

Village of Boaz  
Board of Trustees  
Regular Meeting  
Tuesday, March 12, 2024  
Boaz Community Building  
6:00 p.m.

Present: President Jean Nicks, Trustee Judy Adrian, Trustee Kerry Gies

Absent: N/A

Others: Shawn Underwood, Rachel Stanley and Connie Risch (Bronco Bar & Grill LLC), Gladys Anderson (resident), Micheal Huebner (resident), Susie Hauri (Village Clerk/Treasurer)

President Nicks called the meeting to order at 6:00 p.m. She noted that the meeting had been posted at the Boaz Community Building and online at <https://boazwi.gov/meetings>. Proper notice to news media (*The Richland Observer*) had been given.

Trustee Gies made a motion to accept the agenda; seconded by Trustee Adrian. Motion carried.

Trustee Adrian made a motion to approve the February regular meeting minutes; seconded by Trustee Gies. Motion carried.

A Class "B" Beer/"Class B" Liquor Original Alcohol Beverage License Application was received on February 27, 2024 for Bronco Bar & Grill LLC, 25245 Jefferson Street. The Class 1 notice was published in the March 3, 2024 edition of *The Richland Observer*.

The Board reviewed the AT-106 (original application), AT-104 (schedule for appointment of agent), AT-103 (supplemental questionnaire for Shawn Underwood, Rachel Stanley, and Connie Risch), background checks (for Underwood, Stanley, and Risch), and Wisconsin Alcohol Seller/Server Course certificates (for Stanley and Risch). Underwood, Stanley, and Risch answered questions, and the Board gave them contact information for the building inspector. Trustee Gies made a motion to table this item until the May 14, 2024 meeting; seconded by Trustee Adrian. Motion carried. Before the May meeting, Underwood will have the building inspector, Michael Reuter, look at the premises and the plans for Bronco Bar & Grill to find out if the renovations can be made and if a commercial building permit will be needed. Underwood will ask Reuter for a report that Underwood can bring to the May meeting.

There were no requests for the scheduling of park events. Clerk/Treasurer Hauri gave President Nicks the forms needed for Boaz Saddle Club events and Boaz Fun Daze.

There were no requests for the scheduling of park events.

There were no requests for the issuance of Temporary Class "B"/ "Class B" Retailer's Licenses or Temporary Operator's Licenses.

There were no requests for public comment.

Clerk/Treasurer Hauri presented the February treasurer's report for the Sewer Utility Account and General Account. Trustee Adrian made a motion to approve the treasurer's report; seconded by Trustee Gies. Motion carried.

Trustee Gies made a motion to approve the payment of bills; seconded by Trustee Adrian. Motion carried.

Micheal (Mike) Huebner submitted a job application for a Village maintenance position and asked questions about the job requirements. This position is in addition to the one that Mark Anderson

currently holds. After the Board reviewed the application, Trustee Adrian made a motion to hire Micheal Huebner for a Village maintenance position; seconded by Trustee Gies. Motion carried.

President Nicks will call Dave Huth to arrange the exercising of valves in the manholes.

The next step in the 911 sign installations is to determine which addresses already have blue paddles and which addresses need them. Clerk/Treasurer Hauri will give Mike Huebner a 911 addressing list that he can use to assist with this.

The plugged tube at the intersection of Jackson and Fayette Streets has yet to be opened. Perhaps this is something that Mike Huebner can complete.

The State Trunk Highway Connection application approved by the Wisconsin Department of Transportation (DOT) indicates that the new driveway in the park is to be gated and used as a one-way connection for events needing additional parking. Also, the driveway connection may be up to 35 feet wide at the highway right of way line, with appropriate return radii. Trustee Gies will find out the next time a representative will be at the Richland County Highway Shop and find out more about these requirements.

In February, President Nicks sent information to the insurance adjuster for the insurance claim for light pole(s) in Boaz Community Park. President Nicks has yet to receive a response, so she will call the adjuster.

President Nicks has contacted Davy Engineering, Wallace Electric LLC, and Alliant Energy about converting the self-powered pump at Station #39 (Craig rental) to a Village meter.

President Nicks and Trustee Gies have the estimates they were responsible for obtaining for the park plan. They will give the estimates to Misty Molzof at Southwestern Wisconsin Regional Planning Commission for grant writing associated with the park plan. Molzof and Austin Coppernoll will be attending the April 9<sup>th</sup> Village Board meeting.

Water Quality Trading (WQT) update: Carson Hackett, Professional Engineer at Davy Engineering Co., is finishing up the WQT report and Final Compliance Alternatives Plan for the Village. A water quality trade agreement for Olsons was received, signed, and forwarded to Cathy Cooper (at Richland County) and Carson Hackett.

No disconnection request form has been received for a possible disconnection from Boaz Sewer system.

