

MINUTES - CITY COUNCIL

DATE: January 27, 2026
TIME: 6:00 P.M.
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Hennings, Alderpersons Jeremy Fromm,
Tyler Guell, John Brocker, Bill Krueger, and Alice
Achter

- 1) Mayor Bob Hennings called the January 27th meeting of the Kiel City Council to order at 6:05 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present. Also in attendance were City Administrator (CA) Pafford, General Manager of Utilities (GMU) August, DPW Foreman Rolbeicki, and citizens Jack Lechler, Peter Schnur
- 4) Alder Achter moved, and Alder Brocker seconded to approve the minutes of January 13, 2026, City Council Meeting, the motion carried unanimously
- 5) Citizen Jack Lechler spoke on multiple topics to include concerns regarding speed limits on Highway 67 within the City limits, County Highway XX, the Ninmer lanes property, and the railroad crossings, particularly Fremont Street
- 6) Alder Brocker moved, and Alder Krueger seconded to approve Resolution #2026-1: Authorizing the issuance and sale of a \$167,513.64 General Obligation promissory note. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0
- 7) Alder Brocker moved, and Alder Fromm seconded to direct staff to engage talked with the Department of Transportation to take actionable steps for reducing the speed limit on Highway 67 within the City Limits. The motion passed unanimously
- 8) Alder Fromm moved, Alder Guell seconded the approval to Contract with Baker Tilly for

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact Ryan Pafford, City Administrator, (920) 894-2909 Ext. 102 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

the 2025 Audit. Voting Aye were Alderpersons Fromm, Guell, Krueger, and Achter.

Voting Nay was Alder Brocker. Motion carried 4-1

- 9) Alder Brocker moved, Alder Achter seconded to approve the purchase of an exhaust fan in the amount of \$1,463.98 for the DPW building. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0
- 10) Alder Brocker moved, Alder Fromm seconded to approve the sale of the following Surplus Utility Vehicles to Alison Kissinger for the 2003 Chevrolet Pickup- - \$2,751.00 and Randy Smith Jr. for the 1999 Chevrolet Van -- \$1,255.00 which were both the highest bids. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. Motion carried 5-0
- 11) Quotes were provided to the City Council on two vehicles for Kiel Utilities from Ewald and Vogel Chevrolet. Alder Fromm moved, and Alder Brocker seconded to approve to award the quotes for utility vehicles to Ewald's in the amount of \$40,049.00 for a Chevrolet Traverse, and \$40,978.00 for a Chevrolet Silverado 1500. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0
- 12) Alder Krueger moved, and Alder Brocker seconded to approve receipts and disbursements. The motion passed unanimously.
- 13) Alder Krueger moved, and Alder Fromm seconded to approve the payment of bills. Voting Aye were Fromm, Guell, Brocker, Krueger, and Achter. Motion carried 5-0
- 14) Adjournment

Bob Hennings, Mayor

Prepared by Ryan Pafford, City Administrator

CITY OF KIEL – CITY COUNCIL PACKET

CITY OF KIEL – CITY COUNCIL PACKET

Council Meeting Date: Tuesday, February 10, 2026

Prepared by: *Ryan Pafford, City Administrator*

Packet Items:

6. Comfort Resolution – Great Lakes Utilities (GLU)
7. Purchase of Digger/Derrick Truck – 2027 Budget
8. Attendance Authorization – Water Environment Federation Technical Exhibition and Conference (WEFTEC)
9. Hiring of Utility Clerk – Amy Pitzen
10. Extraterritorial Certified Survey Map (CSM) – Kuester Property

6) Comfort Resolution – Great Lakes Utilities (GLU)

Explanation:

Great Lakes Utilities (GLU) has requested approval of a Comfort Resolution. The resolution serves as a non-binding acknowledgment of the City's relationship with GLU and its awareness of GLU's operations. Approval of this item does not constitute a guarantee of debt or financial obligation by the City.

Fiscal Impact:

None.

Staff Recommendation:

Approval is recommended.

