

**Monthly Board Meeting
February 29, 2024**

1. **Call to Order:** The meeting was called to order by Chairperson Dull at 6:02 p.m. James Lingel, Kurt Monson, Dianne Monson, and Jessica Laeseke in attendance. Cheryl Dull in attendance via phone.
2. **Proof of Notification:** It was determined that the agenda was posted at the proper locations, Town Web Page and Town Hall.
3. **Agenda:** Monson motioned to approve the agenda, second by Lingel; motion carried.
4. **Minutes:** Motion by Monson to approve the minutes from January 24th second by Lingel; motioned carried.
5. **Treasurer's Report-** The January checking ending balance is \$35,893.70 the money market ending balance is \$186,610.37 the tax account ending balance is \$328,301.45, and Westby Co-Op \$91,156.88. Motion by Monson with a second by Lingel. All aye carried.
6. **Fire & EMS:** NA
7. **Town Bills:** Discussion of the invoices/bills to be paid was completed by the board. Also adding CNA Surety for \$108.46, Catalis for \$500 for 2024, and \$367.50 from 2023, \$168.50 due to County, and \$101.50 to Dianne for office supplies and dog licenses these will be listed on the bill summary next month. A motion to approve the payment of the bills by Lingel and second by Dull motion carried.
8. **Rezone Requests:**
 - Rezoning request Jane Delamatter, 18069 County Hwy Q, Section 28 & 33, 17 acres now after the rezoning from Ag/For to Ag/Res. Motion by Dull to change from Ag/For to Ag/Res approx. 17+ acres, lingel 2nd. All aye carried.
 - Aaron Ewing, Chicken Ridge, Section 26, 3+ acres from Ag/For to Res-2. Motion by Dull to change from Ag/For to Res-2 3+ with a second by Lingel. All aye carried.
9. **Operators' licenses:** Joseph Fessenden approval for operator's license. Motion by Dull with a second by Lingel. All aye carried.
10. **Spring Cleanup:** Dull motioned to partner with Boaz for joint spring cleanup on May 4th with a second by Lingel. All aye carried.
11. **Patrolman report:** Patrolman training in April in the Dells and the quarry training in April in Richland Center for \$70. Culvert on Buckhorn Lane is separating. Weisbrow culvert \$4,000 to \$4,500. Would probably need to hire Buckhorn Lane out. County is \$1300 for culvert cheaper by \$900 than others. Safety issue for both culverts and we will need to take care of the culverts as soon as weather and contractors permit. Need to discuss seal coating at next meeting, Dull will put together a list and have Koch review the list of roads for seal coating.
12. **Dull Signatory:** Cheryl Dull, chairperson as signatory on Dayton Township checking account at Richland County Bank. Motion by Monson to add chairperson Dull with a second by Lingel. All aye carried
13. **Copier/Scanner:** Purchase of a copier/scan/printer for Town Hall HP all in one Laser Printer for \$329, Canon all in one Laser Jet, Duplex copier/scanner printer, \$304.99. Motion by Dull to purchase the Cannon color LaserJet for \$304.99 from Amazon, second by Lingel. All aye carried.
14. **Teleconference Unit:** Purchase of teleconference unit for Town Hall- do we need one, are we okay with the cell phone, built in speakers and microphones? \$499.99 can be bought with ARPA. Maybe we do some projection equipment? Dull motions to table until a later date, second by Monson. All aye carried.
15. **Small culvert inventory discussion and consultant consideration:** Lingel went to towns meeting and Dull sent a summary on her training for 1.5 hours. Small culvert inventory regardless of what it looks like, 6 foot span on side of road to a 20 foot span, possibly look like a bridge, but is considered a culvert for DOT. DOT wants to know what is between 6 foot to 20 foot span and they will reimburse us \$100/eligible culvert. DOT will send out an inspector after we submit the inventory and they will write into their 2027 budget to replace culverts in need. Need from township. Our options 1. Staff can do and complete training. 2. County can do- county said no. 3. We can hire a consultant. Delmore and Paladine Group both were presented. Delmore is closer and still has some availability, Eagle, Henrietta, and Buena Vista are contracting with them. Delmore said will complete for \$100 for each culvert and we would have to pay upfront and the state will pay us in 2025. Motion by Lingel to hire Delmore to complete the inventory with a second by Dull. All aye

carried. A secondary motion by Lingel to have Dull sign the contract on behalf of Dayton Township, second by Monson. All aye carried.

16. **Public Comment:** Paul Perkins- update on sand and salt from Boaz, Boaz Clerk updated and said the patrolman was supposed to go to the county and he came to the township. They got 4 loads and we are billing them at \$25/load. Going forward he will go to the highway department, unless we setup a contract if we want to continue selling them salt/sand. Mowing will be on next month's agenda. On Buckhorn Lane we would need to do pavement and patch seal and Dull said it would need to be done by a contractor. Paul Perkins also wondered about a warranty on it with the potential settling.
17. **Closed Session:** Motion by Dull to move the meeting into closed session with a second by Monson. All aye carried. Discussion of applications for the part-time patrolman positions, three applied.
18. **Return to Open Session:** Motion by Lingel to move back into open session with a second by Monson. All aye carried. Motion by Lingel to hire Jamie Koch as a part-time patrolman with a second by Dull. All aye carried.
19. Motion to adjourn by Monson; second by Lingel motion carried.

Respectfully submitted by Jessica Laeseke, Clerk