

MINUTES - CITY COUNCIL

DATE: January 9, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, and Alice Achter. Alderperson Bill Krueger was excused.
- 4) Brocker moved, Korb seconded approving the minutes of the December 12, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Schuette seconded denying Mr. Christopher Jolitz's appeal of Chapter 9 Section 28 of Kiel Municipal Code regarding Sexual Offender Residency Restrictions based on the evidence and information presented. Voting aye were Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, and Alice Achter and the motion passed 5-0.
- 7) Schuette moved, Fromm seconded approving and adopting Resolution 2024-1: A Resolution Authorizing the Issuance and Sale of \$19,912,000 Taxable Sewerage System Mortgage Revenue Bonds of the City of Kiel, Manitowoc and Calumet Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds. Voting aye were Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, and Alice Achter and the motion passed 5-0.
- 8) Brocker moved, Schuette seconded approving a Training Request for Sergeant Van Oss to attend WI DOJ First-Line Supervisor Course in La Crosse, WI, April 8 - 12, 2024 and April 22 - 26, 2024. The motion passed unanimously.
- 9) Brocker moved, Fromm seconded accepting the following donations: City of Kiel Community Center – Sargento Foods Inc. and employees - \$192.00; City of Kiel Parks – First Presbyterian Church - \$3,000.00; City of Kiel Ambulance Service – First Presbyterian Church - \$3,000.00; Friends of the Community Center – Jack and Jermaine Lechler - \$15.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 10) Fromm moved, Brocker seconded approving receipts and disbursements. The motion passed unanimously.

- 11) Fromm moved, Brocker seconded approval to pay bills. Voting aye were Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, and Alice Achter and the motion passed 5-0.
- 12) Brocker moved, Achter seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:31 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: January 23, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson John Korb was excused.
- 4) Krueger moved, Brocker seconded approving the minutes of the January 9, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Fromm seconded approving a Class A Malt and Liquor License Application for 1/23/2024 – 6/30/2024: Family Dollar Store #33386 – Timothy Norton-Agent – 1120 Hwy 67. The motion passed unanimously.
- 7) Brocker moved, Schuette seconded accepting the following donation: Kiel Police Department - Land O' Lakes, Inc. - \$1,500.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donor for their generosity.
- 8) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:03 p.m.

By: Casey Witterholt, City Administrator

MINUTES – SPECIAL CITY COUNCIL

DATE: February 6, 2024
LOCATION: Kiel Fire Department
99 Fremont St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 7:25 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Krueger moved, Brocker seconded approving the minutes of the January 23, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Krueger moved, Schuette seconded approving Mayor Steinhardt's appointment of Casey Witterholt as interim Clerk for the City of Kiel. Voting aye were Alderpersons Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 7) Krueger moved, Schuette seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:37 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: February 13, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 4) Krueger moved, Brocker seconded approving the minutes of the February 6, 2024 Special City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Schuette seconded approving and adopting Resolution 2024-2 – Amended City of Kiel – 2024 Salary and Wage Schedule. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 6-0.
- 7) Schuette moved, Fromm seconded awarding of the last Regular Class B liquor license to Agent Denise Paulish upon application. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 6-0.
- 8) Fromm moved, Krueger seconded approving a Class B Malt Application – February 14, 2024 – June 30, 2024 for Denise Paulish, Agent – Little City Pizza – Little City Pizza, LLC – 707 W Park Ave. The motion passed unanimously.
- 9) Brocker moved, Schuette seconded approving a Class C Wine Application - February 14, 2024 – June 30, 2024 for Denise Paulish, Agent – Little City Pizza – Little City Pizza, LLC – 707 W Park Ave. the motion passed unanimously.
- 10) Korb moved, Achter seconded approving the Memorandum of Understanding by the City of Kiel and Wisconsin Elections Commission. The motion passed unanimously.
- 11) Brocker moved, Fromm seconded approving the training request for Officer Golbach to attend Sexual Assault Interview Training in Sheboygan, WI, March 19-21, 2024. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded approving the training request for Officer Kamp to attend WI School Resource Officers Assn Conference, March 7-8, 2024. The motion passed unanimously.
- 13) Brocker moved, Schuette seconded approving the training request for Officer Hammel to

attend DOJ Peer Support Training in Oshkosh, WI, April 4-5, 2024. The motion passed unanimously.

- 14) Schuette moved, Brocker seconded approving the training request for Officer Wilkens to attend Active Threat Integrated Response Conference in Lake Geneva, WI, February 21-23, 2024. The motion passed unanimously.
- 15) Krueger moved, Achter seconded approving receipts and disbursements. The motion passed unanimously.
- 16) Krueger moved, Brocker seconded approving bills. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 6-0.
- 17) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:22 p.m.

By: Casey Witterholt, City Administrator

MINUTES – SPECIAL CITY COUNCIL

DATE: February 20, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Krueger moved, Achter seconded approving the minutes of the February 13, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Schuette moved, Achter seconded hiring and appointing Katrina Weir as City Clerk-Treasurer per the offer of employment. Voting aye were Alderpersons Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 7) Brocker moved, Krueger seconded approving the Agreement for Transfer of Reserve “Class B” License. Voting aye were Alderpersons Korb, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 8) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:14 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: March 12, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Administrator Casey Witterholt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Mayor Mike Steinhardt and Alderperson John Korb were excused.
- 4) Krueger moved, Brocker seconded approving the minutes of the February 20, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Schuette moved, Brocker seconded appointing Administrator Casey Witterholt to chair the meeting. The motion passed unanimously.
- 7) Fromm moved, Schuette seconded denying the Operator License Application for Cody Rautmann. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 8) Fromm moved, Brocker seconded approving and adopting Resolution No. 2024-3 Resolution Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 9) Brocker moved, Achter seconded authorization to erect a Pedestrian Crossing Sign for the Kiel Area School District. The motion passed unanimously.
- 10) Brocker moved, Krueger seconded accepting the estimate from Onterra, LLC for \$15,430.00 to complete an Aquatic Plant Management Plan. The motion passed unanimously.
- 11) Schuette moved, Brocker seconded hiring Logan Murphy as a Wastewater Intern at \$17.51 per hour. The motion passed unanimously.
- 12) Brocker moved, Fromm seconded approving Kris August's attendance of WEFTEC 2024 in New Orleans, October 5-9, 2024. The motion passed unanimously.
- 13) Achter moved, Schuette seconded approving the Boundary Extension Application Request for Busty Lush – June 22, 2024. The motion passed unanimously.
- 14) Schuette moved, Achter seconded approving the Temporary Class B License Application

