

Village of Boaz  
Board of Trustees  
Saturday, February 16, 2019 Regular Meeting  
Boaz Community Building Office  
10:00 a.m.

Present: President Jean Nicks, Trustee Judy Collins, Trustee Kerry Gies

Absent: N/A

Others: Susie Hauri (Village Clerk/Treasurer), John Jansen (WhatNot Emporium), Doug Enke (Town and Country Sanitation, Inc.), Kevin Jasper (resident and American Mini Pullers Inc.)

President Nicks called the meeting to order at 10:00 a.m. She noted that the meeting had been posted at the Boaz Community Building and online at [www.villageofboaz.com/meetings](http://www.villageofboaz.com/meetings). Proper notice to news media (*The Richland Observer*) had been given.

Trustee Gies made a motion to accept the agenda; seconded by Trustee Collins. Motion carried.

A motion was made by Trustee Collins to approve the January caucus minutes; seconded by Trustee Gies. Motion carried.

A motion was made by Trustee Gies to approve the January regular meeting minutes; seconded by Trustee Collins. Motion carried.

A motion was made by Trustee Collins to approve the January special audit meeting minutes; seconded by Trustee Gies. Motion carried.

Findings from the January special audit meeting showed that four checks were not categorized properly in the General Account, one each from the January, February, April, and May treasurer's reports. Corrections were made to the four reports plus the final totals on the December treasurer's report. Motion made by Trustee Gies to accept the General Account amended treasurer's reports for January, February, April, May, and December; seconded by Trustee Collins. Motion carried.

John Jansen of WhatNot Emporium would like to have a monthly weekend flea market at Boaz Community Park or an alternate site in the Village if using the park does not work or in addition to using the park. Most likely the flea markets would take place on the 2<sup>nd</sup> Saturday of the month during the warm weather months. Any flea market booths on private property are under agreement with the individual property owner, not under the direction of the Board. The area requested is the parking lot off Park Drive, the shelter off Park Drive, and Park Drive. Motion made by Trustee Gies to allow John Jansen to have a monthly flea market (most likely the 2<sup>nd</sup> Saturday) in the parking lot off Park Drive, the shelter off Park Drive, and Park Drive; seconded by Trustee Collins. Motion carried.

Doug Enke from from Town and Country Sanitation appeared before the Board and offered a wheeled-toter system for Boaz at no additional cost to the Village. Trucks with robotic arms would pick up and empty the toters, and any trash left outside the toters would not be picked up. Each residence would receive one 95-gallon tote for regular garbage and one 95-gallon tote for recyclables. Beginning March 4<sup>th</sup>, pickup would change to Mondays. Garbage would be collected weekly, and recyclables would be collected every other week. Motion made by Trustee Collins to begin the Town and Country Sanitation wheel-toter system beginning March 4<sup>th</sup>; seconded by Trustee Gies. Motion carried. Town and Country Sanitation will send out letters explaining the change and include updated collection schedules. Clerk/Treasurer Hauri will send a complete address list to Kristi S. at Town and Country Sanitation.

Public Comment: Kevin Jasper would like to arrange a garden tractor/ATV-UTV pull in Boaz Community Park on May 4, 2019. Jasper also reported that the Mill Creek Saddle Club would like to

have 4-9 horse events in the park this summer. Both items will be added to the March agenda. Clerk/Treasurer Hauri indicated that a standing item could be placed on each month's agenda that says, "Discussion and possible action: request(s) for the scheduling of park events, if any."

Clerk/Treasurer Hauri presented the January treasurer's report for the Sewer Utility Account and General Account. A motion was made by Trustee Collins to approve the treasurer's report; seconded by Trustee Gies. Motion carried.

A motion was made by Trustee Gies to issue a refund to Todd Pellett for \$39.13 overpayment of 2018 real estate property taxes; seconded by Trustee Collins. Motion carried.

Clerk/Treasurer Hauri presented the February bills. Trustee Collins made a motion to approve the payment of bills; seconded by Trustee Gies. Motion carried.

During the payment of bills, it was noted that, due to the extreme cold in January, only \$167.57 credit remains in the Premier Cooperative propane prepay contract. If the Village is billed for additional amounts, there is a reduced rate if paid within 7 days. A motion was made by Trustee Gies to authorize the Treasurer to pay any propane invoices immediately upon receipt; seconded by Trustee Collins. Motion carried.

A provisional operator's license was issued to Lindsey N. Carley of Lonesome Dove Tavern January 12, 2019. The Board reviewed Carley's application, beverage server training course certificate, and background check showing no arrest record found. Motion made by Trustee Gies to issue an operator's license to Lindsey N. Carley of Lonesome Dove Tavern; seconded by Trustee Collins. Motion carried.

Two alternates are needed for the April 23, 2019 Board of Review. Motion made by Trustee Collins to appoint Gladys Anderson as the first alternate and Joyce Craig as the second alternate for the April 23, 2019 Board of Review; seconded by Trustee Gies. Motion carried.

