

**Regular Meeting of the  
Cornersville Board of Mayor  
and Aldermen  
October 5, 2023 at 6:00 p.m.**



**Those Participating:** Mayor John Luna, Alderman Mary Johnson, Alderman Doris Arthur, Alderman Janice Kerber, Town Administrator Taylor Brandon, Sgt. Wesley Vick, and Town Attorney Billy Ostermann

1. **Luna called the meeting to order.**
2. **Luna led the Pledge of Allegiance.**
3. **Arthur said the Invocation**
4. **Approval of the Financials:** Johnson made a motion to approve the financials as presented. McClintock seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
5. **Approval of the Minutes:** Johnson made a motion to approve the minutes as presented. Arthur seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
6. **Mayor Luna moved Citizens Comments up on Agenda.**  
**Citizens Comments:** Theo Cristan 114 Polk Street asked when the paving is expected to begin on Polk/Underwood/East Hill and are there any expected delays or road closures during the paving.  
Brandon stated he met with the contractor and it is believed to begin within the next 2 weeks. During construction and paving, the streets will have 1 lane open at all times while the other side is being worked on. He stated the fiberoptic internet will be completed during the night time hours by TDS.
7. **Ordinance 23-296 Livestock/Nuisance – Second Reading:** Brandon asked Ostermann to discuss the highlights of the changes made from the First Reading. Ostermann stated he deleted Section 3 where it discussed a permit, fee, and distance from residences. He inserted Section 6 “Initiation of Investigation” where a town employee observes an ordinance violation while working must report it to the Town Administrator or a citizen signs a complaint form at Town Hall. He stated he changed the ordinance to be titled “Animals, Fowl, and Livestock”. He stated he added Section 10 where the ordinance will become effective 30 days after passage instead of it

being effective immediately. Johnson made a motion to approve Ordinance 23-296 as presented in the Second Reading. Arthur seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.

- 8. Request for appraisal of old water treatment property on South Main Street:** Brandon stated he will solicit 3 bids to appraise the property. Arthur made a motion to have Brandon solicit 3 bids to appraise the property of the old water treatment property on South Main Street. Johnson seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
- 9. Resolution 23-304 Annexation 2282 Simmons Ridge Road:** Brandon stated the property owner, CJ Coble, is present and the Planning Commission has approved the 5 acres at the corner of Simmons Ridge Road and Collier Lane to be annexed inside the town limits with no cost to the town. Brandon asked the Board of Mayor and Aldermen to accept the resolution to annex. McClintock made a motion to annex property at 2282 Simmons Ridge Road inside the town limits with the plan of services. Johnson seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
- 10. Resolution 23-305 Annexation 2180 Cornersville Highway:** Brandon stated this is property owned by Clay Knox Glenn and is approximately 87 acres. He stated there is a house with two residents living there. There is 15 acres directly connected to Fairview Ave and Mr. Glenn requests the town to install a street light, gate, no trespassing sign, and entire property to be mowed with a brush cutter. He stated the property has already been mowed and the contractor has been paid in full. He stated the Planning Commission has approved the annexation of the 87 acres into the town limits. Johnson made a motion to approve the annexation as presented. Arthur seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
- 11. Resolution 23-306 Requiring headwalls on all new construction:** Brandon stated the current Subdivision Regulations do not require headwalls at the end of the driveways. He stated with the number of new houses currently being built there is a need for them. He stated the new Subdivision Regulations are expected to be approved the end of month with Chuck Downham of MTAS. He stated if a house has a Certificate of Occupancy prior to October 5, 2022, the headwalls are not required but all other new construction will be required to have headwalls after passage of the resolution. Johnson made a motion to require headwalls on all new construction after October 5, 2023. Arthur seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.
- 12. Resolution 23-307 Revising Internal Controls:** Brandon stated the internal controls resolution needs to be revised for the last one was written for a one-person office staff and now there are two employees in the office. He stated the Town gets points marked off each year on the physical audit for no separation of duties. The revised resolution states the different separation of duties which are currently being handled correctly. McClintock made a motion to adopt the Revising of Internal Controls as presented. Johnson seconded the motion. Luna asked if there was any discussion, and there was none. Luna called for a vote, and all voted in favor of the motion.

**13. Other Business:**

- A. New public works truck net cost \$4012.81 – Brandon stated after the sale of surplus equipment in the spring of 2023 and the Ford Ranger, the net the town paid for the Toyota Tacoma was \$4012.81
- B. New police vehicle delivered, equipment being installed – Brandon stated the 2023 Dodge Durango is currently at the dealership in Columbia and the equipment is being installed.
- C. East Hill, Underwood, Polk Street Construction beginning in two weeks – Brandon stated Mr. Cristan had already asked about the project in Citizens Comments.
- D. Comptroller certificate for budget adoption – Brandon stated the town has received a certificate from the Tennessee Comptroller for balancing the budget by prior fiscal year end. He stated he had placed it in the Minutes Book.
- E. Planning Commission to meet with Chuck Downham of MTAS to approve new Subdivision Regulations on Monday, October 30, 2023 at Town Hall at 6:30pm.
- F. Brandon discussed to the audience the importance of the Special Census underway. He stated he will be forwarding all names and addresses by the end of 2023 to the state and asked everyone to participate.
- G. Luna discussed nominations for Citizens of the Year. Johnson stated the guidelines should be no elected official, town employee, or appointed board member for any town board will qualify.
- H. Luna discussed Halloween in the Park on October 28, 2023.
- I. Brandon stated there will be a bid opening for the new sidewalk on South Park Street soon. It probably will not be completed by Halloween in the Park but should be by Main Street Christmas as well as the street be repaved.
- J. Johnson made a motion to add picnic tables in the park to the November 2023 Agenda
- K. Arthur asked about the Park Library

Johnson made a motion to adjourn. Arthur seconded the motion. All voted in favor of the motion.

Mayor or Vice Mayor \_\_\_\_\_

Date \_\_\_\_\_

Town Administrator/ Recorder \_\_\_\_\_

Date \_\_\_\_\_