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in regarding a claim filed against the City of Kiel, by Joshua Hooper.* Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0 and the council convened into closed session. Fromm moved, Brocker seconded to re-convene into open session. Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0 and the council re-convened into

open session.

- 9) Fromm moved, Guell seconded to deny the Notice of Claim filed on the City of Kiel by Joshua Hooper. Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 10) Brocker moved, Krueger seconded to accept the generous donations as listed on the agenda. The motion passed unanimously.
- 11) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded to approve bills. Voting aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 13) Guell moved, Krueger seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:21 P.M.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: October 14, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:02 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Council members present; Fromm, Brocker, Krueger, and Achter. Aids. Guell and Schuette were excused. Also present were representatives from BBS (Jim and Kay) and a local media representative.
- 4) Krueger moved, Achter seconded to approve minutes of September 23rd, 2025, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Consideration of Mayor's appointments for city hall staff title changes.
 - a) Brocker moved, Fromm seconded to approve Sarah Preisner as City Clerk at current pay rate of \$30.76 per hour. Voting Aye were Fromm, Brocker, Krueger, and Achter. The motion passed 4-0.
 - b) Discussion occurred regarding request to approve Nancy Kleinhans as City Treasurer at \$30.76 retroactive to July 1st, 2025 with Ald. Brocker and Fromm objecting to the rate of pay and retroactive status for the position. Brocker moved, Fromm seconded to approve Nancy Kleinhans as City Treasurer at \$28.17 per hour effective immediately. Voting Aye were Fromm, Brocker, and Krueger. Voting Nay was Achter. Motion passed 3-1.
- 7) Achter moved, Brocker seconded to approve Ordinance # 632 – amending Chapter 1 –

“General Government”. Voting Aye were Fromm, Brocker, Krueger, and Achter. The motion passed 4-0.

- 8) Brocker moved, Krueger seconded, to approve Ordinance # 633 - Chapter 19 – “Mandatory Recycling”. Voting Aye were Fromm, Brocker, Krueger, and Achter. The motion passed 4-0.
- 9) Brocker moved, Fromm seconded to approve Class A Liquor License for Hollandtown Minimart LLC (Kiel Amoco *Business name change requiring new application. Formerly Skylar Marketing, LLC*) Voting Aye were Fromm, Brocker, Krueger, and Achter. The motion passed 4-0.
- 10) Fromm moved, Achter seconded to approve Chief Jeanty’s request to attend the WI Command College Leadership Conference January 26th – 28th in the WI Dells. The motion passed unanimously.
- 11) Discussion occurred regarding renewal of contract with Briarwood Building Services, LLC. Representatives from BBS, LLC were present and engaged in conversations with the city council and expressed willingness to amend contract proposal and discuss possible changes to contract language and equipment purchase. Matter would then be brought back to the council at a later date. Fromm moved, Brocker seconded to table this matter for a future meeting date. The motion passed unanimously.
- 12) Brocker moved, Krueger seconded to approve creating an EMS Captain for the Kiel Fire-EMS at a rate of \$208.33 per month effective December 1st, 2025. The motion passed unanimously.
- 13) Discussion occurred regarding this agenda item with comments made by the Mayor, Aids. Fromm and Brocker and Administrator Funkhouser. Brocker moved to “regretfully accept” the resignation of Dave Funkhouser as the Kiel City Administrator effective December 5th, 2025. Voting Aye were Fromm and Brocker. Voting Nay were Krueger and Achter. Mayor Hennings voted Aye to break the tie to accept Administrator

Funkhouser's resignation as City Administrator.

14) Brocker moved, Achter seconded to accept the "gracious" donations as follows:

- a) \$3,000 for Senior Transport Service from Elda Hagenow
- b) \$100 from Dan Wusterbarth for the Kiel Fire Training Tower
- c) \$200 from Amy Stumpf for the Kiel Fire Training Tower
- d) \$1,500 from Patrick Gaines for the Kiel Fire Training Tower
- e) \$1,000 from an anonymous donor to the Kiel Police Department
- f) \$1,000 from an anonymous donor to the Kiel Fire Department

The motion passed unanimously.