for Kiel Area Historical Society - June 24, 2024 for Celebrate Kiel. The motion passed unanimously.

- 15) Brocker moved, Fromm seconded accepting the following donations: Ron and Donna Langenfeld – Hingiss Park Pedestrian Bridge Project - \$1,100.00, Kiel Area Community Chest - Friends of Kiel Community Center - \$1,200.00, Kiel Fire Department - \$1,200.00, and Kiel Police Department - \$1,200.00. The motion passed unanimously and Alderpersons thanked the donors for their generosity.
- 16) Krueger moved, Fromm seconded approving receipts and disbursements. The motion passed unanimously.
- 17) Krueger moved, Fromm seconded approval to pay bills. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 18) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:18 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: March 26, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) City Administrator Casey Witterholt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Schuette moved, Krueger seconded designating City Administrator Casey Witterholt as Chair of the Meeting. The motion passed unanimously.
- 4) Roll Call – present were Alderpersons John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Mayor Mike Steinhardt and Alderpersons Jeremy Fromm and John Korb were excused.
- 5) Krueger moved, Achter seconded approving the minutes of the March 12, 2024 City Council Meeting. The motion passed unanimously.
- 6) There was no public comment.
- 7) Brocker moved, Schuette seconded approving the Original Alcohol Beverage License Application for Little City Pizza for a Class B Liquor License – 03/27/2024 – 06/30/2024. The motion passed unanimously.
- 8) Krueger moved, Schuette seconded approving the Renewal Alcohol Beverage License Application for Kiel Baseball Club for a Class B Beer license – 05/01/2024 – 10/01/2024. The motion passed unanimously.
- 9) Brocker moved, Schuette seconded approving the Application to Possess and Display Fireworks for June 7, 2024, 9:30 p.m. or June 8, 2024, 9:30 p.m. submitted by the Kiel Area School District. The motion passed unanimously.
- 10) Krueger moved, Schuette seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:03 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: April 9, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderpersons Jeremy Fromm and Kathy Schuette were excused.
- 4) Brocker moved, Achter seconded approving the minutes of the March 26, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Korb seconded tabling Amendments to Addenda B & G within the City of Kiel Employee Handbook. The motion passed unanimously.
- 7) Korb moved, Krueger seconded approving the Contract for Building Inspection Services with Witkowski Inspections Agency LLC. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter and the motion passed 4-0.
- 8) Brocker moved, Achter seconded referring of Proposed Ordinance 611 Amending Chapter 17 (Zoning Code) to the Plan Commission. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 9) Brocker moved, Korb seconded hiring 2024 Seasonal Staff: – Mark Lewandowski as Cemetery Caretaker and Ethan Dyer as a Drop Off Site Attendant. The motion passed unanimously.
- 10) Brocker moved, Achter seconded approving Certified Survey Map – Part of the SW1/4-SW1/4, Section 21 and part of lot 6, Rockville Subdivision of Section 28, T.17N., R.21E., Town of Schleswig, Manitowoc County, Wisconsin. The motion passed unanimously.
- 11) Brocker moved, Krueger seconded approving Reserve Class B Liquor Application – April 10, 2024 – June 30, 2024 Jason Knuth, Agent – LYB65 – 703 Fremont Street. The motion passed unanimously.
- 12) Korb moved, Brocker seconded approving the Boundary Extension Application – The Gravel Pit – April 20, 2024 conditional upon City Administrator Witterholt addressing the fence requirement with the applicant. The motion passed unanimously.
- 13) Brocker moved, Krueger seconded approving the Training Request for Chief Joseph Jeanty to attend the Wisconsin Command College Alumni Conference in Oshkosh, WI -

October 14th and 15th, 2024. The motion passed unanimously.

- 14) Krueger moved, Brocker seconded approving receipts and disbursements. The motion passed unanimously.
- 15) Krueger moved, Brocker seconded approving bills. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter and the motion passed 4-0.
- 16) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:21 p.m.