7) Purchase of Digger/Derrick Truck – 2027 Budget

Explanation:

Staff is requesting approval to include the purchase of a Digger/Derrick truck in the **2027 budget**. This equipment is necessary to support safe and efficient utility operations. Due to extended manufacturing lead times for this type of equipment, early approval is being requested as part of the budget planning process.

Fiscal Impact:

The purchase will be considered as part of the 2027 Capital Budget.

Staff Recommendation:

Approval is recommended.

8) Attendance at Water Environment Federation Technical Exhibition and Conference (WEFTEC)

Explanation:

Approval is requested for **Kris August** to attend the **Water Environment Federation Technical Exhibition and Conference (WEFTEC)**, scheduled for **September 26–30, 2026**, in **New Orleans, Louisiana**. Attendance will provide valuable training opportunities and exposure to industry best practices related to water and wastewater operations.

Fiscal Impact:

Associated costs are budgeted within the department's training and travel expenses.

Staff Recommendation:

Approval is recommended.

9) Hiring of Utility Clerk – Amy Pitzen

Explanation:

Following the recruitment process, staff is recommending the hiring of **Amy Pitzen** for the position of **Utility Clerk**. Ms. Pitzen meets the qualifications for the position and will assist with utility billing, customer service, and administrative duties.

Fiscal Impact:

The position and associated compensation are included in the approved budget.

Staff Recommendation:

Approval is recommended.

10) Extraterritorial Certified Survey Map (CSM) – Kuester Property

Explanation:

The City has received an extraterritorial Certified Survey Map (CSM) for the **Kuester property**, which was recently donated to **Trinity Lutheran Church**. The CSM supports future planning efforts, as the property is anticipated to be annexed into the City at a later date to allow for future parking lot expansion. The proposed CSM meets applicable extraterritorial land division requirements.

Fiscal Impact:

None.

Staff Recommendation:

Approval is recommended.

**Long Term Contract Extension Comfort Resolution of
City of Kiel**

WHEREAS, City of Kiel is a member (Member) of Great Lakes Utilities (GLU or Agency) and obtains power supply services from GLU under a long-term full requirements power supply contract dated November 1, 2010 (Long Term Contract) that is currently due to expire in the year 2035;

WHEREAS, an extension of the Long Term Contract will provide GLU members several benefits, such as (i) stable and reliable power supply; (ii) predictable long-term power supply costs and budget certainty; (iii) improved power supply planning; (iv) reduced exposure to power market volatility; and (v) improved operational resilience and contingency planning;

WHEREAS, GLU has engaged in long-term resource planning for the last two years through an independent consultant and has identified a need to acquire additional power supply resources to meet its members power supply requirements both in the short term and long term;

WHEREAS, GLU is evaluating a number of long-term projects, including behind-the-meter solar installations that contemplate 30-year PPAs commencing in 2027–2028, as well as other long-term power supply options that would require long term contractual commitments;

WHEREAS, GLU is also developing a natural gas generation ownership project known as the GLU/Marshfield Generation project jointly owned by Great Lakes Utilities and Marshfield Utilities that is targeting an in-service date in 2030 and that will require interim financing to secure major equipment, as well as long-term financing through the issuance of bonds with terms of up to thirty years;

WHEREAS, completion of any of these initiatives will require GLU to demonstrate to the financial markets, regulators and potential suppliers that GLU's members are committed to executing power supply agreement extensions;

WHEREAS, Member understands and acknowledges that its commitment to extend the Long Term Contract will become binding only by subsequent action by this governing body when it is presented with an amended and restated long term power supply agreement that has been vetted by the GLU Board and its advisors and that includes changes that have been negotiated with underwriters and/or power suppliers;

NOW, THEREFORE, the City Council of the City of Kiel resolves as follows:

The City of Kiel confirms its commitment to extend the Long Term Contract to the year 2060 so that GLU can continue pursuing long term power supply-related activities, including development of the GLU/Marshfield Generation Project, behind the meter solar projects and other long term power purchase arrangements.

ADOPTED this _____ day of _____, 2026.

Bob Hennings, Mayor

CERTIFICATION

I, Sarah Preissner, City Clerk of the City of Kiel, Wisconsin, do hereby certify that I have compared the above RESOLUTION with the original on file in my office and that the same is a true, complete and correct copy of same.