15) Fromm moved, Brocker seconded to approve receipts and disbursements. The motion passed unanimously.

16) Fromm moved, Krueger seconded to approve bills. Voting Aye were Fromm, Brocker, Krueger and Achter. The motion passed 4-0.

17) Fromm moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 7:02 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: October 28th, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – all city council members were present. Also, present were City Attorney Jahn, City Administrator Funkhouser, General Manager of Utilities Kris August, and BID Chair Christel.
- 4) Krueger moved, Achter seconded to approve minutes of the October 14th, 2025, City Council Meeting. Motion carried unanimously.
- 5) There was no Public Comment
- 6) Consideration of Business Improvement District’s operating plan and 2026 budget. Ald. Schuette spoke to BID Chair Christel about her concerns related to trees for the downtown area. Ald. Brocker raised questions about the city’s match for the BID funding. There was a discussion about this, and it was agreed that further discussion would occur at the next Committee of the Whole meeting as part of the overall city budget discussion. Schuette moved, Fromm seconded to approve the BID’s operating plan and 2026 budget as presented at the council meeting with further discussion about the city’s matching funds for the Committee of the Whole on 11-04-2025. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 7) Guell moved, Krueger seconded to approve offer to purchase vacant lot # 93 in Rockville subdivision from Shawn and Stephany Mangan for \$11,000.00. There was discussion

about receiving a formal offer via use of the traditional form. CA Funkhouser will contact the buyer to request one. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

- 8) Consideration of the City of Kiel's offer to purchase vacant land from Hillcrest Kiel West, LLC, for \$170,000.00. There was discussion about the price of the lot, history of negotiations between the parties involved, and the plans/start date for the new Kiel Utilities building. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 9) Brocker moved, Achter seconded to approve the "generous" donations as listed on the meeting agenda. The motion passed unanimously.
- 10) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 11) Fromm moved, Krueger seconded to approve bills. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 12) Guell moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:20 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES – SPECIAL CITY COUNCIL MEETING

DATE: November 4, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All city council members were present. Also present were General Manager of Utilities (GMU) August, City Administrator (CA) Funkhouser, Citizen Andrea Neils, and representatives of Briarwood Building Services, LLC.
- 4) Achter moved, Guell seconded to approve minutes of October 28, 2025, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Notification of Closed Session: When this agenda item was called by Mayor Hennings, Ald. Brocker stopped the Mayor from calling for the agenda item and then read aloud from a prepared statement to all in attendance. Upon reading his prepared statement, Ald. Brocker stated he was leaving the meeting. Ald. Brocker then approached the Mayor where he tossed the slip of paper that he stated was his prepared statement to Mayor Hennings and demanded it be part of the meeting minutes. Ald. Brocker then left the meeting refusing to take part in the closed session discussion on the Mayor's appointment for City Administrator.
 - a) Guell moved, Krueger seconded to go into closed session. Voting Aye were Fromm, Guell, Schuette, Krueger, and Achter. The motion passed 5-0 and the council went into closed session to discuss the Mayor's appointment of the next City Administrator for the City of Kiel. Both BBS representatives, Andrea Neils, and Ald. Brocker left the room during the closed session of the council. GMU August and CA Funkhouser remained at the Mayor's invitation. A discussion occurred in the closed session related to the Mayor's appointment for City Administrator.
 - b) Schuette moved, Guell seconded to reconvene into open session. Voting Aye were Fromm, Guell, Schuette, Krueger, and Achter. The motion passed 5-0 and the council returned to open session with Ald. Brocker returning to the council chambers and he retook his seat at the district # 3 chair in the council room. BBS reps and Andrea Neils also returned to the room with Police Chief Jeanty now also in attendance.
- 7) Achter moved, Guell seconded to approve the Mayor's appointment of Ryan Pafford as

the next City Administrator at the pay rate and benefits shown in the conditional offer document provided to the council. Voting Aye were Fromm, Guell, Schuette, Krueger, and Achter. Voting Nay was Brocker. The motion passed 5-1 approving Ryan Pafford as the next City Administrator for the City of Kiel.