By: Casey Witterholt, City Administrator

MINUTES

CITY COUNCIL ORGANIZATIONAL MEETING

DATE: April 16, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Oath of Office was administered by Clerk-Treasurer Katrina Weir to: Alderperson District 2, Tyler Guell; Alderperson District 4, Kathy Schuette; Alderperson District 6, Alice Achter
- 4) Roll Call – present were: Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 5) There was no public comment.
- 6) Krueger moved, Achter seconded approving the minutes of the April 9, 2024 City Council Meeting. The motion passed unanimously.
- 7) Guell moved, Brocker seconded approving Mayor Mike Steinhardt's Appointments for 2024-2025. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 6-0.
- 8) Krueger moved, Fromm seconded electing Alderperson Brocker as the City Council President. There were no other nominations, and the motion passed unanimously.
- 9) Fromm moved, Achter seconded electing Alderperson Schuette as the Plan Commission Member. The motion passed unanimously.
- 10) Krueger moved, Guell seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:09 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: April 23, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Clerk-Treasurer Katrina Weir called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Mayor Mike Steinhardt was excused.
- 4) Krueger moved, Schuette seconded approving the minutes of the April 16, 2024 City Council Organizational Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Schuette moved, Brocker seconded tabling Development Agreement and Offer to Purchase for Lots 178, 170, and 158 in the Rockville Subdivision for \$90,000.00 to Steve Seegers based on Mayor Steinhardt's recommendation. The motion passed unanimously.
- 7) Brocker moved, Fromm seconded approving 2024 Seasonal Staff. The motion passed unanimously.
- 8) Brocker moved, Guell seconded approving Class C Wine Application – April 24, 2024 – June 30, 2024 for Zeliha Alili, Agent – Riverview Family Restaurant – 128 E Fremont Street. The motion passed unanimously.
- 9) Krueger moved, Achter seconded approving Temporary Class B License Application for Badger Tri-County VFW Post 6707 on May 27, 2024 for a Memorial Day brat fry. The motion passed unanimously.
- 10) Guell moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:09 p.m.

By: Katrina Weir, City Clerk-Treasurer

MINUTES - CITY COUNCIL

DATE: May 14, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Achter seconded approving the minutes of the April 23, 2024 City Council Meeting. The motion passed unanimously.
- 5) Public Comment – Larry Bonde of 412 Rockville Road made a public comment regarding the zoning code for accessory structures. Robin Dekker of 920A 4th Street made a public comment regarding the railing for the pedestrian bridge. Teresa Reichwald of 916 3rd Street made a public comment about applications for a Special Event and Boundary Extension for Stop on a Dime.
- 6) Schuette moved, Guell seconded approving the Kiel Lions and Optimists Clubs' Proposed Building Donation at City Park based on plans presented. The motion passed unanimously.
- 7) Brocker moved, Kreuger seconded approving Ordinance 611 – Amending Chapter 12 - Direct Seller language update. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 8) Brocker moved, Achter seconded approving Ordinance 613 – Amending Chapter 14 – Building Code. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 9) Brocker moved, Schuette seconded approving the MSA Master Professional Services Agreement. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 10) Guell moved, Schuette seconded approving the 2025 Per Capita Rate of \$7.36 for the Kiel Ambulance Service. The motion passed unanimously.
- 11) Schuette moved, Guell seconded approving the Lawn Mower Quote – Scag, Turf Tiger II in the amount of \$19,911.20. The motion passed unanimously.
- 12) Schuette moved, Brocker seconded approving the Roof Repair Quote - Dave Wusterbarth Roof Services, LLC in the amount of \$78,500.00 contingent upon furnishment of a

written warranty to the City Administrator with a 10 year warranty on materials and a 2 year warranty on labor. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.

- 13) Brocker moved, Krueger seconded approving Mayor Steinhardt's appointment of Jason Meier to the Economic Development Committee – Tourism Commission. The motion passed unanimously.
- 14) Achter moved, Guell seconded approving the Wage Progression for Randy Smith Jr. The motion passed unanimously.
- 15) Guell moved, Schuette seconded approving the hiring of Allie Markham as 2024 Seasonal Staff contingent upon preemployment checks for the month of June. The motion passed unanimously.
- 16) Achter moved, Brocker seconded approving the Boundary Extension Application for Mike's Kiel Lounge – August 8 – 11, 2024. Voting aye were Alderpersons Guell, Brocker, Krueger, and Achter, with Alderperson Schuette abstaining from the vote. The motion passed 4-0-1.
- 17) Krueger moved, Brocker seconded approving receipts and disbursements. The motion passed unanimously.
- 18) Krueger moved, Guell seconded approving bills. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter and the motion passed 5-0.
- 19) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:45 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: May 28, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Krueger seconded approving minutes of the May 14, 2024 City Council Meeting. The motion passed unanimously.
- 5) Peter Weber of 817 Dewey Street made a public comment regarding General Fund and Utility Funds financials and the 2029 Fremont Street project.
- 6) Brocker moved, Guell seconded approval of the 2025 Cooperative Agreement. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 7) Schuette moved, Brocker seconded approving the Offer to Purchase and Development Agreement for Lots 158, 170, and 178 between the City of Kiel and SJT Leasing, LLC/Scott Teunissen for \$84,000.00. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 8) Achter moved, Guell seconded approving the Temporary Class B License Application for Kiel Chamber of Commerce – June 14th, 2024 – German Day. The motion passed unanimously.
- 9) Schuette moved, Brocker seconded approving the Sidewalk Café Permit Application for 2024 – Badger’s Den. The motion passed unanimously.
- 10) Schuette moved, Achter seconded approving Boundary Extension Applications for Badger’s Den – June 15, 2024 – Veterans’ Suicide Awareness Fundraiser pending a new map and for Header In – August 8 – 12, 2024 – Kiel Picnic. The motion passed unanimously.
- 11) Krueger moved, Schuette seconded convening into closed session pursuant to 19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.* Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 12) Schuette moved, Brocker seconded reconvening into open session. Voting aye were

Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
13) Schuette moved, Guell seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:50 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: June 11, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 4) Krueger moved, Achter seconded approving the minutes of the May 28, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Achter moved, Guell seconded convening into closed session pursuant to 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 7) Schuette moved, Brocker seconded reconvening into open session. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 8) Schuette moved, Guell seconded accepting Mayor Steinhardt's appointment of Dave Funkhouser to the position of City Administrator pending approval of employment contract between the City of Kiel and Dave Funkhouser. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 9) Schuette moved, Brocker seconded striking the last two sentences from Section 8 and then approving the Employment Agreement between the City of Kiel, Wisconsin and Dave Funkhouser. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 10) Brocker moved, Fromm seconded approving and adopting Resolution 2024-4 Kiel Wastewater Treatment Facility Compliance Maintenance Annual Report (CMAR). Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 11) Fromm moved, Guell seconded approving and adopting Resolution 2024-5 Street Reconstruction Cost Distribution Policy. Voting aye were Alderpersons Fromm, Guell,

Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

- 12) Brocker moved, Schuette seconded approving the Lease Agreement between the City of Kiel and Kiel Cooperative Preschool. The motion passed unanimously.
- 13) Fromm moved, Guell seconded selling the 1996 Pumper Truck for \$25,000.00 as-is. The motion passed unanimously.
- 14) Brocker moved, Krueger seconded approval of Liquor Licenses with a spelling correction of Van De Kreeke for Dawn & Josh's Badger's Den, LLC agent's last name. The motion passed unanimously.
- 15) Brocker moved, Achter seconded approval of Mobile Home Licenses. The motion passed unanimously.
- 16) Brocker moved, Schuette seconded approving Applications to Sell Fireworks for G&M Fireworks, LLC – Matthew Mastey and Family Fireworks, LLC – Pete Franke pending Police Department approval. The motion passed unanimously.
- 17) Fromm moved, Brocker seconded approving the Temporary Class B Retailer's License for Kiel Community Picnic, August 9-11, 2024. The motion passed unanimously.
- 18) Guell moved, Krueger seconded approving the Boundary Extension Application for Badger's Den – August 8 – 12, 2024 – Kiel Picnic. The motion passed unanimously.
- 19) Brocker moved, Schuette seconded approving donations from the Kiel Area Study Club for \$50.00 for the Friends of the Community Center and \$50.00 for the Kiel Community Center. The motion passed unanimously.
- 20) Krueger moved, Achter seconded approving receipts and disbursements. The motion passed unanimously.
- 21) Krueger moved, Fromm seconded approval to pay all bills. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 22) Krueger moved, Guell seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:04 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: June 25, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Achter seconded approving the minutes of the June 11, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Schuette moved, Brocker seconded approving Ordinance No. 614 – Annexing Territory to the City of Kiel, Manitowoc County (Municipal Boundary Review Number 14672). Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 7) Brocker moved, Guell seconded approving the Lease Agreement with Witkowski Inspections. The motion passed unanimously.
- 8) Achter moved, Brocker seconded approval of Liquor Licenses as listed. The motion passed unanimously.
- 9) Brocker moved, Krueger seconded approving Temporary Class B Retailer's License for Custom Street Car Club for Kiel Car Show & Parts Swap Meet, August 18th, 2024. The motion passed unanimously.
- 10) Guell moved, Schuette seconded approving Temporary Class B Retailer's License for Kiel Riverwalk District for KRWD Wine & Cheese Walk, August 2nd, 2024. The motion passed unanimously.
- 11) Krueger moved, Schuette seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:09 p.m.

By: Casey Witterholt, City Administrator

MINUTES - CITY COUNCIL

DATE: July 9, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Schuette seconded, approving the minutes of the June 25, 2024 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded to deny appeal of Mr. Christian Cleghorn's appeal of Chapter 9 Section 28 of Kiel Municipal Code regarding Sexual Offender Residency Restrictions. The motion passed unanimously.
- 7) Guell moved, Brocker seconded to approve request by the Kiel Area School District to place Pedestrian Crossing Signs in 2 locations on North Street. Motion passed 4-1 with Alderperson Schuette voting No.
- 8) Schuette moved, Guell seconded approving Ordinance 615 Amending Chapter 5 (Fire Protection). Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 9) Brocker moved, Schuette seconded, approving Ordinance 616 Amending Chapter 7 (Traffic Code) Rockville Road. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 10) Schuette moved, Krueger seconded to refer Ordinance 617 Amending Zoning Code (Accessory Structure & Uses) to Plan Commission. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 11) Brocker moved, Schuette seconded to delegate authority to approve Special Events Permits to the City Administrator, Chief of Police, Fire Chief, General Manager of Utilities, Clerk-Treasurer, and Department of Public Works Foreman or their designee indefinitely. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 12) Brocker moved, Guell seconded, to authorize consuming alcohol on Fremont Street for one hour before through one hour after the Kiel Parade on Sunday, August 11, 2024. The

motion passed unanimously.

- 13) Brocker moved, Achter seconded to approve receipts and disbursements. The motion passed unanimously.
- 14) Krueger moved, Brocker seconded to approve payment of bills. Voting aye were Alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 15) Guell moved, Achter seconded to accept donation of Agility Equipment for Dog Park from "Will L." The motion passed unanimously.
- 16) Brocker moved, Krueger seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:44 p.m.

By: Dave Funkhouser, City Administrator

MINUTES – CITY COUNCIL

DATE: July 23, 2024

LOCATION: City Council Chambers, Kiel City Hall 621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

1. Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Roll Call – present were Alderperson John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderpersons Jeremy Fromm and Tyler Guell were excused.
4. Krueger moved, Brocker seconded to approve minutes of the July 9, 2024, City Council Meeting. The motion passed unanimously.
5. There was no public comment
6. Brocker moved, Krueger seconded, to approve Ordinance No. 618 – Ordinance Establishing Ward 8 in the City of Kiel. Voting Aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0
7. Brocker moved, Achter seconded, to approve amending Ordinance No. 614 – Annexation and Voting Ward. Voting Aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0
8. Schuettler moved, Brocker seconded to approve Temporary Class B Retailer's License for Kiel Lion's Club for Kraftacular event on August 17, 2024, at City Park. The motion passed unanimously.
9. Brocker moved, Krueger seconded to approve Reserve Class B Alcohol Beverage License for LYB65 D.B.A. "Lumber Yard Brewery" 703 Fremont Street. The motion passed unanimously.
10. Achter moved, Schuette seconded, to approve Class A Alcohol Beverage License for DOLGENCORP,LLC D.B.A. "Dollar General" 1150 Service Road. The motion passed unanimously.

