

Village of Boaz
Board of Trustees
Regular Meeting
Tuesday, December 9, 2025
Boaz Community Building
6:00 p.m.

Present: President Jean Nicks, Trustee Judy Adrian, Trustee Kathy Hansen

Absent: N/A

Others: Kayla Townsend (resident), Susie Hauri (Boaz Village Clerk/Treasurer)

President Nicks called the meeting to order at 6:00 p.m. She noted that the meeting had been posted at the Boaz Community Building and online at <https://boazwi.gov/meetings>. Proper notice to news media (*The Richland Observer* and *The Sunlight Report*) had been given.

Trustee Adrian made a motion to approve the agenda; seconded by Trustee Hansen. Motion carried.

Trustee Hansen made a motion to approve the 11/11/25 special CMOM review meeting minutes; seconded by Trustee Adrian. Motion carried.

Trustee Hansen made a motion to approve the November regular meeting minutes; seconded by Trustee Adrian. Motion carried.

Trustee Adrian made a motion to approve the 11/18/25 special clerk/treasurer interview meeting minutes; seconded by Trustee Hansen. Motion carried.

There were no requests for the scheduling of park events.

There were no requests for Temporary Class "B" Retailer's Licenses or Temporary Operator's Licenses.

There were no requests for public comment.

The Phosphorous Multi-Discharger Variance Application for the Village of Boaz was submitted to the Wisconsin Department of Resources (DNR) on 9/25/25, and it is still under review. Water Quality Trading projects are still being sought, and an onsite meeting with Hackett, Richland County, and the DNR to look at identified projects will be scheduled.

Boaz Sewer Utility repairs – Current inventory: new-style pumps – 2 rebuilt; alarm boxes – 1 new; cables – 8 new. President Nicks ordered more receptacle connectors, and she will find out when and where they will be/were delivered.

There was no update for the fence repairs at sewer ponds.

Park maintenance list – items completed: . Items needed: trench for drainage by ball diamond, remove remainder of old climbing playground equipment, small picnic table in the shelter by the ball diamond will be dismantled in the spring and replaced with a bench in memory of Robert Drogsvold.

Village maintenance list – items completed: . Item removed: grade differential and landscaping to finish culvert project at the intersection of Jackson and Fayette Streets. Items needed: 911 sign installations.

Community Building maintenance list – a pressure tank in the furnace room was leaking earlier

this month, and the well pressure tank was nearly rusted out. Ben Dalberg replaced both pressure tanks and removed the water softener; no other items are needed at this time.

The Board determined that there were not enough maintenance tasks to keep a person with a 10-pound lifting restriction employed by the Village. President Nicks will write a letter and retrieve the maintenance keys.

The item to adopt a Boaz Community Building Rental policy was not acted upon and will be added to the January meeting agenda.

President Nicks reported that Michael Reuter of Wisconsin Municipal Building Inspections would be sending out certified letters concerning the dilapidated dwelling on Main Street.

Trustee Hansen submitted completed public nuisance forms addressing the unlicensed vehicle in the street and an abandoned refrigerator with a door that is not locked at 17045 Main Street. President Nicks signed the Notice to Abate/Remove, and Deputy Clerk/Treasurer Hauri will send it out via certified mail.

Clerk/Treasurer Hauri sent an email message to the Village attorney about creating a driveway ordinance November 7, 2025 and is waiting for a reply.

Trustee Hansen made a motion to appoint Kaela Townsend to the office of Village Clerk/Treasurer; seconded by Trustee Adrian. Motion carried.

Clerk/Treasurer Townsend appointed Susan Hauri to the office of Deputy Clerk/Treasurer. President Nicks stated that the Village will pick up the difference for Hauri's pay during the transition. Hauri will be retiring April 21, 2026.

President Nicks was going to obtain estimates for a new camera system for Boaz Community Park. There are four additional cameras for the existing system in storage, and Clerk/Treasurer Townsend will see if these cameras can be installed in the areas of the park and community building that need to be monitored.

President Nicks reported that Michael Reuter agreed to remain as Unified Dwelling Code Inspector for one more year while the Village finds a replacement. Richland County contracted with GEC out of Portage, Wisconsin, and President Nicks will contact the company. If GEC is a suitable replacement, the Village will contract with GEC instead.

Deputy Clerk/Treasurer Hauri presented the November financial reports for the Sewer Utility Account and General Account. Trustee Adrian made a motion to approve the financial reports; seconded by Trustee Hansen. Motion carried.

No action was taken to review 2025 budgets; Deputy Clerk/Treasurer Hauri requested that this item be acted on at the January meeting instead.

Trustee Hansen made a motion to transfer \$5,000 from the sewer checking to the Capital Improvement fund in the sewer savings account; seconded by Trustee Adrian. Motion carried.

Trustee Adrian made a motion to approve the payment of bills; seconded by Trustee Hansen. Motion carried.

Trustee Hansen made a motion to renew the 6-month Contingency/Building & Equipment Reserve certificate of deposit for the same term; seconded by Trustee Adrian. Motion carried.

Deputy Clerk/Treasurer Hauri submitted a list of potential Election Officials for the 2026-2027 cycle: Linda Schwanz (Chief Election Inspector); Judy Adrian (Alternate Chief Inspector and Election Inspector); Catharine Persinger (Election Inspector); and Kathy Hansen and Jennifer Gies (Alternate Election Inspectors). President Nicks made a motion to appoint the suggested list

of election officials for the 2026-2027 cycle at a rate of \$16.00 per hour; seconded by Trustee Hansen. Motion carried.

In 2025, there were five requests for information under Wisconsin Open Records Law and the Freedom of Information Act – three from the Republican Party of Wisconsin, one from Great Glass of Chicago, and one from *The Sunlight Report* online.

Property tax update: the Municipal Levy Limit Worksheet was filed with the Wisconsin Department of Revenue (DOR) 11/13/25, the tax bills were mailed 12/3/25, and the Statement of Taxes was filed with the DOR 12/8/25.

President Nicks reported on the December 12, 2025 meeting regarding the future structure of the Ambulance Service for 2027. There will be more meetings to follow.

The next regular meeting was confirmed for January 13, 2026 at 6:00 p.m. at the Boaz Community Building with phone conference capability.

The Board instructed Deputy Clerk/Treasurer Hauri to schedule Rural Mutual for a 2026 insurance review at the January meeting.

The Village Caucus for Spring Election was scheduled for January 13, 2026 at 5:30 p.m. at the Boaz Community Building. Since all activity must be in person, phone conference capability will not be offered.

The special meeting to audit the financial records for the Village of Boaz was scheduled for January 22, 2026 at 1:00 p.m. at the Boaz Community Building with phone conference capability.

Trustee Adrian made a motion to adjourn at 7:45 p.m.; seconded by Trustee Hansen. Motion carried.

Submitted by Susan Hauri, Deputy Clerk/Treasurer