

Village of Boaz
Board of Trustees
Regular Meeting
Tuesday, April 14, 2020
via Telephone Bridge Conference
6:00 p.m.

Present: President Jean Nicks, Trustee Judy Collins, Trustee Kerry Gies

Absent: N/A

Others: Susie Hauri (Village Clerk/Treasurer), Kevin Jasper (Plan Commissioner/resident)

President Nicks called the meeting to order at 6:00 p.m. She noted that the meeting had been posted at the Boaz Community Building and online at www.villageofboaz.com/meetings. Proper notice to news media (*The Richland Observer*) had been given.

Trustee Gies made a motion to accept the agenda; seconded by Trustee Collins. Motion carried.

A motion was made by Trustee Collins to approve the March regular meeting minutes; seconded by Trustee Gies. Motion carried.

At the Public Hearing before this meeting, a majority of the Plan Commission voted to adopt Resolution 2020-1 Recommending the Village of Boaz Comprehensive Plan Amendments to the Boaz Village Board. Trustee Gies made a motion to create an ordinance to adopt the Boaz Comprehensive Plan amendments; seconded by Trustee Collins. Motion carried.

There were no requests for public comment. Clerk/Treasurer Hauri forwarded a message from Gladys Anderson that the auction scheduled for May 2nd has been cancelled.

There were no requests for the scheduling of events in Boaz Community Park. Due to the COVID-19 pandemic, no park events are allowed until further notice.

There were no requests for Temporary Class "B"/"Class B" Retailer's licenses.

Trustee Collins made a motion to reduce the number from 3 to 1 of Board members initialing invoices to be paid during the COVID-19 pandemic; seconded by Trustee Gies. Motion carried.

Clerk/Treasurer Hauri presented the March treasurer's report for the Sewer Utility Account and General Account. A motion was made by Trustee Gies to approve the treasurer's report; seconded by Trustee Collins. Motion carried.

Trustee Gies made a motion to approve the payment of bills; seconded by Trustee Collins. Motion carried.

The Village of Boaz/Town of Dayton Spring Clean-up is still on for May 2, 2020 from 7:30 a.m. to 3:00 p.m. Clerk/Treasurer Hauri ordered two dumpsters for the event and will call Town and Country Sanitation again on April 28th to confirm.

Mark Anderson will be upgrading the pump at station #16 (Lonesome Dove/D. Anderson) using the last brand-new pump. This will leave 2 rebuilt new-style pumps (plus one at Area Septic Installation yet to be diagnosed) in the inventory. The last order was for two new pumps in September 2018. Trustee Collins made a motion to authorize Mark Anderson to order two new Redmond pumps and accessories from Area Septic Installation; seconded by Trustee Gies.

Motion carried. Clerk/Treasurer Hauri will email Area Septic Installation letting them know that Anderson will be placing the order. The Board instructed Clerk/Treasurer Hauri to find out more information from Area Septic Installation about the terms of the 3-year warranty on new pumps.

A new 5-year Wisconsin Pollutant Discharge Elimination System (WPDES) Permit was issued to Boaz Sewer Utility at the end of March. The new wastewater permit contains a compliance schedule for a stringent phosphorus limit. Tim Holzer of Davy Engineering reached out in an email to the Village to state that the new schedule “will require a series of reports with the first due approximately 1 year from now that you will likely need our assistance with....I believe our engineer who assisted with your CMOM last year is reaching out to Dave Huth.” The cost of reports for years one and two will be approximately \$3,000 total. The cost for years three and four will be more but depends on factors from the first two years.

A 200-foot, 30” culvert was placed off of Jackson Drive running toward Mill Creek on April 3, 2020. The cost of excavating was \$1,500, and the cost of the steel culvert and fittings was \$6,700. President Nicks made a motion to approve payment of bills for the drainage project not to exceed \$8,300; seconded by Trustee Collins. Motion carried. Trustee Gies noted that gravel should be put over the tube.

Mark Anderson opened up the culvert on Fayette Street, and more work to open culverts will be happening this spring into summer.

There is a sink hole by the Highway 171 tube in Boaz Community Park by the community building on the community building side. It will need to be filled with rock and finished off with gravel and dirt.

Blue 911 signs – Clerk/Treasurer Hauri spoke with Mike Kelly from Decker Supply of Madison. Kelly indicated that Decker puts the numbers on the signs for Richland County, and Decker will do so for the Village of Boaz at the same price of \$26.50 per sign. The price of a driver is approximately \$230. About 70 signs will be needed, and Kerry will work on a list of numbers needed.

Underground pipe and cable detector for the Village of Boaz – Trustee Gies shared information about underground pipe and cable detectors; a detector could be used for both the sewer utility and the park. At the March meeting, President Nicks stated that she would like to see a demonstration; however, this has been tabled due to COVID-19. The cost of the detector would be \$7,000-\$8,000 and will be included in the 2021 budget.

New trees for Boaz Community Park – this item has been tabled until the COVID-19 social distancing requirements have been lifted.

Due to COVID-19, burning permits have been suspended; therefore, burning along Mill Creek will not happen this spring.

The Board instructed Clerk/Treasurer Hauri to contact Attorney Eileen Brownlee inquire about a room tax ordinance, including regulations and zoning requirements.

Trustee Gies will work on measurements of the Boaz Community Building for the ordering of new siding. TimberCrest Plus vinyl siding (fade resistant for 50 years) in the color “Brick” was selected. This item will be added to the May agenda.

Trustee Gies made a motion to authorize Clerk/Treasurer Hauri to order a new posting box for Boaz Community Building; seconded by Trustee Collins. Motion carried. The old posting box will be placed on the Boaz Utility Building when the residing project begins.

Trustee Collins made a motion to draft an ordinance for a one-year reduction in fees for Class “B” / “Class B” Combined Retailers License, Operator’s License, and publication fees to the lowest fee possible due to COVID-19; seconded by Trustee Gies. Motion carried.

Update on April 7, 2020 Presidential Preference Primary and Spring Election – the election inspectors did a great job making the polling place safe by greeting and screening voters, maintaining a six-foot distance, and sanitizing after each voter. Now that the voting machine is on a rolling cart, the polling place has been relocated permanently to the gathering room instead of the clerk’s office. 33 ballots were cast in the Village of Boaz; 7 of those ballots were absentee.

Census 2020 update – the 2020 Census may be completed by paper, phone, or online. Persons wanting to complete the census online may do so in the clerk’s office.

Boaz Sewer Utility repairs – Current inventory: “new-style” pumps – 1 new, 2 rebuilt, 1 at Area Septic Installation (waiting to hear the status); “old-style” pumps – 0; “Special” pump – 1.

Park repairs were discussed, specifically filling the sink hole, mini-excavator work to improve drainage by the ball diamond, and painting the restroom. It was mentioned that boys with go carts are making ruts in the park.

The April 25, 2020 Board of Review group training session has been cancelled. Instead, each Board member will watch the DVD and complete the test and affidavit individually.

Open Book (assessor only) will be April 15, 2020 from 1:00 - 3:00 p.m.

Board of Review will be April 28, 2020 from 4:00 - 6:00 p.m. via phone conference.

The next regular meeting date was confirmed for Tuesday, May 12, 2020 at 6:00 p.m. via phone conference.

Trustee Gies made a motion to adjourn at 7:58 p.m.; seconded by Trustee Collins. Motion carried.

Submitted by Susie Hauri, Clerk/Treasurer