11. Brocker moved, Schuette seconded, to approve request for City Administrator Funkhouser to attend League of WI Municipalities Conference in Madison, WI October 23-25th, 2024. The motion passed unanimously.
12. Krueger moved, Schuette seconded to adjourn the meeting. The motion passed unanimously, and the meeting was adjourned at 6:07 p.m.

By: Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: August 13, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Bill Krueger, and Alice Achter. Alderperson Kathy Schuette was excused.
- 4) Krueger moved, Achter seconded to approve minutes of the July 23, 2024, City Council Meeting. The motion passed unanimously.
- 5) Public comment – Matt Klabecek 511 North Street commented on a claim he made with the City of Kiel related to sewer work. The matter was referred to the General Manager of Utilities and City Administrator for follow up. Citizen Ann Dietsche W722 County HH commented that she and her husband Floyd were in attendance for agenda item 9 related to their property on CTH HH. Also present, Enzo Culleres 262 E River Terrace as guest of Ald. Guell.
- 6) Brocker moved, Guell seconded, to approve Ordinance No. 612 –Amending Chapter 17 for R-2 Zoning Code to include event space as Conditional Use. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 7) Brocker moved, Fromm seconded, to open public hearing on Ordinance 619 – Zoning map Amendment for 30 W Park Ave to zone under R-1. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0 and public hearing was opened. No public comments were made. Fromm moved; Krueger seconded to close the public hearing. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0 and public hearing was closed.

- 8) Guell moved, Brocker seconded to approve Ordinance 619 – Zoning map Amendment for 30 W Park Ave to zone under R-1. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 9) Fromm moved, Achter seconded to approve Extraterritorial Review for properties on CTH HH in Calumet County. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 10) Guell moved, Brocker seconded, to opt out of legal action related to PFA-BASF and PFAS-Tyco. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 11) Brocker moved, Krueger seconded, to accept all donations presented in the agenda. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 13) Fromm moved; Krueger seconded to approve bills for payment. Voting Aye were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed 5-0.
- 14) Krueger moved, Guell seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:15 p.m.

By: Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: August 27, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm (@ 6:05 p.m.), Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 4) Guell moved, Brocker seconded to approve minutes of the August 13, 2024, City Council Meeting. The motion passed unanimously.
- 5) There was no public Comment – Fire Chief Hennings and EMS Director Isley with his wife were present but did not make any comments.
- 6) Schuette moved, Guell seconded to approve the hiring and transition to four (4) full-time Paramedics for the Kiel Ambulance Service effective October 1st, 2024. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 7) Brocker moved, Krueger seconded to approve the Temporary Class “B” Retailer’s License for St. Peter’s United Church of Christ for Oktoberfest event on September 21, 2024. The motion passed unanimously.
- 8) Schuette moved, Achter seconded to approve filing by the Mayor and City Administrator of the State Historical Preservation Office’s review of Local Government Action regarding Historic Properties in the City of Kiel. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 9) Brocker moved, Guell seconded to approve appointing David Funkhouser, City Administrator, to the Great Lakes Utilities Board of Directors (Alternate for City of Kiel) The motion passed unanimously.

10) Krueger moved, Fromm seconded to adjourn. The motion passed unanimously, and the meeting adjourned at 6:17 p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: September 10, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt call the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – all alderpersons were present
- 4) Brocker moved, Achter seconded to approve minutes of the August 27, 2024, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Guell moved, Schuette seconded for Fire Chief, EMS Chief, and City Administrator to moved forward with employment agreement for full-time paramedics with the Kiel Fire Department and Ambulance Service. The motion passed unanimously.
- 7) Fromm moved, Guell seconded to approve Ordinance No. 617 – Amending Chapter 17 – Zoning Code Accessory Structures & Uses. Admin. Funkhouser reported that the city plan commission’s recommended approval of the ordinance. There was a lengthy discussion regarding the language of amendment to the ordinance. Voting aye were Alderpersons Fromm, Guell, Schuette, and Achter. Voting no were Alderpersons Brocker and Krueger. The motion passed 4-2.
- 8) Brocker moved, Krueger seconded to approve Special Event Permit Application for the Kiel Community Picnic for August 7th – 10th, 2025 in City Park. The motion passed unanimously.
- 9) Guell moved, Schuette seconded to approve Special Event Permit for Badger’s Den for a private event on Saturday, October 19, 2024. The motion passed unanimously.
- 10) Krueger moved, Brocker seconded to approve Boundary Extension for The Gravel Pit Sports Bar & Grill for a charity event on Saturday, October 5th, 2024. The motion passed

unanimously.

- 11) Schuette moved, Achter seconded to approve Tourist Lodging Permit for 622 Fremont Street “The Luxe” vacation rental property. The motion passed unanimously.
- 12) Fromm moved, Guell seconded to approve Chief Jeanty to start selection/promotion process for Captain of the Kiel Police Department with effective start date of new Captain on December 1, 2024. The motion passed unanimously.
- 13) Brocker moved, Schuette seconded to approve training request for Sergeant VanOss of the Kiel Police Department to attend Accreditation Manager training in Middleton, WI – October 29, 2024. The motion passed unanimously.
- 14) Krueger moved, Achter seconded to approve training request for Officer Brey of the Kiel Police Department to attend the Mental Health & Wellness symposium in Green Bay, WI – October 29th, 2024. The motion passed unanimously.
- 15) Brocker moved, Schuette seconded to appoint Dave Funkhouser, City Administrator, to the following committees, boards and commissions:
 - a) Bargaining Committee
 - b) Board of Review
 - c) East Shore Recycling Commission
 - d) Kiel-New Holstein (Solomon) Trail CommitteeThe motion passed unanimously.
- 16) Brocker moved, Schuette seconded to deny Operator License for Megan Elmore. The motion passed unanimously.
- 17) Schuette moved, Brocker seconded to deny Operator License for Christina Birkholz. The motion passed unanimously.
- 18) Donations:
 - a) Schuette moved, Guell seconded to accept donation to the Kiel Fire Department of \$23,000 for a future training facility from the Ant Hill Mob Motorcycle Club. The motion passed unanimously.
- 19) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion

passed unanimously.