Dated: _____

Sarah Preissner, City Clerk

Kiel Electric Digger/Derrick

Company	Price	Lead Time Months
Altec	\$ 350,312.00	15-18
Terex	\$ 399,520.00	18
Utility	\$ 409,980.00	13-18



CITY OF KIEL

621 Sixth Street
P.O. Box 98
Kiel, WI 53042

Ryan Pafford, *City Administrator*

Phone (920) 894-2909 Email: ryan.pafford@kielwi.gov

OFFER OF EMPLOYMENT

February 2, 2026

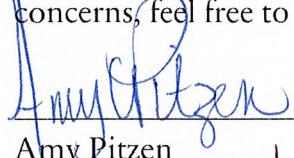
Amy Pitzen
N785 Cty Rd HH
New Holstein, WI 53361

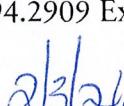
Dear Amy:

On behalf of the City of Kiel, this offer letter represents the terms of employment for the Utility Clerk position with the City of Kiel. Based on your skills and experience along with good performance, you will be hired at an hourly wage of \$29.01. Additional increases are dependent on general wage increases and good performance.

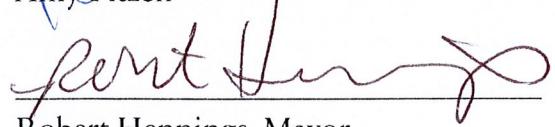
Benefits: From the date of hire through the remainder of 2026, you will receive 2 weeks of vacation. Following 2026, more vacation is earned for time of service following the vacation policy in the City of Kiel Employee Handbook and Policy Manual. All other benefits such as compensatory time, health insurance, pension, dental, etc. are covered under the City of Kiel Employee Handbook and Policy Manual.

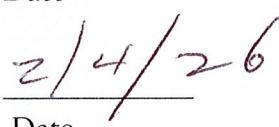
This offer is contingent on a passing a background check, drug screen and physical, and City Council approval at a meeting scheduled at February 10, 2026 at 6:00 p.m. If you have any questions or concerns, feel free to contact me at 920.894.2909 Ext. 105 or email: kris.august@kielwi.gov