- 8) Fromm moved, Achter seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:29 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: November 11, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present as well as City Attorney Jahn, and City Administrator Funkhouser and citizen Jackson Guell
- 4) Krueger moved, Brocker seconded to approve minutes of November 4th, 2025, special City Council Meeting. The motion passed unanimously. Prior to the motion being made, Ald. Brocker questioned why the transcript of his comments at the November 4th, 2025, meeting were not included in the minutes. CA Funkhouser explained to Ald. Brocker that meeting minutes are intended to be a record of actions taken by the council and not a transcript of everything said. The statement is a part of the official record of the meeting but was not included in the actual meeting minutes. City Attorney Jahn confirmed CA Funkhouser’s explanation of the purpose and intent of meeting minutes.
- 5) There was no public comment.
- 6) Guell moved, Achter seconded to approve a wage increase for City Treasurer to \$30.76 per hour effective immediately. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0
- 7) Brocker moved, Krueger seconded to make a payment of \$5,000.00 to the Kiel Community Picnic to offset costs of metal roof for the new building at City Park that the city required. The Motion passed unanimously.

- 8) Brocker moved, Guell seconded to accept the generous and gracious donation of \$ 121.78 from Bethlehem UCC Maintenance for the Kiel Fire Department. The motion passed unanimously
- 9) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 10) Fromm moved, Krueger seconded, to approve payment of bills. Voting Aye were Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0
- 11) Guell moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:07 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: November 18, 2025
TIME: 6:00 P.M.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present except for Ald. Schuette who was absent. Also in attendance was City Administrator (CA) Funkhouser and General Manager of Utilities (GMU) August. Citizens who were also present were Ryan Pafford, Dawn Bucholz and Mary Christel.
- 4) Brocker moved, Achter seconded to approve minutes of November 11th, 2025, City Council Meeting, The motion passed unanimously.
- 5) Public Comment – Dawn Bucholz read a statement to the council calling for the resignation of a city council member. Mary Christel then addressed the council and spoke about the same issue identifying the council member as Ald. Schuette. Ald. Guell also made comments about the matter and stated that additional discussion on this matter should occur at the next Committee of the Whole meeting. Mayor Hennings also spoke about the matter and stated it will be an agenda item for the Committee of the Whole on December 2nd, 2025.
- 6) Public Hearing on 2026 City of Kiel Budget and Tax Levy. Brocker moved, Fromm seconded to open the public hearing. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0 and the public hearing was opened. CA Funkhouser gave a presentation on the 2026 budget and tax levy. There were no public comments related to the hearing. Guell moved, Krueger seconded, to close the public hearing. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0 and the public hearing was closed.
- 7) Fromm moved, Guell seconded to approve Resolution 2025-9 the 2026 Wage resolution including based wage increase of 3% for city employees. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 8) Brocker moved, Guell seconded to approve wage band progression adjustments for specific employees effective January 1st, 2026, as presented. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.

- 9) Fromm moved, Achter seconded to approve the 2026 City of Kiel Organizational Chart. Ald. Brocker objected to the addition of a 2nd clerk for the Kiel Utilities. Voting Aye were Fromm, Guell, Krueger, and Achter. Voting Nay was Brocker. The motion passed 4-1.
- 10) Brocker moved, Krueger seconded to approve the 2026 Capital Outlay and Special Projects as presented. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 11) Fromm moved, Guell seconded for Final Approval of 2026 City of Kiel Budget and Tax Levy. Voting Aye were Fromm, Guell, Krueger, and Achter. Voting Nay was Brocker. The motion passed 4-1.
- 12) Krueger moved, Fromm seconded to approve the 2026 Kiel Utilities budgets – Kiel Electric Utility, Kiel Water Utility and Kiel Wastewater Utility. Voting Aye were Fromm, Guell, Krueger, and Achter. Voting Nay was Brocker. The motion passed 4-1.
- 13) Brocker moved, Guell seconded to accept the gracious donations to the Kiel Ambulance Service in memory of Dorthy Mannenbach. The motion passed unanimously.
- 14) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 15) Fromm moved, Krueger seconded to approve bills. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 16) Guell moved, Krueger seconded to adjourn. CA Funkhouser stated that the meeting on 11/25/25 was cancelled so this is the final council meeting in November. The motion passed unanimously, and the meeting was adjourned at 6:40 p.m.