- 20) Fromm moved, Guell seconded to approve bills. Voting aye were alderpersons, Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 21) Krueger moved, Brocker seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:34 p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: September 24, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt call the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter were present. Ald. Tyler Guell was excused.
- 4) Krueger moved, Brocker seconded, to approve minutes of the September 10th, 2024, City Council Meeting. Motion was approved unanimously
- 5) There was no public comment
- 6) Mayor Steinhardt and the City Council formally recognized and showed appreciation to Eagle Scout Dane Freund for his contribution to the City of Kiel through his work at Sisson Park. Dane presented the city with a plaque for placement at the park and a check for \$600 to be used for the city parks.
- 7) Brocker moved, Achter seconded, to approve City-wide “Trick-or-Treat” to be held on Sunday, October 27th, 4:00 p.m. to 6:00 p.m. Ald. Krueger mentioned possible change in times to 3:00 p.m. to 5:00 p.m. and further discussion occurred about changing the times in the future dependent upon community feedback received. Motion passed 4-1 with Ald. Krueger voting no.
- 8) Brocker moved, Schuette seconded to approve resolution 2024-5 for the City Administrator to participate in WI Recycling Grant Program. Voting aye were

alderpersons, Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.

- 9) Brocker moved, Fromm seconded to approve Ordinance No. 620 – Amending Chapter 8 – Sidewalk Repair. Voting aye were alderpersons, Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 10) Schuette moved, Fromm seconded to approve employment agreements for full-time Paramedics of Kiel Ambulance Service. Motion passed unanimously.
- 11) Schuettler moved, Krueger seconded to open a Certificate of Deposit for the Kiel Fire Department Training Facility. There was discussion about why this was needed and an explanation provided by the City Administrator on behalf of the Kiel Fire Department. Motion passed unanimously.
- 12) Brocker moved, Schuette seconded to deny Operator License for Brandi Kramper. Discussion occurred about applicants' failure to list convictions on operator's license application and background check process. Motion passed unanimously.
- 13) Krueger moved, Fromm seconded to adjourn. The motion passed unanimously and the meeting was adjourned at 6:17 p.m.

Mike Steinhhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: October 8, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Present were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. Alderperson Schuette was excused.
- 4) Brocker moved, Guell seconded to approve the minutes of the September 24th, 2024, City Council Meeting. Motion passed unanimously.
- 5) There was no public comment
- 6) Guell moved, Achter seconded to transfer up to \$6,500.00 from the City Hall Capital Outlay to the Fire Department's Capital Outlay to pay for emergency repairs by Pros 4 Technology to the Kiel Fire Department's electronic lock system at the Fire Department. Voting Yes were Alderpersons Fromm, Guell, Krueger, and Achter. Voting No was Alderperson Brocker. The motion passed on a 4-1 vote.
- 7) Brocker moved, Krueger seconded, to approve Resolution 2024-6 Authorizing application for the WEDC's Small Business Development Grant funding for the City of Kiel. Voting Yes were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed on a 5-0 vote.
- 8) Brocker moved, Krueger seconded to approve the Town of Rhine's agreement to apply EMS funding surplus of \$6,050.00 to their per capita charges for the Kiel EMS services in both 2025 and 2026. The motion passed unanimously.
- 9) Fromm moved, Guell seconded to approve the Fire Department's request to start planning for construction of a training facility. The motion passed unanimously.
- 10) Brocker moved, Achter seconded to approve GMU August to purchase a 2025 Chevrolet Traverse for the Wastewater Treatment Plant from Vogel's Chevrolet in the amount of \$40,405.50 for the 2025 budget. The motion passed unanimously.

- 11) Guell moved, Achter seconded to approve GMU August to purchase a 2025 Chevrolet Silverado pick-up truck for the Kiel Water Department from Vogel's Chevrolet for \$43,307.50 for the 2025 budget. The motion passed unanimously.
- 12) Brocker moved, Guell seconded to approve the documents contained in the informational packet provided related to the sale of the Historic House on Fremont Street. Voting Yes were Alderpersons Guell, Brocker, Krueger, and Achter. Voting No was Alderperson Fromm. The motion passed on a 4-1 vote.
- 13) Fromm moved, Krueger seconded to accept the very generous donations for the Fire Department and Kiel EMS.
 - a) Donation from Betsy Hadley in the amount of \$250.00 for the Kiel Fire Department
 - b) Donation from Anita Thomas in the amount of \$200.00 for the Kiel Ambulance Service.
- 14) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 15) Fromm moved; Krueger seconded to approve bills. Voting Yes were Alderpersons Fromm, Guell, Brocker, Krueger, and Achter. The motion passed on a 5-0 vote.
- 16) Guell moved, Brocker seconded to adjourn, and the meeting was adjourned at 6:30 p.m.