Amy Pitzen


2/3/26

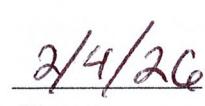
Date


Robert Hennings, Mayor


2/4/26

Date


Attest: Ryan Pafford, City Administrator


2/4/26

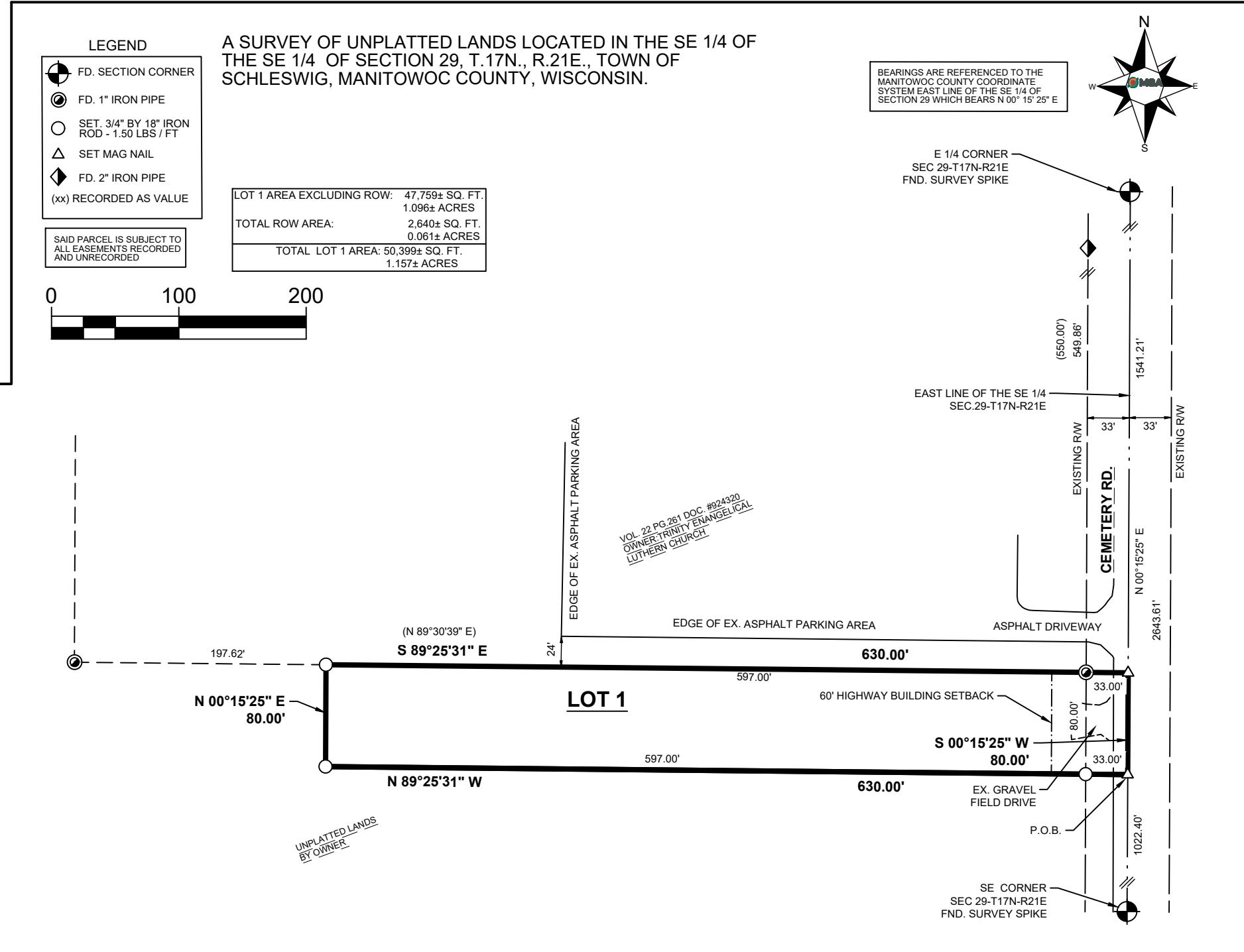
Date



ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
201 Corporate Drive, Beaver Dam WI 53916
(920) 887-4242 www.msa-ps.com
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PROJECT NO.	22701001	OWNER:
DRAWN BY:	T. DAVIS	DANIEL H AND RUTH E KUESTER
SURVEYOR:	T. DAVIS	REVOCABLE LIVING TRUST
FILE NO.	22701001	22610 5TH ST KIEL, WI 53042

MANITOWOC COUNTY CERTIFIED SURVEY MAP





ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
201 Corporate Drive, Beaver Dam WI 53916
(920) 887-4242 www.msa-ps.com

PROJECT NO.	22701001
DRAWN BY:	T. DAVIS
SURVEYOR:	T. DAVIS
FILE:	22701001 KUESTER CSM.dwg
SHEET NO.	2 OF 2

MANITOWOC COUNTY CERTIFIED SURVEY MAP

A SURVEY OF UNPLATTED LANDS LOCATED IN THE SE 1/4 OF THE SE 1/4 OF SECTION 29, T.17N., R.21E., TOWN OF SCHLESWIG, MANITOWOC COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATION

I, Timothy B. Davis, Professional Land Surveyor of the State of Wisconsin do hereby certify that by order of Daniel H. and Ruth E. Kuester Revocable Living Trust, I have surveyed and mapped lands being part of the SE 1/4 of the SE 1/4 of Section 29, all in T.17N., R.21E., Town of Schleswig, Manitowoc County, Wisconsin and being more particularly described as follows:

LEGAL DESCRIPTION

COMMENCING at the SE 1/4 Corner of Section 29, Town 17 North, Range 21 East in the Town of Schleswig, Manitowoc County, Wisconsin, thence N 00°15'25" E, along the east line of the SE 1/4 of said Section 29, 1022.40 feet the **POINT OF BEGINNING**;
thence N 89°25'31" W, 630.00 feet; thence N 00°15'25" E, 80.00 feet to a point on the south line of CSM Volume 22, Page 261-262 recorded as Document #924320 in the Manitowoc County Register of Deeds; thence S 89°25'31" E along the south line of said CSM Volume 22, Page 261-262, 630.00 feet to a point on the east line of the SE 1/4 of Section 29; thence S 00°15'25" W along the east line of the SE 1/4 of said Section 29, 80.00 feet to the **POINT OF BEGINNING**.