Bob Hennings, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: December 9, 2025
TIME: 6:00 P.M.
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Bob Hennings, Alderpersons Jeremy
Fromm, Tyler Guell, John Brocker, Kathy Schuette,
Bill Krueger, and Alice Achter

- 1) Mayor Bob Hennings called the meeting to order at 6:00 pm
- 2) Pledge of Allegiance
- 3) Roll Call- All council members were present except for Ald. Schuette who was absent.
Also in attendance was City Administrator (CA) Pafford, Kiel Police Chief Jeanty and
General Manager of Utilities (GMU) August.
- 4) Guell moved, Brocker seconded to approve minutes of November 18th, 2025, special City
Council Meeting. The motion passed unanimously.
- 5) Public Comment- There were no members of the public in attendance for public
comment.
- 6) Brocker moved, Guell seconded to accept Ald. Schuette's resignation as 4th District
alderperson, effective 12/2/25. Voting Aye were Fromm, Guell, Brocker, Krueger, and
Achter. The motion passed 5-0.
- 7) Krueger made a motion to leave the 4th District alderperson's seat open until the April
election. Guell seconded. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter.
The motion passed 5-0.
- 8) Brocker nominated Bill Krueger to the plan commission, and Achter seconded the
motion. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion

passed 5-0.

- 9) Brocker moved and Fromm seconded to accept the Certified Survey Map for Petrie Properties. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 10) Brocker moved, and Krueger seconded to set the public hearing for January 13th at 6:00 p.m. for sewer rate increases for 2026. The motion passed unanimously.
- 11) Brocker moved, and Guell seconded to amend the 2026 wage resolution for the Kiel Police Department's office manager wage scale and set the current office manager's 2026 wage at \$30.76 per hour. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 12) Guell moved, and Krueger seconded to allow alcohol consumption on Fremont Street for the Ice Sculpting event on Saturday, February 7th, 2026, from 8:00 a.m. to 3:00 p.m.
- 13) Guell moved, and Brocker seconded to accept the quote from Casper Home Improvement for the amended price of \$40,572.00 for window replacement and repair work at the Kiel Community Center. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 14) Guell moved, and Brocker seconded to purchase turnout gear for \$24,000 for the Kiel Fire Department. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 15) Fromm moved, and Guell seconded to accept the 3-year contract with BBS, LLC for custodial services for city buildings. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 16) Brocker moved and Krueger seconded to accept the gracious donations from the following. The motion passed unanimously.
 - a) \$1,000.00 from the Kiel Area Chamber of Commerce for the Fire Department Training tower fund
 - b) \$95.00 from the Kiel Snowmobile Club to the Kiel Community Center
 - c) \$500.00 from St. Peter's United Church of Christ for the Kiel Senior Citizens Rolling Wheels (Sr. Transport)
 - d) \$3,300.00 from Jane Voigt and Family for the Kiel Police Department
 - e) \$3,000.00 from Jane Voigt and Family for the Kiel Ambulance Service
 - f) \$2,500.00 from Allen and Elaine Hansen for the Kiel Ambulance Service

g) \$2,000.00 from Troubadour Rescue Fund for the Fire Department Training Tower fund.

17) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.

18) Fromm moved, Guell seconded to approve bills. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.

19) Guell moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:15 p.m.

Bob Hennings, Mayor

Prepared by Ryan Pafford, City Administrator