Mike Steinhardt, Mayor
Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: October 22, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call - Present were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter.
Alderperson Guell was excused
- 4) Brocker moved, Achter seconded to approve the minutes of the October 8th, 2024, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) The Mayor and City Administrator Funkhouser provided an update on a development proposal from MF Housing Partners for vacant land on the east side of Cemetery Road and south side of E. Industrial Drive.
- 7) Schuettler moved, Krueger seconded, to make a referral to the plan commission a request to re-zone the vacant land on the east side of Cemetery Road and the south side of E. Industrial Road from I-2 to R-3. Voting Yes were Alderpersons Fromm, Brocker, Schuettler, Krueger, and Achter. The motion passed on a 5-0 vote.
- 8) Brocker moved, seconded by Schuette to accept the bid of \$640,000 from Michels Construction for the repair project for the city dam. Voting Yes were Alderpersons Fromm, Brocker, Krueger, Schuette, and Achter. The motion passed on a 5-0 vote.
- 9) Fromm moved, Achter seconded to approve request to hire Jeremiah Funkhouser as part-time employee for Department of Public Works. The motion passed unanimously.
- 10) Krueger moved, Fromm seconded to adjourn. The motion carried unanimously and the meeting was adjourned at 6:17 p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: November 12, 2024

LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.

MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All City Council members were present. Additional attendees included, Dawn Bucholz, Josh Bucholz, Mike Wendling, Paul Schweitzer, Shellee Wagner, Stacey Kupsch, and Dennis Preissner. Ald. Guell was excused at 6:37 p.m. (after item 13)
- 4) Achter moved, Guell seconded to approve minutes of the October 22nd, 2024, City Council Meeting. Motion passed unanimously.
- 5) Public Comment – attendee Josh Bucholz spoke about concerns related to winter parking laws and affect it has on his employees and patrons at the Badger's Den. No council action taken. City Administrator suggested contacting Chief of Police to work on resolution of concerns with enforcement of the parking law.
- 6) Schuette moved, Brocker seconded to table consideration to allow alcohol consumption on Fremont Street for the Ice Sculpting event on Saturday, February 1st, 2025, from 10:00 a.m. to 6:00 p.m. During discussion, a request by attendees led by Paul Schweitzer, was to extend the times and allow alcohol consumption from 8:00 a.m. to 12:00 a.m. Suggestion was made by City Administrator, to table the issue to allow further discussion and also input from the Chief of Police who was not present at the meeting. The motion to table this item passed unanimously.
- 7) Brocker moved, Schuette seconded to approve the contract with Denor Assessments to serve as City Assessor for 2025-2029. The motion unanimously.
- 8) Guell moved, Achter seconded to approve contract amendment for Offer to Purchase the Historic House at 227 Fremont from Fallon Financial, LLC. Voting Yes were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed

6-0.

- 9) Fromm moved, Krueger seconded to approve Police Chief Jeanty's request to promote Officer Jeremy Kamp to Captain of the Kiel Police Department effective 1/1/25. The motion passed unanimously.
- 10) Schuette moved, Brocker seconded to approve Police Chief Jeanty's request to assign Officer Michael Goldbach as the new School Resource Officer for the Kiel Police Department effective 1/1/25. The motion passed unanimously.
- 11) Brocker moved, Guell seconded to approve request by EMS Chief Isely to pay additional compensation of \$2,030.00 to Asst. EMS Chief Paul Thibeault for his extra work services performed during EMS Chief Isely's medical leave of absence. The motion passed unanimously.
- 12) Brocker moved, Fromm seconded to accept offer to purchase from MF Housing for vacant land, parcel 051-028-010-001.00, located on east side of Cemetery Road and south of East Industrial Park Street from the City of Kiel, for \$61,400.00. Voting Yes were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 13) Fromm moved, Brocker seconded to approve request by MF Housing to rezone 17.73 acres of City of Kiel owned property listed as parcel 051-028-010-001.00, located on east side of Cemetery Road and south side of East Industrial Park Street from I-2 to R-3. Voting Yes were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 14) Schuette moved, Brocker seconded to approve request by property owner Five Star Investments to split properties located at 1148 Sixth Street and 531 Park Avenue into two separate parcels. Voting Yes were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 15) Brocker moved, Krueger seconded to approve property owners' request to combine vacant parcel of land identified as parcel No. 051-029-005-004.00 with abutting property located at 378 Rockville Road. Voting Yes were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 16) Schuette moved, Brocker seconded to approve property owner's request to combine abutting lots, No. 12 and No. 13 on Trillium Court in Kieland Meadows into a single parcel. Voting Yes were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0
- 17) Brocker moved, Fromm seconded to deny operator's license for Malik Bryant. The

motion passed unanimously.

18) Brocker moved, Schuette seconded to approve 2025 Joint Powers Agreement between Manitowoc County, the Joint Dispatch Center, and the City of Kiel. The motion passed unanimously.

19) Krueger moved, Achter seconded to accept donation to the Kiel Community Center in the amount of \$215,645.04 from the estate of Herman Loos. The motion passed unanimously.

20) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.

21) Fromm moved, Krueger seconded to approve bills. Voting Yes were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0

22) Krueger moved, Schuette seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:56 p.m.

Mike Steinhardt, Mayor

Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: November 19, 2019
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Ald. Fromm arrived at item # 6 on the agenda, all other council members present. Citizen Eddy Arnold also signed in.
- 4) Krueger moved, Guell seconded to approve the minutes of the November 12, 2024, City Council Meeting. The motion passed unanimously.
- 5) There was no public comment
- 6) Brocker moved, Krueger seconded to open the public hearing on the 2025 City of Kiel Budget and Tax Levy. Voting Yes were alderpersons Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0 and the public hearing commenced. City Administrator Funkhouser provided a summary of the City's budget and tax levy. General Manager of Utilities Kris August provided a summary of the Kiel Utilities budget to include electric, water, and wastewater. Schuette moved, Guell seconded to close the public hearing. Voting yes were alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0 and the public hearing on the 2025 budget and tax levy ended.
- 7) Consideration of 2025 City of Kiel Budget and Tax Levy
 - a) Schuette moved, Fromm seconded to approve Resolution 2024-7 – 2025 Wage Resolution for city employees. Voting yes were alderpersons Fromm, Guell, Schuette,