Said parcel contains 50,399 sq ft / 1.157 acres more or less
I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed,
that I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes to the best of my
knowledge and belief.

Timothy B Davis, PLS S-4045

OWNER'S CERTIFICATE

As owner, I do hereby certify that we have caused the land described on this Certified Survey Map to be surveyed, mapped, and divided as represented hereon. Said owner further certifies that this Certified Survey Map is required by S.236.34, Wisconsin Statutes to be submitted to the City of Kiel for approval.

In witness whereof, authorized representative of the Daniel H. and Ruth E. Kuester Revocable Living Trust have caused these documents to be signed this

____ day of _____, 20____.

(Print)

(Signature)

Authorized Representative of the Daniel H. and Ruth E. Kuester Revocable Living Trust

State of Wisconsin) SS

Personally came before me on this ____ day of _____, 20____, the above named authorized representative of the City of Kiel to me known to be the person who executed the foregoing instrument, and acknowledged the same.

Notary Public, _____ County, Wisconsin
My Commission Expires _____

CITY PLANNING COMMISSION CERTIFICATE:

By virtue of extraterritorial rights, the City of Kiel hereby approves this Certified Survey Map

City of Kiel Representative

Date

Report Criteria:

Report type: Summary

Check.Check Issue Date = 02/06/2026

Period	Date	Check No	Vendor No	Payee	Amount
02/26	02/06/2026	22827	3178	ACE HARDWARE	2,026.88
02/26	02/06/2026	22828	37	ALBERT'S HYDROVAC LLC	300.00
02/26	02/06/2026	22829	79	AQUACHEM OF AMERICA INC	16,008.00
02/26	02/06/2026	22830	115	BADGER LABORATORIES INC	340.00
02/26	02/06/2026	22831	3541	BIRSCHBACH MANUFACTURING LLC	7,500.00
02/26	02/06/2026	22832	3012	BLACKSTONE PUBLISHING	175.28
02/26	02/06/2026	22833	2760	BREY, CHRISTOPHER	163.45
02/26	02/06/2026	22834	222	BRIARWOOD BLDG SERVICES LLC	6,493.01
02/26	02/06/2026	22835	3539	BROWN COUNTY GLASS	837.00
02/26	02/06/2026	22836	267	CALUMET COUNTY TREASURER	500.00
02/26	02/06/2026	22837	2877	CARDMEMBER SERVICE	1,271.51
02/26	02/06/2026	22838	280	CARQUEST AUTO PARTS	84.42
02/26	02/06/2026	22839	288	CELLCOM	385.63
02/26	02/06/2026	22840	598	CENGAGE LEARNING INC/GALE	455.04
02/26	02/06/2026	22841	2777	COMPLETE OFFICE OF WISCONSIN I	211.86
02/26	02/06/2026	22842	2593	CORE & MAIN LP	154,370.12
02/26	02/06/2026	22843	374	CZ AWARDS	328.75
02/26	02/06/2026	22844	480	EHLERS	1,600.00
02/26	02/06/2026	22845	485	ELECTRO TECH INC	1,730.12
02/26	02/06/2026	22846	3533	EMMA STRZELECKI	404.48
02/26	02/06/2026	22847	522	EXCEL UNDERGROUND	1,991.35
02/26	02/06/2026	22848	3542	FANTAIJAH YOUNG	20.00
02/26	02/06/2026	22849	3487	FLORIDA STATE DISBURSEMENT UNI	253.18
02/26	02/06/2026	22850	3486	FLORIDA STATE DISBURSMENT UNIT	253.18
02/26	02/06/2026	22851	3543	GARY BIECK	150.00
02/26	02/06/2026	22852	3045	GFL ENVIRONMENTAL	33,056.80
02/26	02/06/2026	22853	645	GRAINGER	806.03
02/26	02/06/2026	22854	2904	GREAT AMERICA FINANCIAL SERVICE	70.53
02/26	02/06/2026	22855	3530	INGRAM LIBRARY SERVICES	896.28
02/26	02/06/2026	22856	775	IRBY CO, STUART C	1,297.00
02/26	02/06/2026	22857	2813	JAMES IMAGING SYSTEMS	165.33
02/26	02/06/2026	22858	3250	JK HAULING & EXCAVATING	1,675.40
02/26	02/06/2026	22859	844	KIEL AREA SCHOOLS	1,419.14
02/26	02/06/2026	22860	3437	KLEINHANS, NANCY	23.18
02/26	02/06/2026	22861	2209	KNOENER, DEREK	179.28
02/26	02/06/2026	22862	2647	KWIK TRIP INC	2,018.37
02/26	02/06/2026	22863	979	LAWN SOLUTIONS LLC	235.35
02/26	02/06/2026	22864	3216	LEMBKE, AARON	81.09
02/26	02/06/2026	22865	1044	MANITOWOC CO TREAS-COURT FINE	1,367.98
02/26	02/06/2026	22866	1047	MANITOWOC COUNTY EMS ASSOC	50.00
02/26	02/06/2026	22867	3544	MANITOWOC HISTORICAL SOCIETY	80.00
02/26	02/06/2026	22868	3524	MAUER MANDY	150.00
02/26	02/06/2026	22869	2445	McCLONE	30,039.00
02/26	02/06/2026	22870	3124	MENN LAW FIRM LTD	640.00
02/26	02/06/2026	22871	2565	MIDWEST WORKWEAR	3,046.35

