

INSPECTOR'S TABLE BINDER #1

Voter Qualifications	Proof of Residence vs. Proof of Identification
Residency	
Acceptable Photo IDs	
Ineligible Voters	
Voter Registration	Voter Assistance / Curbside Voting
Poll Lists / Poll List Notations	Confidential Voter
Supplemental Poll List (extras)	
Absentee	Use of Cell Phones and Photography/Videography
Challenge Documentation	
Observers	
Order to Leave the Polling Place	
Spoiling Ballots	
Provisional Voting	
Phone Numbers	
Emergency Plan	
Official Election Complaint Form	

INSPECTOR'S TABLE BINDER #1

Polling Place Checklist



Supplies:

- Poll Book
- Supplemental (Election Day) Poll List (EL-107)
- Proper Ballots
- Ballot Boxes
- Pencil or proper marker for each voting booth
- Ballot bags with Ballot Container Certificate (EL-101) affixed
- Envelope (brown) for rejected absentee ballots with Certificate (EL-102) affixed
- Envelope (white) for Used Absentee Certificate Envelopes with Certificate (EL-103) affixed.
- Inspectors' Statement (EL-104) & Challenge Documentation (EL-104c)
- General Purpose Tally Sheet (EL-105)
- General Purpose Canvass Report (EL-106)
- Envelope for Provisional Ballots (EL-108)
- Election Observer Log (EL-109)
- Order to Leave (EL-110)
- Election Observer Brochure
- Provisional Ballot Certificate Envelopes (EL-123)
- Provisional Ballot Reporting Form(s) (EL-123r)
- Provisional Voting Information Sheets for electors
- Absentee Ballot Log (EL-124)
- FOR PRESIDENTIAL ELECTIONS, Authorization to Cancel Registration (EL-139)
- FOR PRESIDENTIAL ELECTIONS, Application of New Wisconsin Resident for Provisional Ballot (EL-141)
- Election Day Manual
- Copy of Wisconsin Statutes Chapters 5-11, 12
- Original Ballots Envelope
- Spoiled Ballots Envelope

Posted Notices:

- Type B Information to Electors
- Type C Notice of Referendum
- Type D Polling Place Hours and Locations
- Two samples of each ballot type
- Election Fraud Notice (EL-111)
- FOR PARTISAN PRIMARY, Notice of Crossover Voting (EL-112, paper ballots; EL-112m, electronic voting equipment)
- Notice of Overvote (EL-113)
- FOR PRESIDENTIAL PREFERENCE, Notice of Crossover Voting (EL-114)
- Voter Qualification Poster (EL-115)
- General Information on Voting Rights Under Federal Laws (EL-117)
- Contact Information (EL-118)
- Ward Map and Street Directory

Location:

- Displayed American Flag
- One entrance clearly marked as accessible for people with disabilities
- Verify seals and serial numbers on accessible voting equipment and initial verification on EL-104
- Verify seals and serial numbers on electronic voting equipment (optical scan) and initial verification on EL-104
- At least one voting booth for every 200 electors who voted in the last general election
- Voting equipment counter set at "0"
- Area designated for observers
- Separate area for voters to register at the polling place
- Table inside door for poll book (enough room for 2 election inspectors)
- Accessible Voting Equipment powered on

*Election Day Manual
2024 August*

INSPECTOR'S TABLE BINDER #1

Proof of Residence vs. Proof of Identification

Voter Qualifications	
Residency	
Acceptable Photo IDs	
Ineligible Voters	
Voter Registration	Voter Assistance / Curbside Voting
Poll Lists / Poll List Notations	Confidential Voter
Supplemental Poll List (extras)	
Absentee	
Challenge Documentation	Use of Cell Phones and Photography/Videography
Observers	
Order to Leave the Polling Place	
Spoiling Ballots	
Provisional Voting	
Phone Numbers	
Emergency Plan	
Official Election Complaint Form	