Krueger, and Achter. Voting no was alderperson Brocker. The motion passed 5-1.

i) Fromm moved, Guell seconded to approve the base wage rate increase of 4% for non-represented employees. Voting yes were alderpersons Fromm, Guell, Schuette, Krueger, and Achter. Voting no was alderperson Brocker. The motion passed 5-1.

ii) Brocker moved, Krueger seconded, to approve hiring a new full-time Administrative Assistant for the City of Kiel and Kiel Utilities. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

b) Schuette moved, Fromm seconded to approve wage band progression adjustments for certain employees effective January 1, 2025. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

c) Krueger moved, Brocker seconded to approve the 2025 Capital Outlay and Special Projects. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

d) Brocker moved, Guell seconded to approve the 2025 City of Kiel Organizational Chart. The motion passed unanimously.

8) Schuette moved, Fromm seconded to give final approval of 2025 City of Kiel Budget and Tax Levy. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

9) Schuette moved, Brocker seconded to approve the 2025 Kiel Utilities budgets for Kiel Electric Utility, Kiel Water Utility and Kiel Wastewater Utility. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

10) Guell moved, Achter seconded to approve the Class A Alcohol/Beer License for One Guide, Inc. DBA "Piggly Wiggly" 80 E Park Ave. The motion passed unanimously.

- 11) Brocker moved, Fromm seconded to approve the Cigarette, Tobacco, and Electronic Vaping Device Retail license for One Guide, Inc. DBA "Piggly Wiggly" 80 E Park Ave. The motion passed unanimously.
- 12) Brocker moved, Krueger seconded to approve the Extraterritorial Review for Rabe Land Division in the Town of New Holstein, Calumet County. The motion passed unanimously.
- 13) Schuette moved, Brocker seconded to hire Justin Reyes as a full-time police officer for the Kiel Police Department, effective 12/1/24, contingent upon successful completion of pre-employment conditions. The motion passed unanimously.
- 14) Schuette moved, Brocker seconded to cancel the City Council meeting on Tuesday, November 26, 2024. The motion passed unanimously.
- 15) Fromm moved, Krueger seconded to approve receipts and disbursements. The motion passed unanimously.
- 16) Fromm moved, Krueger seconded to approve bills. Voting yes was alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 17) Krueger moved, Fromm seconded to adjourn. The motion passed unanimously, and the meeting was adjourned at 6:36p.m.

Mike Steinhardt, Mayor
Prepared by Dave Funkhouser, City Administrator

MINUTES - CITY COUNCIL

DATE: December 10, 2024
LOCATION: City Council Chambers, Kiel City Hall
621 Sixth St., Kiel, Wis.
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, Tyler Guell, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – All council members were present. Family members and friends of both KLPD Officer Kamp and Captain Blanke were also present.
- 4) Brocker moved, Schuette seconded to approve minutes of the November 19th, 2024, City Council Meeting. The motion carried unanimously.
- 5) Public Comment. KLPD Chief of Police Jeanty presented Captain Blanke with a recognition plaque for his years of service to the City of Kiel and the Police Department. Chief Jeanty also conducted an oath ceremony with Officer Kamp ceremoniously promoting Officer Kamp to the rank of Captain with the KLPD. No council action taken
- 6) Brocker moved, Schuette seconded to allow alcohol consumption on Fremont Street for the Ice Sculpting event on Saturday, February 1st, 2025, from 8:00 a.m. to 3:00 p.m. The motion carried unanimously.
- 7) Fromm moved; Krueger seconded to approve the proposal from Otis Elevator Company to modernize the City Hall elevator in 2025 at a cost of \$158,800. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 8) Brocker moved, Guell seconded to approve Chief Jeanty's request for him and Captain Kamp to attend the WPLF Winter Conference in the Wisconsin Dells, Feb 10th-12th, 2025. The motion carried unanimously.
- 9) Guell moved, Krueger seconded to approve Chief Jeanty's request for Captain Kamp to attend the WI DOJ First-Line supervisor Course June 9-13th, and June 22-28th, 2025 in Oshkosh, WI. The motion carried unanimously.

- 10) Schuette moved, Achter seconded, to approve Chief Jeanty's request for Sgt. Van Oss to attend WI DOJ Leadership in Police Organizations training course October 6-10, November 3-7, and December 1-5, 2025. The motion carried unanimously.
- 11) Brocker moved, Schuette seconded, to approve Chief Jeanty's request for Office Manager Kelly Jorgensen to attend the Law Enforcement Administrative Professionals conference June 18-20, 2025, in Appleton, WI. The motion carried unanimously.
- 12) Consideration to approve purchase of a 2025 Western Star 47X truck from Quality Truck Care Center for \$119,603.00. Administrator Funkhouser pointed out that action on this item was not necessary as he had learned that the council had previously taken a vote and approved this item on June 27, 2023. No action was taken.
- 13) Brocker moved, Guell seconded to accept all "generous" donations listed on the agenda. The motion carried unanimously.
- 14) Brocker moved, Krueger seconded, to cancel the city council meeting on December 24, 2024. The motion passed unanimously.
- 15) Krueger moved, Guell seconded to approve receipts and disbursements. The motion passed unanimously.
- 16) Krueger moved, Fromm seconded to approve bills. Voting aye were Alderpersons Fromm, Guell, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0
- 17) Achter moved, Schuette seconded to adjourn. The motion carried unanimously, and the meeting was adjourned at 6:14 p.m.

Mike Steinhardt, Mayor
Prepared by Dave Funkhouser, City Administrator