Period	Date	Check No	Vendor No	Payee	Amount
02/26	02/06/2026	22872	2922	MILLER-BRADFORD & RISBERG INC	2,996.84
02/26	02/06/2026	22873	1176	MOTION INDUSTRIES INC	861.98
02/26	02/06/2026	22874	2586	MPOWER TECHNOLOGIES INC	112.50
02/26	02/06/2026	22875	3005	MSA PROFESSIONAL SERVICES INC	30,249.50
02/26	02/06/2026	22876	3463	NAPA AUTO PARTS -NH	799.71
02/26	02/06/2026	22877	1215	NCL OF WISCONSIN INC	1,655.80
02/26	02/06/2026	22878	1237	NEW HOLSTEIN TRUE VALUE	656.91
02/26	02/06/2026	22879	1259	NORTHERN LAKE SERVICE INC	418.39
02/26	02/06/2026	22880	3281	ON SITE DIAGNOSTICS	240.00
02/26	02/06/2026	22881	3186	O'REILLY AUTOMOTIVE INC	916.76
02/26	02/06/2026	22882	1313	PARKER EXCAVATING INC	378,919.40
02/26	02/06/2026	22883	3540	PENN CARE	379.98
02/26	02/06/2026	22884	2510	PIGEON RIVER LANDSCAPING	16,560.00
02/26	02/06/2026	22885	1355	PLYMOUTH UTILITIES	2,286.30
02/26	02/06/2026	22886	2475	PREISSNER, KYLE	144.39
02/26	02/06/2026	22887	2830	PRIMADATA	1,383.90
02/26	02/06/2026	22888	2700	PROS 4 TECHNOLOGY INC	9,113.15
02/26	02/06/2026	22889	1455	RIESTERER & SCHNELL	783.43
02/26	02/06/2026	22890	2400	SCHILDER, ALLEN	94.11
02/26	02/06/2026	22891	2426	SECURIAN FINANCIAL GROUP INC	879.68
02/26	02/06/2026	22892	1569	SEERA	1,661.22
02/26	02/06/2026	22893	1630	STATE OF WISCONSIN COURT FINES	2,832.02
02/26	02/06/2026	22894	3527	TIETZ'S PIGGLY WIGGLY- FIRE ACCO	311.68
02/26	02/06/2026	22895	3427	TIETZ'S PIGGLY WIGGLY-CITY ACCOU	2.78
02/26	02/06/2026	22896	1739	U.S. CELLULAR	131.31
02/26	02/06/2026	22897	3536	UNEMPLOYMENT INSURANCE - UI LE	364.96
02/26	02/06/2026	22898	1755	UNITED ERECTING OF WISCONSIN	450.00
02/26	02/06/2026	22899	1769	USA BLUE BOOK	2,791.82
02/26	02/06/2026	22900	1778	VACUUM PUMP & COMPRESSOR INC	2,656.63
02/26	02/06/2026	22901	2800	VERMEER WISCONSIN	1,165.95
02/26	02/06/2026	22902	2625	VINCENT, CHRISTOPHER	39.78
02/26	02/06/2026	22903	1809	VOGEL CHEVROLET INC	1,044.90
02/26	02/06/2026	22904	1853	WATER WELL SOLUTIONS SERVICE	8,048.00
02/26	02/06/2026	22905	1871	WEBER OIL CO	5,240.99
02/26	02/06/2026	22906	2863	WHEELER, JENNIFER	100.00
02/26	02/06/2026	22907	1905	WI SCTF A	186.33
02/26	02/06/2026	22908	3358	WI SCTF B	186.33
02/26	02/06/2026	22909	3359	WI SCTF C	238.69
02/26	02/06/2026	22910	3360	WI SCTF D	238.69
02/26	02/06/2026	22911	3453	WI SCTF E	114.50
02/26	02/06/2026	22912	3454	WI SCTF F	114.50
02/26	02/06/2026	22913	1961	WISCONSIN PROFESSIONAL POLICE	424.00
02/26	02/06/2026	22914	1963	WISCONSIN PUBLIC SERVICE	33,990.11
02/26	02/06/2026	22915	3382	WITKOWSKI INSPECTION AGENCY LL	3,241.40

