

Village of Boaz
Board of Trustees
Regular Meeting
Tuesday, December 12, 2023
Boaz Community Building
6:00 p.m.

Present: President Jean Nicks, Trustee Judy Adrian, Trustee Kerry Gies

Absent: N/A

Others: Gladys Anderson (resident); Susie Hauri (Village Clerk/Treasurer)

President Nicks called the meeting to order at 6:00 p.m. She noted that the meeting had been posted at the Boaz Community Building and online at <https://boazwi.gov/meetings>. Proper notice to news media (*The Richland Observer*) had been given.

Trustee Gies made a motion to accept the agenda; seconded by Trustee Adrian. Motion carried.

A motion was made by Trustee Adrian to approve the November 14, 2023 Boaz Plan Commission Park Plan meeting minutes; seconded by Trustee Gies. Motion carried.

Trustee Gies made a motion to approve the November regular meeting minutes; seconded by Trustee Adrian. Motion carried.

There were no requests for the scheduling of park events.

There were no requests for the issuance of Temporary Class "B"/ "Class B" Retailer's Licenses or Temporary Operator's Licenses.

There were no requests for public comment.

Clerk/Treasurer Hauri presented the December treasurer's report for the Sewer Utility Account and General Account. Trustee Adrian made a motion to approve the treasurer's report; seconded by Trustee Gies. Motion carried.

Trustee Gies made a motion to approve the payment of bills; seconded by Trustee Adrian. Motion carried.

Clerk/Treasurer Hauri reported that David Huth of Richland Septic LLC would exercise the valves in the manholes, but he would not get to it until spring. This item will be added to the March agenda.

No work will begin on the 911 sign installations until spring. This item will be added to the March agenda.

No work will begin on the plugged tube at the intersection of Jackson and Fayette Streets until spring. This item will be added to the March agenda.

Mark Anderson said that he should be able to plow snow this winter. There was no update on a backup employee for snow plowing should Anderson need one. Trustee Gies said he still needs to talk to Jason Edgerly, Dan Shannon, and Bernie Kern, or he will ask Kevin Jasper to contact them.

Clerk/Treasurer Hauri will speak to someone at Richland County about purchasing salt/sand for the winter season.

President Nicks reported that she received a quote for \$30,000 to replace one light pole at the ball diamond, and a total of six will be needed. She will contact Alliant Energy to see if they can replace the poles at a more reasonable cost.

Work on the new driveway in the park will resume in the spring. This item will be added to the March agenda.

Misty Molzof of Southwestern Wisconsin Regional Planning Commission (SWWRPC) will be attending the January meeting to continue work on the Boaz Park plan. Clerk/Treasurer Hauri will find out if the Boaz Plan Commission needs to be in attendance.

Village of Boaz property tax bills were mailed 11/30/23, and the Statement of Taxes was filed 12/5/23.

Clerk/Treasurer Hauri reported to the Board regarding Freedom of Information Act (FOIA) requests. There was 1 FOIA request in 2020, 2 in 2021, 0 in 2022, and 9 so far in 2023. Responding to FOIA requests is required by law and the responsibility of the clerk.

Trustee Gies made a motion to approve the list of election officials for the 2024-2025 election cycle; seconded by Trustee Adrian. Motion carried.

A motion was made by Trustee Gies to increase the hourly rate for election officials to \$15 for the 2024-2025 election cycle; seconded by President Nicks. Motion carried.

President Nicks made a motion to set the hourly wage for maintenance (streets, Village miscellaneous, and sewer) to \$15, effective January 1, 2024; seconded by Trustee Adrian. Motion carried

A motion was made by Trustee Adrian to set the hourly wage for cleaning (Community Building and Park) to \$13, effective January 1, 2024; seconded by Trustee Gies. Motion carried.

Ordinances were drafted to repeal Village of Boaz ATV/UTV ordinances and to adopt Richland County ATV/UTV Ordinance No. 22-16. Trustee Gies noted that the route description was incorrect as it did not include CTH E and WIS 171 from Jefferson Street to CTH E. Therefore, no action was taken. Clerk/Treasurer Hauri will contact Attorney Brownlee for a corrected ordinance, and this item will be placed on the January agenda.

Trustee Gies made a motion to allow the certificates of deposit maturing this month to automatically renew at their current terms; seconded by Trustee Adrian. Motion carried.

Clerk/Treasurer Hauri will schedule an insurance review with Rural Insurance Company for the January meeting.

There was a verbal request for disconnection from the Boaz Sewer System. Clerk/Treasurer Hauri drafted a written request that she will forward to Attorney Brownlee for approval.

Sewer Update: No repairs were reported since the November meeting. Current inventory: new-style pumps – 3 rebuilt and 1 at Area Septic Installation for repairs; 1 old-style pump.

Boaz Community Building Repairs: The rain gutter over the concrete pad by the back door needs to be extended to abate water dripping and forming ice on the pad. Clerk/Treasurer Hauri contacted Mike Marshall to align the Community Building doors and replace the door assists. Trustee Gies will fix the leaky spigot on the north side of the community building.

Boaz Community Park repairs needed: ball diamond lighting (the proposed lighting information should be given to Clerk/Treasurer Hauri to submit to Focus on Energy to see if rebate(s) apply), dead tree, gazebo, camera installation, concrete work.

The next regular meeting dates were confirmed for January 17, 2024 and February 13, 2024, both at 6:00 p.m. at the Boaz Community Building. Both meetings will have phone conference capability.

The Board reviewed the Type A Notice of Spring Election for April 2, 2024. The Boaz Village Caucus will take place January 17, 2024 at 5:30 p.m. at the Boaz Community Building.

A special meeting of the Boaz Village Board to complete the 2023 financial audit was scheduled for January 18, 2024 at 4:30 p.m. This meeting will have phone conference capability.

Trustee Adrian made a motion to adjourn at 7:54 p.m.; seconded by Trustee Gies. Motion carried.

Submitted by Susan Hauri, Clerk/Treasurer