The Dayton Town Board agreed to partner with the Village of Boaz for the May Spring Clean-up scheduled for Saturday, May 4, 2024 from 7:30 a.m. to 3:00 p.m. at Park Drive. Clerk/Treasurer Hauri ordered 2 50-yard dumpsters from Town and Country Sanitation. Trustee Gies will order the metals dumpster from L & M Salvage. Attendants for the Village of Boaz will be Ken Nicks and Micheal Huebner. Dayton Town Clerk Jessica Laeseke thought that Chris Koch will be the attendant for the Town of Dayton. The Town of Dayton backhoe will be used for the event, and Clerk/Treasurer Hauri will let Laeseke know that Koch should bring the backhoe and bucket forks to Park Drive that morning. Nicks will be in charge and can help with how items need to be packed into the dumpsters so the maximum will fit in them.

Josh Schmirler from Sheboygan Warning Systems provided a quote (\$20,197.75) for an E-Class EC-4 Tone/Voice outdoor warning siren system. If placed near the ball diamond in the park the system would have a range that would reach the northern, western, and eastern boundaries, but might not reach the southern boundary. Clerk/Treasurer forwarded the proposal to Misty Molzof to see if this could be included in the park grant but has not received a reply. Clerk/Treasurer Hauri will let Molzof know that the Board would be interested in obtaining the siren if it can be included in the park grant.

Clerk/Treasurer Hauri informed the Board that she does not have time to keep up with the requirements of Connect Communities and asked if the Board does. Trustee Adrian made a motion to discontinue membership in Connect Communities; seconded by Trustee Gies. Motion carried.

At the February meeting, a motion carried to contract with Richland County to complete the Wisconsin DOT small bridge/culvert inventory phase. After the meeting, Clerk/Treasurer Hauri was informed that Richland County will not be able to complete the inventory. Trustee Gies made a motion to enter into agreement 2024-2 with Delmore Consulting in Wisconsin Dells to complete the inventory phase; seconded by Trustee Adrian. Motion carried. President Nicks signed the agreement and the selection form that will be scanned and emailed to the Richland County Highway Commissioner and the League of Wisconsin Municipalities.

Clerk/Treasurer Hauri asked the Board if the Agricultural Roads Improvement Program (ARIP) applies to the Village of Boaz in any way. The Board determined that it does not.

The Board reviewed the draft Code of Ordinances for Chapters 1-4. One edit was identified, and Clerk/Treasurer Hauri will forward that edit to Attorney Eileen Brownlee. The goal is to review the remainder of the draft at the April meeting and adopt the Code at the May meeting before Attorney Brownlee retires.

The terms for Boaz Plan Commissioners Josh Elder and Kevin Jasper expire in April. The Board needs to find two people to serve a 3-year term on the Boaz Plan Commission and let Clerk/Treasurer Hauri know who these people are. The Board discussed possible names. Trustee Adrian will review the duties of the Plan Commission and ask those people mentioned if they would serve.

Clerk/Treasurer Hauri presented the spring edition of the "For Your Information" to be included in the March sewer billing. No changes were made to the document.

A motion was made by Trustee Adrian to approve a fence permit for 25264 Jefferson Street; seconded by Trustee Gies. Motion carried.

Trustee Gies made a motion to enter into agreement 2024-3 with Tom Burkhamer for 2024 park mowing; seconded by Trustee Adrian. Motion carried.

Boaz Sewer Utility Repairs: Mark Anderson picked up the 2 grinder pumps (and the 32-foot cord and quick disconnect that goes with the new pump) from Area Septic Installation. Current inventory: new-style pumps – 1 new, 3 rebuilt, and 1 old-style pump.

Boaz Community Building Repairs: The rain gutter over the concrete pad by the back door needs to be extended to abate water dripping and forming ice on the pad. Mike Marshall will be in soon to align doors, replace assists, and install the ADA operator on the front door and a new knob on the back door. It looks like birds can access the hole again at the peak above the front door.

Boaz Community Park repairs needed: ball diamond lighting (the proposed lighting information should be given to Clerk/Treasurer Hauri to submit to Focus on Energy to see if rebate(s) apply), dead tree, gazebo, camera installation, concrete work, new driveway.

No discussion or action was needed for Boaz Fun Daze at this time.

The Board reviewed the 2023 Municipal Financial Report Form C (due March 31, 2024) that was filed by Clerk/Treasurer Hauri on February 28, 2024. A motion was made by Trustee Adrian to approve the 2023 Municipal Financial Report Form C as filed; seconded by Trustee Gies. Motion carried.

The Board completed the annual evaluation of Clerk/Treasurer Hauri, and a copy will be filed in the clerk's office.

Meeting reminders:

April 9, 2024 6:00 p.m. – regular meeting of the Village Board

May 14, 2024 5:50 p.m. – Board of Review (will be opened adjourned until September)

May 14, 2024 6:00 p.m. – regular meeting of the Village Board

Trustee Adrian made a motion to adjourn at 9:12 p.m.; seconded by Trustee Gies. Motion carried.

Submitted by Susan Hauri, Clerk/Treasurer