Grand Totals:

790,179.69

Report Criteria:

Report type: Summary

Check.Check Issue Date = 02/06/2026

Report Criteria:

Report type: Summary

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      FROM    dbo.tblCheck c INNER JOIN
              dbo.tblCheckDetail cd ON c.ID = cd.tblCheckID
      GROUP BY c.CheckNumber
      HAVING  (SUM(cd.Amount) >= 5000)))
Check.Type = {<>} "Adjustment"

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Vendor Number	Payee	Check Issue Date	Check Number	Amount	
1871	WEBER OIL CO	02/06/2026	22905	5,240.99	DIESEL FUEL
222	BRIARWOOD BLDG SERVICES LLC	02/06/2026	22834	6,493.01	JANUARY SERVICES
3541	BIRSCHBACH MANUFACTURING LLC	02/06/2026	22831	7,500.00	REPAIR DOWN PAY
1853	WATER WELL SOLUTIONS SERVICE	02/06/2026	22904	8,048.00	WELL # 4 REPAIR
2700	PROS 4 TECHNOLOGY INC	02/06/2026	22888	9,113.15	MONTHLY CONTRACTED SERVICES
79	AQUACHEM OF AMERICA INC	02/06/2026	22829	16,008.00	AQUACHEM EM 1575
2510	PIGEON RIVER LANDSCAPING	02/06/2026	22884	16,560.00	JANUARY SERVICES
2445	McCLONE	02/06/2026	22869	30,039.00	AUTO-LIAB-WC
3005	MSA PROFESSIONAL SERVICES INC	02/06/2026	22875	30,249.50	OUTSIDE SERVICE
3045	GFL ENVIRONMENTAL	02/06/2026	22852	33,056.80	JAN/FEB SERVICES
1963	WISCONSIN PUBLIC SERVICE	02/06/2026	22914	33,990.11	GAS HEAT
2593	CORE & MAIN LP	02/06/2026	22842	154,370.12	CROSS CONNECTIONS INSPECTIONS
1313	PARKER EXCAVATING INC	02/06/2026	22882	378,919.40	CONTRACT PAYMENT
Grand Totals:					729,588.08