Treasurer Hauri could not find any policy in place for spending limits by Board members and employees without Village Board approval. Attorney Eileen Brownlee suggested in an email communication that it is preferable to set a limit rather than having "one Board [member] call another as there is an open meeting complication there." A motion was made by Trustee Collins to set a limit of \$750 for expenditures that can be made without Board approval (to be reported to the full Board at the next meeting); seconded by Trustee Gies. Motion carried. Any nonroutine expenditures made by maintenance person(s) or clerk/treasurer will be first authorized by a Board member under the conditions above.

Clerk/Treasurer Hauri could not find any policy in place for issuing directives to staff. Attorney Brownlee noted in an email communication that, if the Board authorizes the clerk to issue directives, language should be added to the clerk/treasurer job description ordinance. A motion was made by Trustee Collins that the Board members decide if a maintenance worker or cleaner needs to do something (or stop doing something), but the directive will be relayed to the employee by the Village clerk; seconded by Trustee Gies. Motion carried. Related to this issue, the Board reviewed the job description on file for the cleaning of the community building. Clerk/Treasurer Hauri will revise this job description in a check-off format for the next Board meeting.

At the August 8, 2018 and September 11, 2018 regular meetings, the Village Board discussed concerns of overgrown vegetation along the banks of Mill Creek. The procedure for burning includes setting a date and time and an alternate date and time. It was determined that the burning should be completed between April 1-15, or it should not be done. Burning would begin at 6:00 p.m. and last about an hour and a half; however, the fire would have to be extinguished by midnight. A list of people who could be asked to oversee the burning was drafted, and Trustee Gies will talk to those individuals. President Nicks will check on who grants permission to burn along Mill Creek (DNR? ASCS office?). She will also check with Richland Center Fire Chief Brian Jones to see if the

fire department would want to complete the burning for practice. At the same time, she will also ask the fire chief about a drone demonstration in the Village.

The Board reviewed a brochure of discounted winter lighted decorations and banners suitable for the light poles on the Highway 171 bridge. The sale ends March 31<sup>st</sup>. Trustee Gies made a motion to authorize President Nicks to order 4 holiday/winter banners with a spending limit of \$300; seconded by Trustee Collins. Motion carried.

2019 Boaz Fun Daze is on the Richland Center Tourism calendar of events for July 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup>. The Board received a copy of the calendar of events that all utility customers in the City of Richland Center received in January.

The dilapidated snowmobile bridge is still in the park and turning into a safety issue. Trustee Gies reported that it is a Snowdrifters Club bridge, and it is their responsibility to remove it. There is now enough frost in the ground to allow for the removal of trees in the park. President Nicks will call and make arrangements for tree removal.

President Nicks reported that, since there is no ordinance addressing wood-burning stoves, the Village Board does not need to address the residence that has an outside burner with no pipe and the camper in the Village that contains a woodstove.

Attorney Brownlee forwarded a lender report from Southwest Title LLC for the burned-out house at 17117 Fayette Street showing no mortgages or other liens on the property. She also emailed the condemnation letter that was mailed to the owner on February 11, 2019. The owner was informed that Building Inspector Mike Reuter is scheduled to conduct an inspection of the property on Wednesday, March 6, 2019 at 1:00 p.m. If the owner does not consent to the inspection, Attorney Brownlee "will proceed to obtain a warrant through the courts."

Mobile home ordinance—ideas to include in a new ordinance are: concrete slab is required; no trailer houses brought in or swapped out over 10 years old; pitched roofs are required; color-coordinated skirting in good condition is required; only 1 trailer house per lot (connected or not); no mobile homes on partial lots. Clerk/Treasurer Hauri will forward these ideas to Attorney Brownlee.

Boaz Sewer Utility repairs – No repairs were made for the Boaz Sewer Utility since the December meeting. Current inventory: 2 brand new "new" style, 3 rebuilt "new" style, 1 "old" and one "special" pump.

Boaz Community Park repairs – Trustee Gies will talk to Donnie Reyzek about digging a trench in the Boaz Community Park to abate the standing water on the south side of the park along the 171 bridge.

President Nicks reported in January that she ordered the last five street signs for the Village, but it appears that they have yet to arrive and no invoice has been received by the clerk. President Nicks will check on the status of this order.

Clerk/Treasurer reported that there are no state, county, or Richland School Board offices that need a Primary Election for the reduction of candidates, and the Village of Boaz determines candidates through caucus. Therefore, there is no Primary Election in the Village of Boaz on February 19, 2019. Other neighboring municipalities may be having an election that day; therefore, any election questions should be directed to the clerk in those municipalities.

The next regular meeting date was confirmed for Tuesday, March 12, 2019 at 6:00 p.m. at the Boaz Community Building office.

Trustee Collins made a motion to adjourn at 12:31 p.m.; seconded by Trustee Gies. Motion carried.

Submitted by Susie Hauri, Clerk/Treasurer